



# 2024 CONFERENCING & EVENTS GUIDE

## OAKS DARWIN ELAN HOTEL



*Experiences*

# Welcome to Oaks Darwin Elan Hotel.

## START PLANNING YOUR NEXT EVENT WITH OAKS.

Oaks Darwin Elan Hotel offers you six unique event spaces ensuring you will find the ideal venue for your upcoming event. The hotel is centrally located and within walking distance to the Darwin Convention Centre, Darwin Entertainment Centre, The Esplanade, Bicentennial Park and various dining, shopping and entertainment options. Our premier property leads the way in the region and makes hosting guests easy with contemporary and well appointed hotel rooms as well as 1 and 2-bedroom apartments, pool and well equipped gymnasium. Our event facilities can cater for both smaller meetings or larger conferences and events up to over 400 guests, with all spaces offering natural light. With flexible conference room options, our onsite team will assist you in building and delivering a unique event for all needs and requirements. Our Executive Chef is available to consult with you and design a menu that caters to your specific requirements to ensure your event is a success.

## MEETINGS & EVENTS *Made Easy*



### LIVE BOOKING TOOL

Make instant bookings with our live booking tool. Browse floor plans and order food & beverage, AV, theming with just a few clicks.



### LEADING REGIONAL PARTNER

As a leading regional events partner, Oaks boasts 10+ versatile and unique conferencing and events facilities throughout Australia & New Zealand. Across picturesque settings, the locations lend themselves to suit intimate cocktail parties, engaging delegate events or extravagant gala dinners.



### ACCOMMODATION OPTIONS

Our diverse range of flexible accommodation is what sets us apart. With spacious hotel rooms, 1,2 and 3 bedroom suites and villas across various locations, your guests will feel at home throughout their stay, with a comfortable space to retreat.



### CUSTOMER EXPERIENCE

We pride ourselves on our exceptional service and experienced onsite events team, who will assist you every step of the way to ensure your event is memorable for all the right reasons.





# Our Hotel and Facilities.

Our dedicated events team can assist with a range of services including:

- Onsite accommodation requirements
- Pre and post function events
- Customised menu and beverage package options
- Event theming
- Audio visual support
- Team building events
- Wellness meetings
- Hybrid meetings

## PROXIMITY INFORMATION

- Darwin International Airport - 12.4km
- Darwin Convention Centre - 1.2km
- Casuarina Shopping Centre - 12.6km
- Crocosaurus Cove - 800m
- Darwin Waterfront Lagoon - 850m
- Kakadu National Park - 151 km

## HOTEL FEATURES

- The O.A.K. restaurant and bar is onsite, and open for breakfast, lunch and dinner
- Lap pool and gymnasium
- 6 conference rooms
- Undercover onsite parking

## ROOM FEATURES

- Hotel rooms with tea and coffee making facilities; one bedroom apartments with a kitchenette and two bedroom apartments with a full kitchen
- Air conditioning and ceiling fans
- Private balcony (apartments only)
- Inclusive Wi-Fi
- Laundry facilities



Oaks Darwin Elan Hotel has all the facilities required to make your next event a success.

# Conference Rooms and Capacities.

TOTAL FUNCTION ROOMS: 6

FUNCTION CAPACITY: 419

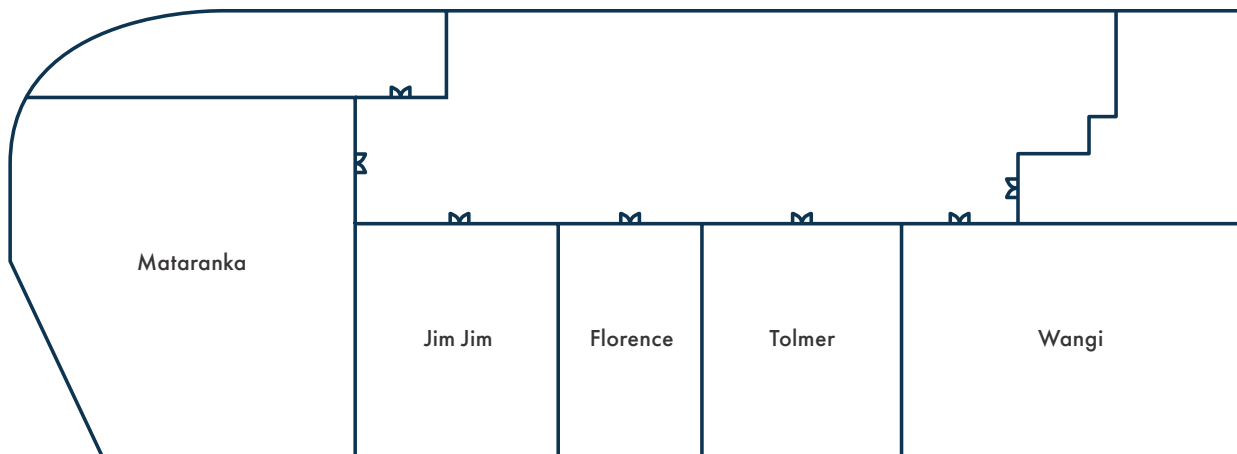
ACCOMMODATION ROOMS: 299

ACCOMMODATION CAPACITY: 425

[TAKE A 3D VENUE TOUR](#)  
[CLICK HERE](#)

With six multi-purpose events spaces, offering natural light, the versatile facilities at Oaks Darwin Elan Hotel offers complete flexibility for any conference, meeting, function or event.

Venue	Sqm	Theater	Classroom	U-Shape	Banquet	Cabaret	Boardroom	Cocktail
Mataranka	152	110	-	33	70	60	42	152
Jim Jim	60	40	-	18	30	28	24	61
Florence	42	30	-	12	20	14	18	42
Tolmer	61	40	-	18	30	21	24	61
Wangi	102	50	-	18	50	28	42	103
Desert Rose	684	270	-	-	200	120	-	419



Desert Rose (5 function room combination)



# Day Delegate Packages.

## HALF DAY DELEGATE PACKAGE (MINIMUM 20 PAX OR ROOM HIRE FEE APPLIES)

### Package includes:

- Room set up to your requirements
- Arrival tea and coffee
- Morning or afternoon tea
- Lunch
- Venue hire
- Projector screen, white board, flip chart, pads, pens, mints and chilled water
- Wi-Fi inclusive

\*Does not include AV system

## FULL DAY DELEGATE PACKAGE (MINIMUM 20 PAX OR ROOM HIRE FEE APPLIES)

### Package includes:

- Room set up to your requirements
- Arrival tea and coffee
- Morning and afternoon tea
- Lunch
- Venue hire
- Projector screen, white board, flip chart, pads, pens, mints and chilled water
- Wi-Fi inclusive

\*Does not include AV system



# Accommodation Options.



## Hotel Room & Hotel Harbour View

Stylish and well-appointed, Hotel Rooms feature a king bed or two singles, tea and coffee making facilities, work desk, WiFi access and Foxtel. Room service powered by The O.A.K. Restaurant and Bar. This room caters to a maximum of 2 guests in total.



## 1 Bedroom Apartment & 1 Bedroom Harbour View

One Bedroom Apartments are spacious and feature a queen bed or two singles, a kitchenette, laundry facilities, work desk and private balcony. Kitchenette includes microwave, refrigerator and dishwasher. Room service powered by The O.A.K. Restaurant and Bar. This room caters to a maximum of 2 guests in total.



## 2 Bedroom Apartment

Two Bedroom Apartments are spacious and feature two king beds and two bathrooms, a modern kitchen, laundry facilities, work desk and private balcony. Room service powered by The O.A.K. Restaurant and Bar. This room caters to a maximum of 4 guests in total.



## 2 Bedroom & 2 Bedroom Dual Key Harbour View

Two Bedroom Apartments are spacious and feature two king beds and two bathrooms, a modern kitchen, laundry facilities, work desk and private balcony with Darwin City views. Room service powered by The O.A.K. Restaurant and Bar. This room caters to a maximum of 4 guests in total.



# Preferred Partners.

There is no better approach to solving challenges than the famous saying "two heads are better than one." That's why at Oaks we rely on the expertise of our preferred partners:

## AUDIO VISUAL

Avisual Productions are event production specialists. They are able to bring your event to life, enabling your capabilities. Their technical directors can manage your event for you from start to finish. Through their in-house hotel services, special events division or integration specialists, they will connect you with your audiences.



## TEAM BUILDING

Create energy and motivate your employees with corporate team building activities from Pinnacle Team Events. Pinnacle Team Events offers a completely mobile service designed to ensure the success of your next conference, team day, training session or company celebration - wherever it may be. Pinnacle has a unique approach to corporate team building activities: "We don't do group hugs". All programs are designed to be entertaining, engaging and rewarding.



## PHOTOGRAPHY

A unique collective of exceptional photographic talent with a 20+ year history of immortalising events across Australia that has won them an enviable blue-chip client list.



## THEMING

This Space creates remarkable brand and event experiences through event management and execution, event styling, digital design, graphics, and 3D technology. Their diverse team at This Space has delivered local and internationally recognised events for over 15 years. Focusing on innovation, creativity and effective communication, This Space brings brands and events to life. With their combined experience, they have managed and executed over 1000 events, have worked with a range of budgets from \$10,000 to \$1M, and are known for engaging, immersive and award-winning events.





# HYBRID MEETING *Experiences*

Connect, engage and interact with your audience with Oaks Hotels, Resorts & Suites hybrid meeting experiences.

Leveraging off our regional portfolio of conferencing and event venue's, our hybrid meeting experiences allow for flexible hub-and-spoke set up. Connect regionally or globally without compromising on the total number of delegates from your event with our enhanced hybrid solutions delivered in a safe environment.

Our solutions allow for adjustable seating configurations, experienced technical set-up, high-definition streaming and dedicated WiFi connection to provide seamless versatility only Oaks can offer for your next event.



# Mindful Meetings

## WELLNESS DELEGATE PACKAGES

---

Introducing Mindful Meetings. Presented in partnership with Elysia Wellness Retreat, the new wellness delegate packages have been designed to integrate health and wellbeing experiences into your itinerary.

### FULL DAY PACKAGE INCLUDES

- Workshop experiences are presented by Elysia Wellness Retreat
- Inspired space & tools for collaboration
- Bottled mineral water, refreshing mints & trail mix
  - Healthy wellness menu
- Timeout sessions & exercise balls\*
  - Local area walking maps\*
    - Room hire
- Wifi inclusive for delegates

### ADDITIONAL UPGRADE:

- Add a custom wellness experience to your event itinerary
- Workshops can be done virtually to suit event needs.



# Minor Hotels

## Your Global Events Partner.

One of the most exciting benefits of hosting your conference or event with Oaks Hotels, Resorts and Suites is that you get access to our amazing network of brands within the Minor Hotel Group.

Minor Hotels is an international hotel owner, trusted operator and investor currently with more than 520 hotels in operation across 6 continents. Minor Hotels passionately explores new possibilities in hospitality with a diverse portfolio of properties designed intelligently to appeal to different kinds of travellers. Through 8 brands; Anantara, AVANI, Oaks, NH Hotels, NH Collection, nhow Hotels, Elewana and Tivoli properties, Minor Hotels operates in 52 countries across Asia Pacific, the Middle East, Africa, the Indian Ocean, Europe and South America.

Whether you are considering an overseas conference, meeting, event or incentive trip, Minor Hotels offers a myriad of solutions to fit every budget and requirement. Head to [minorhotels.com](http://minorhotels.com) to explore the world of amazing opportunities for your next event.



MINOR  
HOTELS









## OAKS DARWIN ELAN HOTEL

P 1300 991 253 | E [events@theoaksgroup.com.au](mailto:events@theoaksgroup.com.au)  
31 Woods St, Darwin City Northern Territory 0800

[oakshotels.com](http://oakshotels.com)

