

# Wedding Guide

OAKS PORT DOUGLAS RESORT



# *About Oaks* PORT DOUGLAS RESORT

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Port Douglas is a dreamy seaside village, located on the Coral Sea in the tropical far north of Queensland. The village is the ideal hideaway for romantic beach getaways. Nestled amongst the palm trees and just moments away from the iconic Four Mile Beach, sits Oaks Port Douglas Resort.

If you are dreaming of a tropical wedding location, then you've found the perfect place at Oaks Port Douglas Resort. Set amongst lush tropical gardens and embraced by balmy afternoon breezes, there is something magical about this very special wedding location. Besides the vibrant green landscape and deep blue ocean backdrop, the resort offers a lagoon-style pool with its own swim up bar, as well as an onsite spa and several restaurant options for your dinner or wedding reception.

Imagine being able to accommodate your guests in stunning contemporary accommodation, exchange your vows where the rain forest meets the reef, celebrate with pre-dinner drinks and canapés across the sparkling lagoon-style pool, followed by a private reception at the semi alfresco dining area with exquisite table linens, beautiful floral arrangements and great food. This is your wedding at Oaks Port Douglas Resort.









# Planning YOUR WEDDING

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## OUR WEDDING TEAM

Our dedicated Wedding Team will make all your planning seem effortless, ensuring you have an amazing experience that will be remembered by you and your guests forever, helping you with every detail from the flower arrangements and music to the cake. During your celebration, our attentive yet discreet service will allow you and your guests to celebrate in relaxed style. A beautiful location, with everything that you need for your special day.

## SITE TOUR

For a tropical coastal wedding setting, they don't come better than Oaks Port Douglas Resort. Don't just take our word for it. To truly get a feel of our location, meet our wedding team onsite for a tour to help you start envisioning your perfect day. Please allow at least 30 minutes to view the venue and enjoy lunch or dinner at our restaurant while you are here.

## TASTINGS AND REHEARSALS

Our chefs will impress, turning your wedding reception into a culinary experience, and are able to cater for all dietary requirements. We offer menu tastings free of charge once your wedding booking is confirmed. Our chefs can be booked four weeks prior to the proposed tasting date and you can select two options from each course to taste test. If you're yet to confirm your wedding booking, a tasting can be arranged for a nominal charge. Prepare for your special day with a pre-wedding rehearsal dinner with your family and closest friends at our onsite restaurant and bar.

## ACCOMMODATION

This tropical wedding destination boasts a range of family friendly accommodation options to suit your every need. Ranging from spacious hotel room and one and two bedroom apartments, all designed with a contemporary tropical lifestyle feel.



# Venue OPTIONS

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Whether your wedding is a small intimate celebration or extravagant affair, Oaks Port Douglas resort offers a variety of flexible venue spaces to choose from.

With modern wedding venue features available, Oaks Port Douglas Resort boosts everything you could dream of for your perfect wedding day in this tropical paradise. From an extravagant ballroom cocktail reception to a boho themed BBQ dinner under the stars with your nearest and dearest, we can cater to all styles and sizes to deliver a customised experience to suit.

## VENUE CAPACITIES:

VENUE	SQM	BANQUET	COCKTAIL
Manhattan Ballroom	252	140	200
Manhattan 1	126	50	80
Manhattan 2	63	24	60
Manhattan 2 & 3	126	50	120
Oak & Vine Restaurant	128	80	120
The Bar Deck & Lawn	116	-	60

\*Minimum guest numbers apply.

# Sapphire

## RECEPTION PACKAGE

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**Minimum 20 Guests - See venue capacities for maximum**

The Sapphire reception package is the perfect option for a tropical reception event.

### Inclusions:

- Dedicated event coordinator
- 5 hour reception venue hire
- 2 course set or buffet
- Bridal table pre-order (optional)
- 5 hour premium beverage package
- Slicing and serving wedding cake
- Filtered tea and coffee with wedding cake
- Setup includes; bridal table, round guest tables (6-10 seats each), white tablecloths, pop-up bar in venue and cake table

\*Additional add ons and upgrades available: Please contact us for options.





# Diamond RECEPTION PACKAGE

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**Minimum 20 Guests - See venue capacities for maximum**

The diamond reception package has premium inclusions for an amazing wedding reception event in paradise.

**Inclusions:**

- Dedicated event coordinator
- 5 hour reception venue hire
- 2 course alternate drop or buffet
- Bridal table pre-order (optional)
- 5 hour platinum beverage package
- Slicing and serving wedding cake
- Filtered tea and coffee with wedding cake
- Setup includes; bridal table, round guest tables (6-10 seats each), white tablecloths, pop-up bar in venue and cake table

\*Additional add ons and upgrades available: Please contact us for options.











## *The finishing* TOUCHES

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Our dedicated events team can support you with a range of local supplier recommendations to make your day complete.

### Supplier recommendations:

- Lighting and audio visual
- Photography
- Videography
- Wedding cakes
- Entertainment
- Celebrant
- Florists
- Styling and theming

**Please contact our friendly team for more information.**

# *Bespoke* CULINARY EXPERIENCES

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Boasting beautiful views over our tropical lily pond, Oak & Vine Port Douglas is the perfect setting for you and your guests to enjoy pre or post wedding relaxation and celebrations, offering a semi alfresco a la carte dining experience.

Our diverse menu fuses fresh, innovative flavours with traditional favourites designed to be enjoyed together. Join us for a relaxing breakfast, lunch or dinner and enjoy a quality, waterfront dining experience.

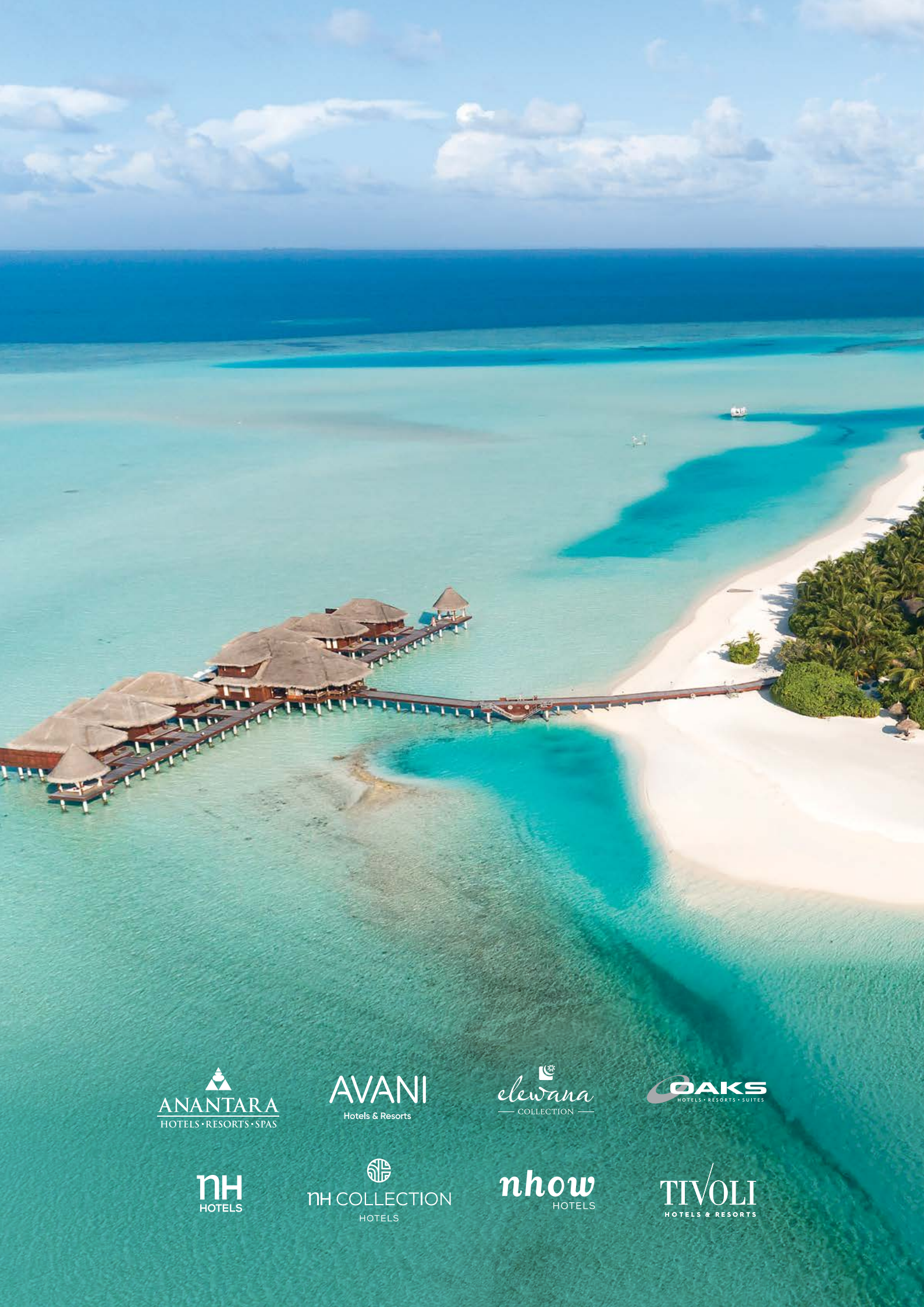
Indulge in a shared plate with a glass of wine on the deck, grab a quick light meal or treat yourself to a handcrafted stone baked Italian pizza from 'The Little Pizza Company' on-site.











  
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## Honeymoon WITH US

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One of the most exciting benefits of hosting your wedding at Oaks Hotels, Resorts & Suites is that you get access to our amazing network of hotels.

Minor Hotels has a wide range of honeymoon accommodation options to choose from, located in an abundance of local and international destinations. If you are looking to travel through Australia or New Zealand, Oaks Hotels, Resorts & Suites has over 60 properties located in ideal positions.

Or perhaps an international destination is more your style? With luxurious hotels across Asia, Africa, Middle East, Europe and more, our Anantara Hotels, Resorts & Spas are an ideal honeymoon choice. Fancy a European summer? Explore NH Hotels urban portfolio of properties, offering fresh, natural style. If Africa is your dream destination, the Elewana Collection offers glamorous tented safari camps in Tanzania and Kenya and are some of the best in the world. If you want to go further afield Portugal or Brazil are home to our amazing Tivoli Hotels with a palace or two in the mix.

**Head to [minorhotels.com](https://minorhotels.com) to explore the world of amazing honeymoon opportunities.**

# TERMS & CONDITIONS

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## CONFIRMING YOUR WEDDING

Your dedicated wedding specialist would love to assist you further with discussing your options and putting forward a personalised quote based on your requirements and decisions should you wish to proceed; a contract will be provided to you and your booking will be held tentatively. The space is held for a period of 14 working days and is not confirmed until a signed contract and deposit is received. A first deposit equal to 25% of the estimated function total is required upon confirmation of the event. A deposit schedule will be put together for payments leading up to the event. Final balance of the payment should be made 14 days prior to the event. Cancellation terms will apply accordingly.

## SPECIAL DIETARY REQUIREMENTS

Our team of qualified chefs take great care in the preparation of menu items, however some food products may contain allergens that individual guests may be allergic to. Your dedicated wedding planner will be available prior to your event to discuss any of these special dietary or religious requirements with you.

## MENU SELECTION

The final food and beverage selection must be given to the hotel no later than 21 days prior to your wedding date. Changes thereafter cannot be guaranteed and will be subject to availability. Additional charges may apply.

## EVENT AND SERVICE SURCHARGES

Minimum catering numbers do apply. Please enquire for further details. All prices are correct at the time/date of publication, however management reserves the right to change prices without prior notice due to market conditions. All food and beverages consumed in function rooms, restaurants, bars, public and private function areas must only be that of which the hotel has provided. No outside catering or beverages can be brought into the hotel without prior approval from the General Manager. Events held on Public Holidays may incur an additional surcharge. A merchant service fee of 1.5% applies for all credit cards (Australia) and between 1.5% and 3.5% in New Zealand. You are welcome to change your preferred method of payment to cash, direct deposit or EFTPOS as these methods do not incur a fee.

## RESPONSIBLE SERVICE OF ALCOHOL

We are committed to patron care and adhere completely with the Liquor Act in regards to Responsible Service of Alcohol. It is an offence to supply liquor, allow liquor to be supplied to or consumed by a person who is under the age of 18, or is showing signs of intoxication. We thank you in advance for your support through your event.

## SECURITY

For your safety, we reserve the right to control elements of events held within the hotel. This includes managing the noise volume for the consideration of others, certain limitations may apply depending on your chosen hotel/resort. Additional security surcharges may be applicable.

## CORONAVIRUS

Oaks is looking forward to hosting your next meeting or event and offering you and your guests the peace of mind that your health and safety has been looked after. Preventative measures being maintained to safeguard the safety of guests and team members. Health and hygiene measures throughout the hotel focus on guests' wellbeing, with enhanced levels of sanitation.

## CANCELLATION TERMS

We remain flexible and understanding of the situation. Cancellation requests claimed to be due to restricted travel linked to the Novel Coronavirus will be treated on a case-by-case basis.

Cancellation requests from all countries as well as domestic groups will be considered. Deposits or pre-payments will be held as payment towards a future booking within 1 year of the originally booked check-in date for individuals, and within 2 years of the originally booked check-in date for groups.

If the cancellation request is unwilling or unable to rebook, or do not agree to these terms, they will be treated on a case-by-case basis to find a solution and we can be flexible on their booking period in order to secure a positive resolution.

## VISUALS

Images in this wedding guide are for illustrative purposes only.





OAKS PORT DOUGLAS RESORT

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*Experiences*