

# The Individual Education Plan (IEP): A Plan for Student Success

## What is an IEP?

An individual education plan (IEP) is a written plan that describes the special education supports and services the school board will provide for a student. It is a working plan that is regularly reviewed and updated.

## Why does it matter?

An IEP is an important tool to help the school team meet your child's learning needs.

It helps the school team:

- Get to know your child
- Set learning goals
- Identify strategies to meet learning goals
- Monitor the progress of goals
- Ensure all staff are following the same approach

## When is an IEP developed?

- Within 30 days of an [Identification, Placement and Review Committee \(IPRC\)](#) decision that identifies the student as an 'exceptional pupil'
- Some boards will create an IEP without an IPRC decision
- The IEP must be reviewed every reporting period:
  - 3 times a year for elementary students
  - 2 times a year for secondary students

Every board is different! Visit the website, read the Special Education Guide, and talk to the school team to learn more.



Scan the QR code to learn more about IEPs or by visiting:  
<https://bit.ly/School-Supports>

## Who develops the IEP?

The IEP is developed by members of the school team who work with your child.

This includes:

- Teacher(s) or Special Education Resource Teacher (SERT)
- Caregivers and students 16 years of age and older are consulted and provide input

## What is included in an IEP?

An IEP includes information about your child and the techniques and strategies the school team will use to support them at school.

## How you can prepare

As an expert on your child, you can assist the school team by sharing your valuable knowledge and following these steps:

- Gather and organize your child's information (e.g., reports, assessments, recommendations)
- Prepare any questions
- Consider which supports may help your child