



Infection Control & Hygiene Policy

Table of Contents

Preventing the spread of viruses and infections	2
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At Rocket Productions we promote the good health of all children attending through maintaining high hygiene standards and reducing the chances of infection being spread. We follow the health protection in schools and other childcare facilities guidance which sets out when and how long children need to be excluded from settings, when treatment/medication is required and where to get further advice from.

Preventing the spread of viruses and infections

Viruses and infections can be easily passed from person to person by breathing in air containing the virus which is produced when an infected person talks, coughs or sneezes. It can also spread through hand/face contact after touching a person or surface contaminated with viruses.

We follow the guidance below to prevent a virus or infection from spreading around the Pre-Preps. Our staff:

- Encourage all children to use tissues when coughing and sneezing to catch germs
- Ensure all tissues are disposed of in a hygienic way and all children and staff wash their hands once the tissue is disposed of
- Develop children's understanding of the above and the need for good hygiene procedures in helping them to stay healthy
- Wear the appropriate Personal Protective Equipment (PPE) when changing nappies, toileting children and dealing with any other bodily fluids. Staff are requested to dispose of these in the appropriate manner and wash hands immediately
- Clean and sterilise all potties and changing mats before and after each use
- Clean toilets at least daily and check them throughout the day
- Remind children to wash their hands before eating, after visiting the toilet, playing outside or being in contact with any animal and explain the reasons for this
- Clean all toys, equipment and resources on a regular basis by following a comprehensive cleaning rota (e.g. will need to be reviewed and procedures enhanced depending on outbreaks or situations like the Covid-19 pandemic) and using antibacterial cleanser, or through washing in the washing machine
- Follow our **illness policy** when children are ill to prevent the spread of any infection in the Pre-Prep. Staff are also requested to stay at home if they are contagious.

In addition:

- The Pre-Prep (Head) retains the right of refusal of all children, parents, staff and visitors who are deemed contagious and may impact on the welfare of the rest of the Pre-Prep
- Parents will be made aware of the need for these procedures (Parents' portal)
- Periodically carpets and soft furnishings will be deep cleaned to ensure the spread of infection is limited.
- In the event of an infection outbreak the Pre-Prep will, where appropriate, undertake a deep clean to ensure the spread of infection is contained and liaise with the appropriate department, HE, as needed.
- We will follow Government health guidance, as well as seeking legal advice and information from our insurers, on any national outbreak of a virus/ pandemic and keep







parents informed of any course of action. Each specific circumstance will differ and to ensure we take the most appropriate action, we will treat each case on an individual basis

- In addition, where contagious outbreaks occur, we will adopt Government guidance for all visitors to minimise the risk of further spreading of the infection
- The Pre-Prep will ensure stocks of tissues, hand washing equipment, cleaning materials and sterilising fluid are maintained at all times. These will be increased during the winter months, or when flu and cold germs are circulating.

NHS

Coughs and sneezes spread diseases

always carry tissues

cover your coughs and sneezes

throw used tissues in a bin

always clean your hands

Stop germs spreading

HM Government


NHS

Coronavirus

Wash your hands with soap and water more often for 20 seconds


Use a tissue to turn off the tap.
Dry hands thoroughly.

1




Palm to palm

2




The backs of hands

3




In between the fingers

4




The back of the fingers

5



The thumbs

6



The tips of the fingers

CORONAVIRUS

PROTECT YOURSELF & OTHERS