

# Tender for review and Development & Implementation Plan for the South Dublin County Partnership's Migrant Integration Service

## Introduction

South Dublin County Partnership (SDCP) is now seeking tenders from interested individuals/ organisations for the review and development of a 3-year Development and Implementation Plan for its Migrant Integration Service. It is expected that the review and strategy will start in January 2026, and the final report will be due in March 2026.

SDCP has always provided supports for individuals and families from migrant backgrounds. Its work in this space developed significantly in 2022 with the creation of a new Migrant Integration team in response to the growing number of direct provision centres and people seeking protection living in the catchment area. Since then, the service has continued to evolve to meet the needs of the community and with this expansion the need for a review and development and implementation plan was identified.

## Overview of the Organisation

South Dublin County Partnership (SDCP) is a Company Limited by Guarantee with charitable status. We work across South Dublin County, with a focus on tackling poverty and social exclusion.

## Our Vision

Our vision is that South Dublin County is a place where people of all backgrounds and abilities can realise their full potential within thriving communities.

## Our Mission

Is to work with migrants and refugees and to make community services accessible to the migrant collective and diminish the barriers to their social inclusion within communities.

Working with partner organisations and services around integration and support we focus on:

- Community Engagement;
- Employment and Training;
- Education;
- Support and Advocacy

## Our Values

Our values are embedded in the practice of community development, both as an area of work and a way to engage with people and groups. Our approaches to this work are underpinned and informed by a strong commitment to social justice and equality and an explicit value base of:

- Respect, integrity, and professionalism towards all our stakeholders;
- Collaboration for effective delivery of actions;
- Being challenging and creative in our work;
- Transparency and accountability in all our actions and aspects of our endeavours.



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County Council



Tackling poverty  
and social exclusion

SDC South Dublin County Partnership  
CLG is registered under Company  
Reg No S20670 CHY20825 / 20082949

Directors  
Padraig Rehill  
Lynn Broderick  
John Curran  
Mary Doyle  
Betty Tyrrell Collard  
Sinead Mahon  
Emma Murphy  
Charlie O'Connor  
Bobby O'Donnell  
Joe Rynn

Company Secretary - Mick Duff

## Objectives and Activities

Our work is organised into six thematic areas, each with its own set of objectives as follows:

- Health and Wellbeing
- Enterprise and Employment
- Lifelong Learning
- Community Development
- Children and Families

The Migrant Integration Team: has been established to support International Protection Applicants, Beneficiaries of Temporary Protection and refugee feel welcomed and integrated within their new community.

The team provides a wide range of supports categorised into three categories:

- Employment Support & Training
- Support & Advocacy Services
- Community Engagement

Our projects deliver a wide variety of activities and interventions including events, trainings, information sessions, supports for community groups, trips, community-based projects such as LGBTQ+ groups, women's groups, community tours, information sessions, 1-2-1 supports and more.

## Review, Development & Implementation Plan Outcomes:

- Develop a plan that complements and supports relevant national, regional, and local migrant integration and inclusion strategies.
- Identify emerging trends, challenges, and opportunities affecting International Protection Applicants (IPAs), Beneficiaries of Temporary Protection (BOTPs), and refugees in SDCP's catchment area, including groups such as women, parents, older people, and single men.
- Review programmes and supports delivered by other organisations and agencies in the area, and identify gaps, overlaps, and opportunities for collaboration in relation to current SDCP projects.
- Outline communication and engagement approaches to strengthen awareness and participation among target groups and stakeholders.
- Highlight examples of good practice and innovation to inform future programme design.
- Set out clear priorities and phased actions for delivery over the three-year period.
- Provide recommendations for monitoring, evaluation, and impact measurement.
- Identify potential risks and mitigation measures to support successful implementation.
- Ensure the plan is informed by meaningful consultation with target-group members, SDCP staff, and relevant community and external organisations.

## Terms of Reference

The review, development & implementation plan will address the specific projects delivered under the Migrant Integration Team at SDCP.

The review will include:

- SWOT of SDCP Migrant Integration Service
- Review of opportunities to work across different thematics in SDCP
- Review of new national structures and policies and how this effects the delivery of migrant integration



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Social Inclusion &  
Community Activation  
Programme  
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programmes

- Review of programmes funded by external bodies

The Development & Implementation Plan will include

- Three-year objectives outlining key priorities and outcomes.
- A three-year operational plan detailing actions, timelines, and responsibilities.
- Recommendations for resource allocation to support effective delivery.
- A framework for reviewing progress and implementation over the plan period.

To complete the Review, Development & Implementation Plan the successful tenderer will:

- Be provided with access to relevant hard and soft copy data including funding applications
- Consult with members from the team, volunteers, and service users
- Consult with relevant community groups, partners etc.
- Provide interim (written and verbal) reports and keep regular contact with the Migrant Integration Senior Manager.
- Provide a final written report, including 3-year plan and timeline actions by March 2026.

## The Tender Process

### *Tender Document*

Contractors should ensure their written proposal takes full account of the services to be provided and the designated criteria for the contract tender.

### *Evaluation of Tenders*

Tenders will be evaluated and scored in accordance with the Criteria for Selection and contract as outlined below. While all interested parties may submit a tender, only those demonstrating that they have the required level of capability will have their tender considered.

- A clear understanding of the brief for the evaluation.
- Knowledge and understanding of working with/in the community sector.
- Approach/vision outlined in the tender to meet the requirements of the Review, Development & Implementation Plan, including timeframe and presentation of the tender document.
- Previous experience of evaluation work.
- A mix of skills in relation to the types of tasks required in the review and evaluation.

## Criteria for Selection

The South Dublin County Partnership will determine eligibility for this tender in accordance with the criteria set out below.

- 25% Understanding of the service to be provided. The consultant(s) must have the expertise, experience, and a proven track record in community-based projects, as well as an understanding of international protection in Ireland and community integration development planning.
- 25% Capacity and resources to deliver the services required
- 25% Relevant skills, expertise and experience of evaluation personnel
- 25% Overall cost



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### **Tenders should include the following:**

**Review, Development & Implementation Planning Framework Design, Methodologies, and Ethical Considerations.** Describe the Review, Development & Implementation Planning methodologies to be used to, collect data and review programs and develop a plan. Proposals should consider the best methods for strategic planning and the limits of any one method or data source.

**Data Collection & Analyses:** Data collection plans should reflect the requisite timeframe for the detection of outcomes. Submissions should include how the data will be gathered and analysed (e.g. surveys, interviews, frequency, schedule, stages of data collection).

**Experience:** Describe previous experience in evaluation generally and specifically in the areas of community and voluntary sector with particular reference to international protection applicants and refugees, organisational development, and strategic planning. Describe your approach to project management.

**Staffing:** Identify the project team assigned to the Review, Development & Implementation Plan, including (i) CV's, (ii) responsibilities for the project, (iii) number of days that each staff member will devote to the project, and (iv) collaboration with others to ensure there is sufficient expertise to conduct all elements of proposed evaluation.

**Budget:** Estimate the cost and prepare a budget, linking the costs to key activities in the work plan. The budget should reflect all evaluation costs.

**References :** Provide references from two clients.

### **Conflict of Interest:**

Any interest involving the Tenderer and the South Dublin County Partnership, their staff, or relatives must be fully disclosed in response to this invitation at the time of submitting the tender. Any other conflict of interest must also be fully disclosed.

### **Budget**

A maximum amount of €7,000 (inclusive of all fees, additional charges, and VAT) is available for this evaluation.

South Dublin County Partnership will not be responsible for any additional costs, charges, or expenses incurred by tenderers.

### **Payments**

Payments will be made at project initiation (25%), divided equally between the interim (2) reports (50%), and at final report (25%).

### **Submission of Tenders**

Submission of Tenders Completed Tenders should be submitted in a sealed envelope marked: **SDCP Migrant Integration Service – Tender for Review & Development Plan Ref. 216/2025 to:**

**Administration & Operations Department,  
South Dublin County Partnership,  
Unit D1,  
Nangor Road Business Park,  
Nangor Road,  
Dublin 12**





OR sent electronically to [Catherine.Robinson@sdcpartnership.ie](mailto:Catherine.Robinson@sdcpartnership.ie)

Any queries in relation to this tender should be addressed to [Triona.Reid@sdcpartnership.ie](mailto:Triona.Reid@sdcpartnership.ie) subject reference: **SDCP Migrant Integration Service – Tender for Review & Development Plan Ref. 216/2025**

### Closing Date for Submissions

Submissions should be submitted by **Tuesday 25<sup>th</sup> November 2025 at 12.00pm**.

The Partnership does not bind itself to accept the lowest or any offer.

*Tenders received after the closing date will not be considered.*

