



REGISTRATION PROCESS

STEP 1 – Create an account in School Mint and complete **APPLICATION**



STEP 2 – Log in to School Mint to accept seat offer and complete **REGISTRATION**

STEP 3– Submit **all required** documents to Campus Director

- Birth certificate (*child must be 3 on or before Sept. 1, 2025*)
- Child's Social Security Card
- Parent/guardian ID
- Child's shot records
- Proof of residency
 - Recently paid rent receipt
 - Current lease agreement
 - Current utility bill
 - Current vehicle insurance or registration
- PreK eligibility documentation - Socioeconomic Form
- Paper Home Language Survey

Once all necessary paperwork has been processed and eligibility has been determined, your child will be registered!