

Washington State Department of Licensing

Online Services for Individuals

E-Services User Guide

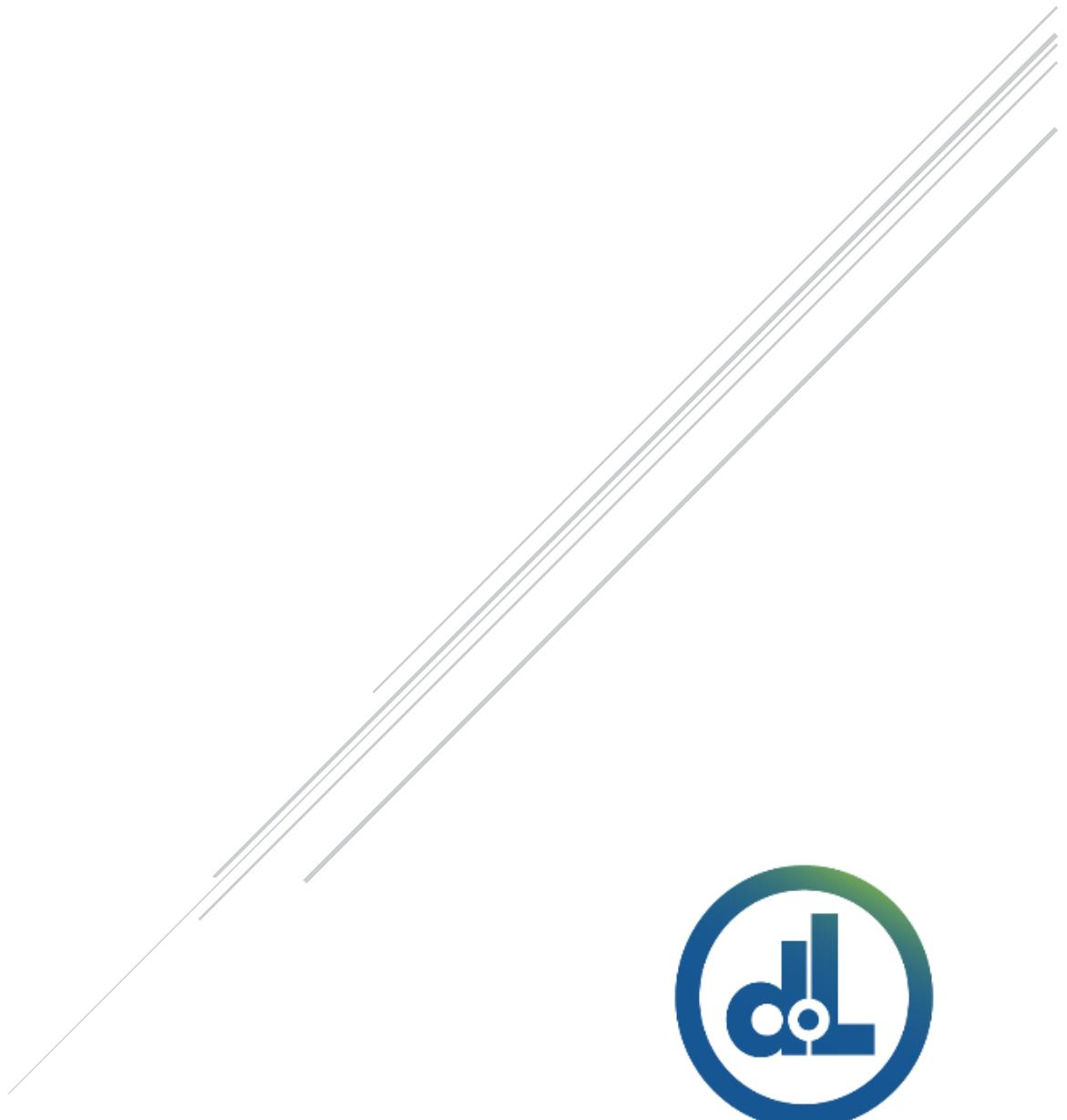


Table of Contents

Introduction	3
License Express Account Set Up.....	4
Getting Started	4
Register For Your License eXpress Account.....	5
Reset Your Account Password	8
License Express Account Transactions	9
Driver License Transactions	9
Add a Driver License or an ID to your License eXpress Account.....	9
Pre-Apply for Your First Washington License, Permit, or ID Card	12
Change Your License or ID Card Address	17
Purchase Your Driving Record.....	19
Request a DUI Hearing	23
Request a Non-DUI Hearing	29
Schedule an Appointment	31
Renew Your License	34
Replace Your License.....	40
Submit CDL Medical Documents.....	46
Submit Military or Veteran Verification Documentation	49
Manage Your Documentation Submission	51
Update Email Renewal Notices.....	52
View Your Reinstatement Letter.....	52
Vehicle Transactions	53
Add a Vehicle to Your LX Account.....	53
Add Your Boat to Your LX Account.....	55
Remove Your Vehicle or Vessel From Your LX Account	57
Renew Your Vehicle Tabs (Registration)	58
Email Renewal Reminders for Vehicle or Vessel.....	64
Change Your Vehicle or Vessel Address.....	65
Submit a Disabled Parking Temporary Placard Application	67
Manage Your Documentation Submission	70
Renew Your Boat Decals	71
Replace Your Vehicle Tabs or Vessel Decals.....	75
Vehicle/Vessel Report of Sale	81
Account Options	87
Converting and Removing License Express (LX) Accounts	87

Converting LX Accounts.....	87
Removing LX Accounts	89
View Messages.....	90
View Submissions.....	90
View Report of Sale History or Reprint receipt.....	90
Technical Support.....	91
DOL Virtual Assistant.....	91
Support ID	92
No Logon Transactions	94
Driver License Transactions	94
Renew a Driver License or State ID	94
Replace a Driver License or State ID	103
Check License Status.....	110
Request a Reinstatement Letter	111
Submit CDL Medical Documents.....	112
Submit Military or Veteran Verification Documentation	118
Manage Document Uploads	122
Enhanced License/ID Documents to Bring to Your Appointment	124
Appointments	127
Schedule an Appointment	127
Change or Cancel Your Appointment	132
Vehicle and Vessel Transactions.....	135
Vehicle Transactions	135
Renew Vehicle Registration	135
Replace a Lost or Stolen Tab	140
Submit a Report of Sale.....	145
Estimate Vehicle Registration Costs.....	150
Change your Vehicle Address	151
Submit a Disabled Parking Temporary Application	153
Manage Document Uploads	156
Vessel Transactions	158
Renew a Vessel Registration.....	158
Replace a Lost Decal	163
Submit a Report of Sale.....	168
Estimate Vessel Registration Costs	170
Change your boat address	171

Introduction

The Department of Licensing (DOL) offers two options for you to conduct business online. Through License eXpress or DOL Online Services. This guide is broken into two sections that outline the steps to help you navigate through each option. Additionally, our virtual assistant is there to guide you and answer questions along the way!



Welcome to online services at DOL!

License Express Account Set Up

Getting Started

Below are some benefits of registering for a License Express account!

With License eXpress (LX) for individuals you can renew or replace your:

- Tabs and decals for your vehicles, boats, and trailers.
- Driver license or Enhanced driver license (you must use LX to complete enhanced driver license transactions online).
- ID card or Enhanced ID.

Stay up to date by knowing when:

- Your tab or decal renewal is due.
- Your driver license or ID card expires.

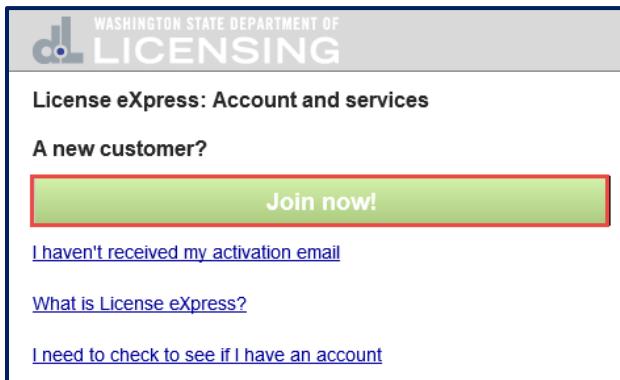
More features offered to you in LX:

- Find out how much your tabs will cost before renewing.
- Purchase your driving record.
- Replace your driver license or ID card.
- Sign up, update, or remove your email renewal reminders we send you for your vehicle or boat.

Register For Your License eXpress Account

Use the following process to register for a License eXpress (LX) account if you do not already have one.

1. Go to secure.dol.wa.gov.
2. Click the **Join now!** button.



WASHINGTON STATE DEPARTMENT OF
LICENSING

License eXpress: Account and services

A new customer?

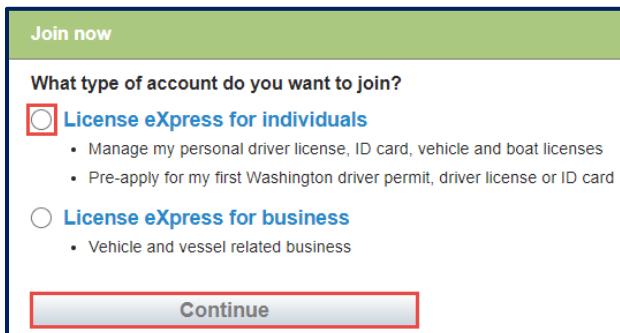
Join now!

[I haven't received my activation email](#)

[What is License eXpress?](#)

[I need to check to see if I have an account](#)

3. Select **License eXpress for individuals** and click **Continue**.



Join now

What type of account do you want to join?

License eXpress for individuals

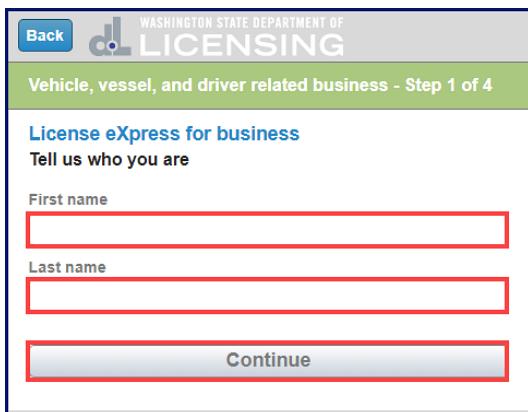
- Manage my personal driver license, ID card, vehicle and boat licenses
- Pre-apply for my first Washington driver permit, driver license or ID card

License eXpress for business

- Vehicle and vessel related business

Continue

4. Enter the First name, enter the Last name, and click **Continue**.



Back  WASHINGTON STATE DEPARTMENT OF
LICENSING

Vehicle, vessel, and driver related business - Step 1 of 4

License eXpress for business

Tell us who you are

First name

Last name

Continue

5. Enter the Username, enter the Email, Confirm email, and click **Continue**.

Registration - Step 2 of 4

License eXpress for individuals
Zola, please continue setting up your account.

[I want to use my existing SecureAccess WA account.](#)

Username

No spaces, 4 or more characters

Email

Confirm email

6. Enter the Password, Confirm password, and click **Register me**. Passwords must have 10 characters and at least 3 of the following: A number, a special character (\$ % #), an upper-case letter, and a lower-case letter.

Registration - Step 3 of 4

License eXpress for individuals
Registering username: User21

Password must have 10 characters and at least 3 of the following:

- A number,
- A special character like (\$ % #),
- An upper case letter,
- A lower case letter.

Password

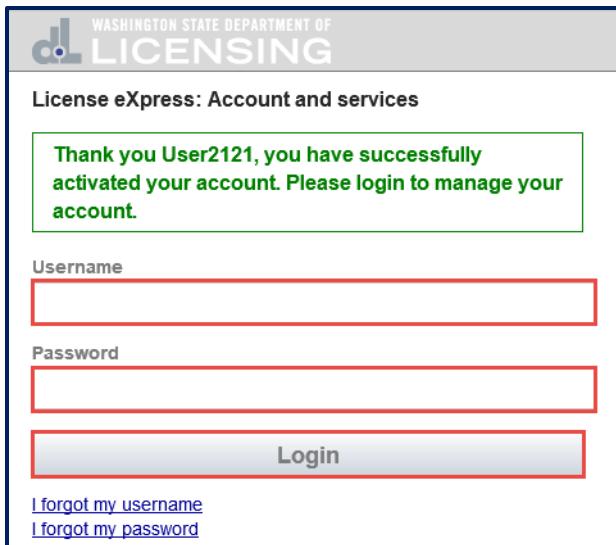
Confirm password

7. Check your email account for a message from 'noreply@dol.wa.gov' and click on the **activation** hyperlink. You cannot login until this step is complete.

Registration - Step 4 of 4

License eXpress for individuals
You're almost done Zola!
Please check your email.
We've sent you an email containing your activation link. Click on the link to activate your account.

8. Enter your Username and Password and click **Login** to access your account.



The image shows a login page for the Washington State Department of Licensing. The header reads "WASHINGTON STATE DEPARTMENT OF LICENSING" with a "dL" logo. Below the header, it says "License eXpress: Account and services". A green box contains the message "Thank you User2121, you have successfully activated your account. Please login to manage your account.". Below this are fields for "Username" and "Password", both of which are highlighted with a red border. A "Login" button is at the bottom, also with a red border. At the bottom of the page, there are links for "I forgot my username" and "I forgot my password".

Reset Your Account Password

Follow the process below to reset your password. The Department of Licensing sends you an email to the address you provide. Wait 20 minutes before logging in with the new temporary password if your account is locked.

1. Go to secure.dol.wa.gov.
2. Click the **I forgot my password** hyperlink.



Already joined?

Username

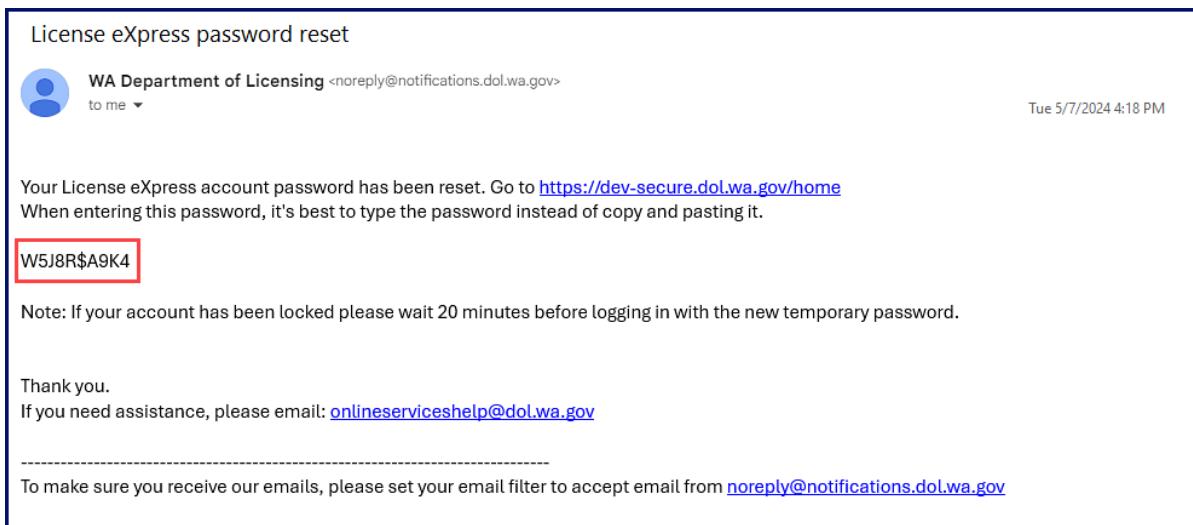
Password

Login

[I forgot my username](#)

[I forgot my password](#)

3. Enter the Username and Email and click **Reset my password**.
4. Click the **Back** button to return to the login screen.
5. Check your email account to get the new temporary password and type it when logging in, do not copy and paste.



License eXpress password reset

WA Department of Licensing <noreply@notifications.dol.wa.gov>
to me ▾

Tue 5/7/2024 4:18 PM

Your License eXpress account password has been reset. Go to <https://dev-secure.dol.wa.gov/home>
When entering this password, it's best to type the password instead of copy and pasting it.

W5J8R\$A9K4

Note: If your account has been locked please wait 20 minutes before logging in with the new temporary password.

Thank you.
If you need assistance, please email: onlineserviceshelp@dol.wa.gov

To make sure you receive our emails, please set your email filter to accept email from noreply@notifications.dol.wa.gov

License Express Account Transactions

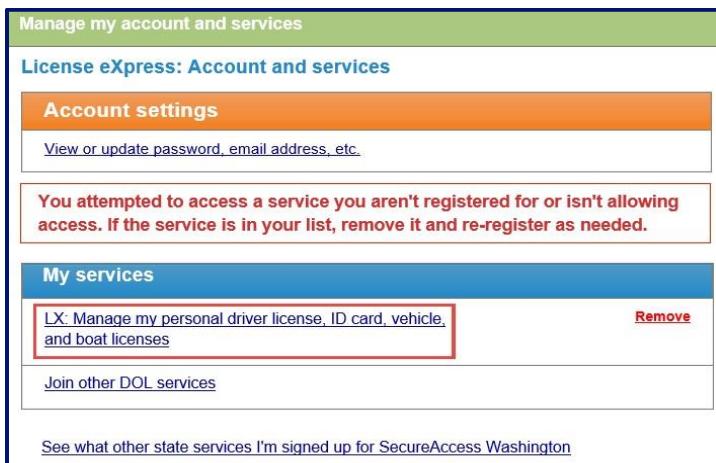
Once your License Express account is created you can complete the following transactions. This section is split into two parts: Driver License Transactions and Vehicle & Vessel Transactions.

Driver License Transactions

Add a Driver License or an ID to your License eXpress Account

Now that you have registered and activated your account, you can login to manage your account and services. Complete this process if **you already have a Washington state driver license or ID card**. Refer to the [Pre-Apply for your First Washington Driver License or ID Card](#) instructions, if you do not already have Washington driver license or ID card.

1. Go to secure.dol.wa.gov.
2. Enter the Username, enter the Password, and click **Login**.
3. Click the **LX: Manage my personal driver license, ID card, vehicle, and boat licenses** hyperlink. This hyperlink only shows the first time you login after the account is activated.



4. Select **Yes** or **No** for the Do you have a WA licensing record dropdown menu, click **Next**, and complete one of the following processes:

Yes:

- a. Verify your information by completing the following fields:
 - i. First name. Alternatively, click the No first name hyperlink and click the I do not have a first name checkbox.
 - ii. Middle name. Alternatively, click the No middle name hyperlink and click the I do not have a middle name checkbox.
 - iii. Last name.
 - iv. Select the appropriate option from the Suffix dropdown menu, if applicable.
 - v. Date of Birth (DOB).
 - vi. WA license number (LIC#). Alternatively, click the Lost license? hyperlink if you are trying to replace your current License/ID.
 - vii. Social Security Number. Alternatively, click the No Social Security Number hyperlink and click the I don't have a Social Security # checkbox.

Welcome to License eXpress

Introduction

What you'll need

Your information

Basic information

Verify your information

The information you provide must match what we have on record.

You will need to bring these documents in later as proof of identity.

First name *

Required

No first name?

Middle name *

Required

No middle name?

Last name *

Required

Suffix

Date of birth (DOB) *

Required

Social Security Number *

Required

No Social Security Number?

- b. Click the **Next** button.

No:

- a. Select the appropriate option from the What would you like to apply for dropdown menu and complete the applicable steps below, if applicable:
- b. Select the appropriate option from the Standard or enhanced license/ID dropdown menu.
- c. Select Yes or No for the Are you a U.S. citizen dropdown menu, if applicable. You must be a U.S. citizen to get an enhanced license/ID.

Let's figure out next steps

Do you have a WA licensing record?

No

What would you like to apply for?

Required

Standard or enhanced license/ID?

Required

Are you a U.S. citizen? *

Required

- d. Click the **Next** button.
5. Verify your Contact information by completing the following fields and click the **Next** button.
 - a. Email and Confirm email.
 - b. Select the applicable option from the Preferred phone type dropdown menu.
 - c. Phone number.
6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

Pre-Apply for Your First Washington License, Permit, or ID Card

When you log in for the first time after registering your account, you will immediately start the pre-apply process. This process is for someone who does not already have a Washington state driver license or ID card. If you already have a WA state driver license or ID card, you will follow the shorter process to [Add a Driver License or an ID to your License eXpress Account](#).

1. Login to License eXpress secure.dol.wa.gov.
2. Complete the following information and click **Next**.
 - a. Select **Yes** or **No** from the Do you have a WA licensing record? dropdown menu.
 - b. Select the appropriate option from the What would you like to apply for? dropdown menu.
 - c. Select **Standard** or **Enhanced** from the Standard or enhanced license/ID? dropdown menu. You must be a U.S. citizen to get an enhanced license/ID.
 - d. Select **Yes** or **No** for the Are you a U.S. citizen? dropdown menu, if applicable.

Let's figure out next steps

Do you have a WA licensing record?

Required

What would you like to apply for?

Required

Standard or enhanced license/ID?

Required

Are you a U.S. citizen? *

Required

3. Complete the following information and click **Next**. The information you provide must match what we have on record.

- Enter your First name. Alternatively, click the **No first name** hyperlink and click the **I do not have a first name** checkbox
- Enter the Middle name. Alternatively, click the **No middle name** hyperlink and click the **I do not have a middle name** checkbox.
- Enter the Last name and select the appropriate option from the Suffix dropdown menu, if applicable.
- Enter the Date of Birth (DOB).
- Enter the WA license number (LIC#). Alternatively, click the **Lost license** hyperlink if you are trying to replace your current License/ID.
- Enter the Social Security Number. Alternatively, click the **No Social Security Number** hyperlink and click the **I don't have a Social Security #** checkbox.

4. Enter the Phone number and click **Next**.

5. Complete the following steps, for the Physical appearance, and click **Next**.

- Select the appropriate options from the Feet and Inches dropdown menus.
- Enter the Weight.
- Select the appropriate option from the Gender dropdown menu.
- Select the appropriate option from the Eye Color dropdown menu.
- Select the appropriate option from the Do you wear corrective lenses dropdown menu.

Welcome to License eXpress

Introduction What you'll need	Physical appearance
Your information Basic information	Height and weight * Feet <input type="text" value="Required"/> Inches <input type="text" value="Required"/>
Contact information	Weight (lbs) *
Physical appearance	<input type="text" value="Required"/>
	Additional information
	Gender *
	<input type="text" value="Required"/>
	Eye Color *
	<input type="text" value="Required"/>
	Do you wear corrective lenses? *
	<input type="text" value="Required"/>

6. Complete the following steps for the Residential address and click **Next**.
 - a. Enter the Street address and select the appropriate option from the Unit type dropdown menu and enter the Unit, if applicable.
 - b. Enter the City and Zip code.
 - c. Select **Yes** or **No** from the Is this also your mailing address dropdown menu. If you select No, you have an opportunity to enter your mailing address in a later section.

Welcome to License eXpress

Introduction

What you'll need

Your information

Basic information

Contact information

Physical appearance

Address

Residential address

Residential address

Enter your address below.

Street address *

Required

Street 2

Unit type

Unit

City *

Zip code *

State

WA - WASHINGTON

Is this also your mailing address? *

Required

7. Verify the address and click **Next**.
8. Complete the following steps for the Mailing address, if applicable, and click **Next**.
 - a. Enter the Street address and select the appropriate option from the Unit type dropdown menu and enter the Unit, if applicable.
 - b. Enter the City and select the appropriate option from the State dropdown menu.
 - c. Enter the Zip code.

Welcome to License eXpress

Introduction

What you'll need

Your information

Basic information

Contact information

Physical appearance

Address

Residential address

Verify residential

Mailing address

Enter your address below.

Street address *

Required

Street 2

Unit type

Unit

City *

Zip code *

State

WA - WASHINGTON

9. Confirm the mailing address and click **Next**, if applicable.

10. Complete the following for Previous license, ID card, or Instruction permit and click **Next**.

- a. Select **Yes** or **No** for the Have you ever had or do you currently have a driver license, permit, or ID card from another jurisdiction dropdown menu.
- b. Select the appropriate option for the Do you have this card in your possession dropdown menu. Skip to step 11 when selecting No.
 - i. Select the appropriate option from the Type of Driver License or ID dropdown menu.
 - ii. Select the appropriate option from the Issuing jurisdiction dropdown menu.
 - iii. Enter the Issue date and the Expiration date.
 - iv. Enter the Name as it appears on the card and the Driver's license or ID number.
 - v. Select the appropriate options from the following dropdown menus, if applicable:
 - A. Is this a photo document?
 - B. Is this a temporary document?
 - C. Is this an enhanced card?

Welcome to License eXpress

Introduction What you'll need	Previous license, ID card or instruction permit	
Your information Basic information Contact information Physical appearance	Have you ever had or do you currently have a driver license, permit, or ID card from another jurisdiction? <input type="text" value="Yes"/>	
Address Residential address Verify residential	Do you have this card in your possession? <input type="text" value="Yes"/> You must bring this with you when you visit a licensing office.	
Previous license Previous license/ID	Type of driver's license or ID <input type="text" value="Personal Driver License"/>	
Card information		
Issuing jurisdiction *	Issue date *	Expiration date *
<input type="text" value="Required"/>	<input type="text" value="Required"/>	<input type="text" value="Required"/>
Name as it appears on card *	Driver's license or ID number *	
<input type="text" value="Required"/>	<input type="text" value="Required"/>	
Is this a photo document? *	What is a temporary document?	
<input type="text" value="Required"/>	<input type="text" value="What is a temporary document?"/>	
Is this a temporary document? *	<input type="text" value="What is a temporary document?"/>	

11. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
12. Click the **Print** button to print your pre-application. The document opens as a PDF in a separate window or tab and contains your 12 character WA state license, permit, or ID number starting with the letters "WDL".
13. Click the **Continue** button to go to your homepage or the **Create custom checklist** button to create a list of required documents for an Enhanced Driver License (EDL) application.

Change Your License or ID Card Address

You can change your residence address for your WA driver license, permit, or ID card. If you have a separate mailing address, you can add or change it from your license eXpress account. There is no cost to change your address unless also request a new driver license, permit, or ID card to reflect the new address.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Change your address** hyperlink.
3. Review the What you'll need information and click **Next**.
4. Enter the Street address.
5. Select the appropriate option from the Unit type dropdown menu and enter the Unit, if applicable.
6. Enter the City and the Zip code.
7. Select **Yes** or **No** from the Is this also your mailing address? dropdown menu and click **Next**. Complete step 9 below if selecting No.
8. Verify the residential address and click **Next**.
9. Select **Yes** or **No** from the Is your mailing address up to date? dropdown menu, if applicable, and click **Next**. Complete the additional steps below when selecting No.
 - a. Enter the Street address.
 - b. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
 - c. Enter the City.
 - d. Enter the Zip code.
 - e. Click the **Next** button.
10. Verify the address, if applicable, and click **Next**.
11. Select **Yes** or **No** to answer the Do you want to register to vote or update your voter registration? question.

12. Complete the following steps, as applicable, and click **Next**:

- Click the **Yes** or **No** radio button to answer the Are you a United States citizen? question. You must be a citizen to register to vote.
- Click the **Yes** or **No** radio button to answer the Are you at least sixteen years old? question. You must be at least sixteen years old to register to vote.
- Review the following voter registration statements:
 - I am a citizen of the United States,
 - I've lived in Washington at this address for 30 days immediately before the next election at which I vote,
 - I'm at least 16 years old,
 - I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.
- Click the **I certify the facts of this voter registration are true** checkbox, if applicable.

13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

14. Click **Print** to print the transaction confirmation or **Continue** to return to your homepage.

Purchase Your Driving Record

You can purchase your own driving record through your license eXpress account for a non-refundable fee. The record is available for 30 days to view or print from your account after purchase. The four types of records you can purchase are the following:

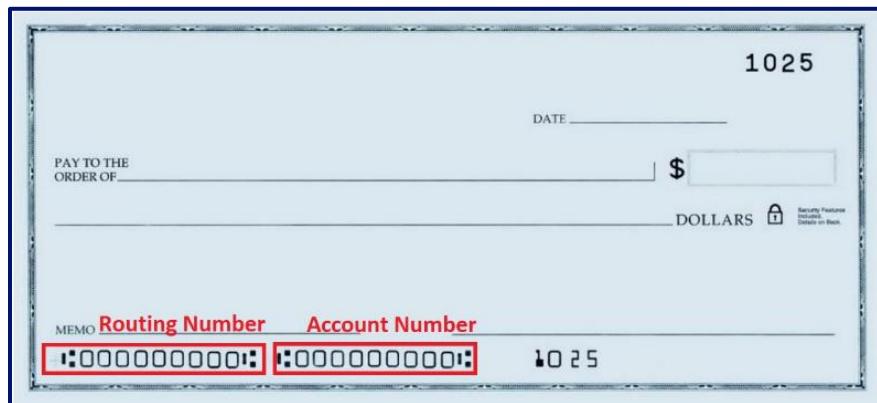
1. Assessment
2. Employment
3. Full
4. Insurance

Complete the following steps to purchase your driving record:

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Purchase a driving record** hyperlink.
3. Read the introduction information and click **Next**.
4. Select the appropriate option from the record type dropdown menu and click **Next**.
5. Review the Fee details page and click **Next**.
6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
7. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

- a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

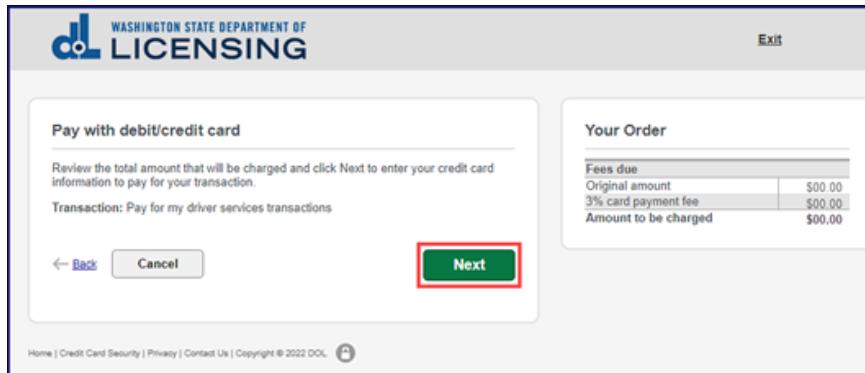
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

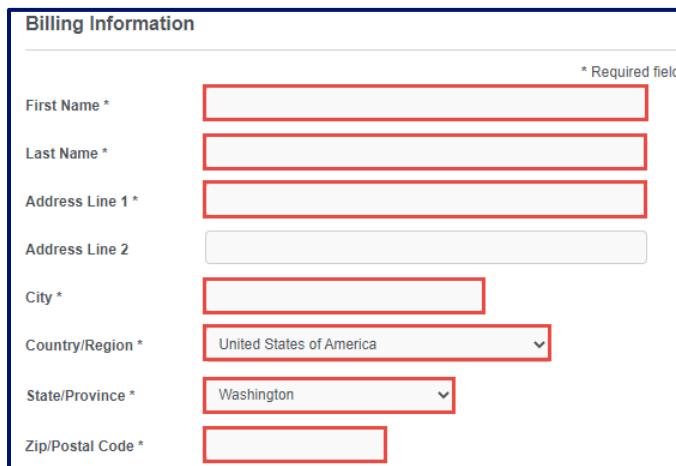
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page titled 'WASHINGTON STATE DEPARTMENT OF LICENSING'. The main content area is titled 'Pay with debit/credit card' and contains instructions to review fees and click 'Next' to enter credit card information. A 'Your Order' box on the right shows fees due: Original amount \$00.00, 3% card payment fee \$00.00, and Amount to be charged \$00.00. Navigation buttons 'Back', 'Cancel', and 'Next' are at the bottom, with 'Next' being the one highlighted with a red box.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 and 2 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form with the following fields: First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (dropdown menu showing 'United States of America'), State/Province (dropdown menu showing 'Washington'), and Zip/Postal Code. The 'First Name', 'Last Name', 'Address Line 1', 'City', and 'Zip/Postal Code' fields are highlighted with red boxes. The 'Country/Region' and 'State/Province' dropdown menus are not highlighted.

- viii. Select the Card Type.
- ix. Enter the Card Number.
- x. Select the appropriate option for the Expiration Month dropdown menu.
- xi. Select the appropriate option for the Expiration Year dropdown menu.
- xii. Enter the Card Verification Number (CVN).
- xiii. Click the **Pay** button.

Payment Details

Card Type *

Visa Mastercard
 Amex

Card Number *

Expiration Month *

Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

- 8. Click the **Next** button.
- 9. Review the information and click **Submit**.
- 10. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
- 11. Click the **Print Documents** button to print the driving record and receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission

Request driving record
 Record Type: Full

\$13.00 [View more details](#)

Summary

Subtotal \$13.00

Total Amount Paid \$13.00

Thank you for making your payment.

- 12. Click the **View your purchased driving record (expires in 30 days)** hyperlink if you need to access your purchased driving record again. You have 30 days from the date of purchase to access the record.

Request a DUI Hearing

You can request a DUI hearing online if it has been **7 days or less since your arrest date**, you complied with or refused a breathalyzer test at the time of your arrest, and you have a Washington state driver license. The DUI hearing requires a **non-refundable fee of \$375**. You can apply for a waiver if you have financial difficulties.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Request a DUI Hearing** hyperlink.
3. Read the What you'll need page and click the **Next** button.
4. Select **Yes** or **No** from the Is your contact information up to date dropdown menu and click **Next**. Complete the additional steps below when selecting No.
 - a. Enter the Preferred name, if applicable.
 - b. Select the appropriate option from the Phone type dropdown menu, if applicable.
 - c. Enter the Phone number, if applicable.
 - d. Enter the Email address, if applicable.
 - e. Confirm the email address, if applicable.
 - f. Click the **Next** button.
5. Select **Yes** or **No** from the Is your address up to date dropdown menu and click **Next**. Complete the additional steps below when selecting No.
 - a. Enter the Street address.
 - b. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
 - c. Enter the City.
 - d. Select the appropriate option from the State dropdown menu.
 - e. Enter the Zip code.
 - f. Click the **Next** button
 - g. Verify the address and click **Next**.

6. Complete the following Hearing information and click **Next**.

- What day did you receive your ticket?
- What is your citation number? Alternatively, click the **I don't have a citation number** checkbox.
- Select **Yes** or **No** to the Do you need an interpreter dropdown menu.
- Select the appropriate option from the What language you need dropdown menu, if applicable.
- Select **Yes** or **No** to the Do you have an attorney dropdown menu.

Request a DUI hearing

Introduction
Introduction

Driver information
Contact information
Current mailing
Verify mailing

Hearing details
Hearing information

Hearing information

Citation identifying information

What day did you receive your ticket? *

What is the citation number? *

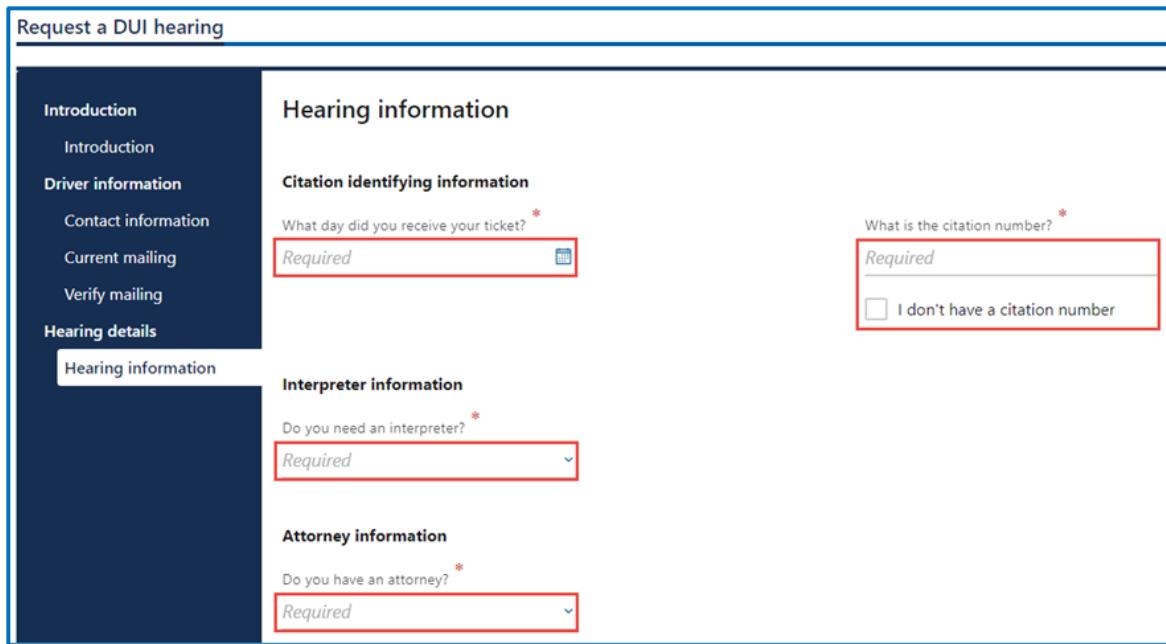
 I don't have a citation number

Interpreter information

Do you need an interpreter? *

Attorney information

Do you have an attorney? *



f. Complete the additional steps below, if applicable:

- What is your attorney's phone number?
- What is your attorney's email?
- What is your attorney's first name?
- What is your attorney's middle name?
- What is your attorney's last name?
- Click the **Next** button.

vii. Complete the following attorney address information, if applicable:

- Enter the Street address
- Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
- Enter the City.
- Enter the Zip code
- Click the **Next** button.

Request a DUI hearing

Introduction
Driver information
Contact information
Current mailing
Hearing details
Hearing information
Attorney address

Attorney address

Enter your attorney's address

Street address *
Required

Unit type

Street 2

City *
Required

Zip code *
Required

State
WA - WASHINGTON

< Previous **Next** >

7. Verify the attorney address and click **Next**.

8. Review the Fee details and click the checkbox to agree to the following:

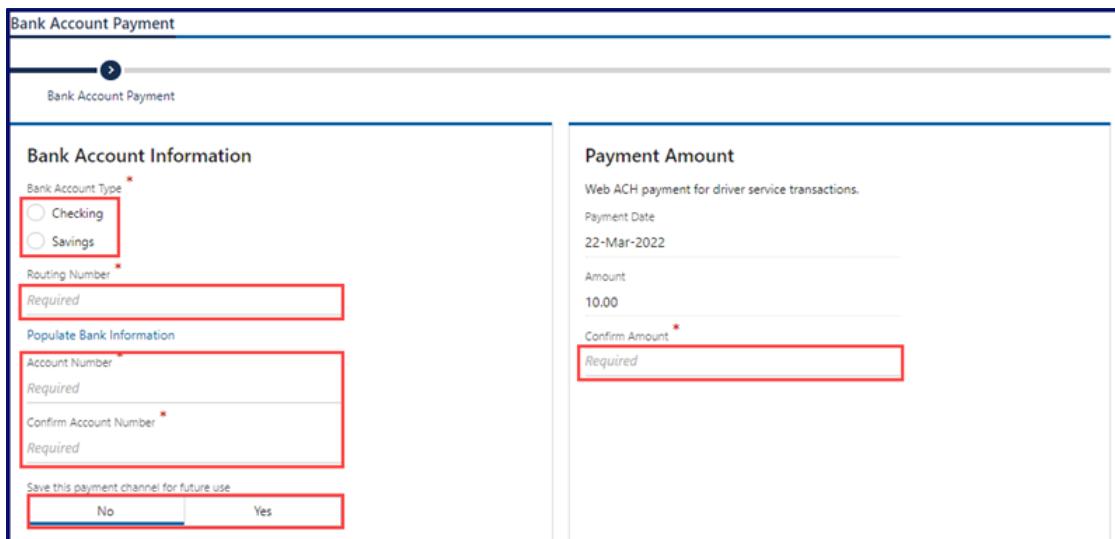
I agree and certify that I'm the person previously identified and that the information is true and correct and I'm presently eligible to contest the suspension, revocation, or denial of my driving privileges. I also authorize the Dept. Of Licensing to charge my debit card, credit card, or bank account for \$375 and to retrieve the information to process the request. I also agree to all of the terms, conditions, and notices that apply to my use of this website in completing my request. I also understand the fee is non-refundable.

9. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

10. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

a. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.



The form is titled 'Bank Account Payment' and contains two main sections: 'Bank Account Information' and 'Payment Amount'.

Bank Account Information:

- Bank Account Type: Checking Savings
- Routing Number:
- Populate Bank Information:
 - Account Number:
 - Confirm Account Number:
- Save this payment channel for future use:
 - No
 - Yes

Payment Amount:

Web ACH payment for driver service transactions.

Payment Date: 22-Mar-2022

Amount: 10.00

Confirm Amount:

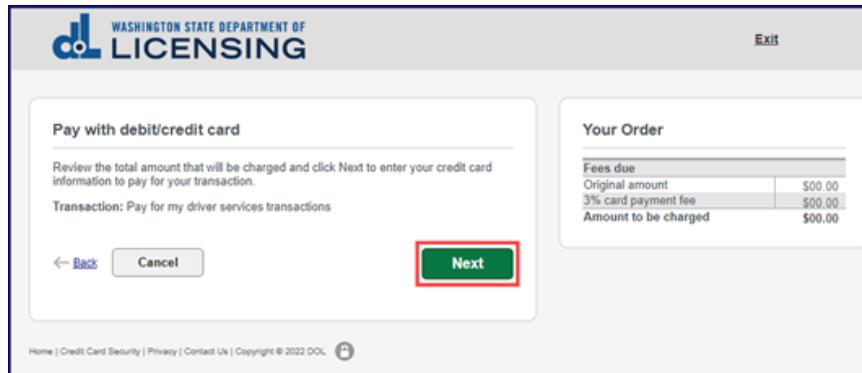
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



vii. Click **Submit** after reading the Confirmation statement.

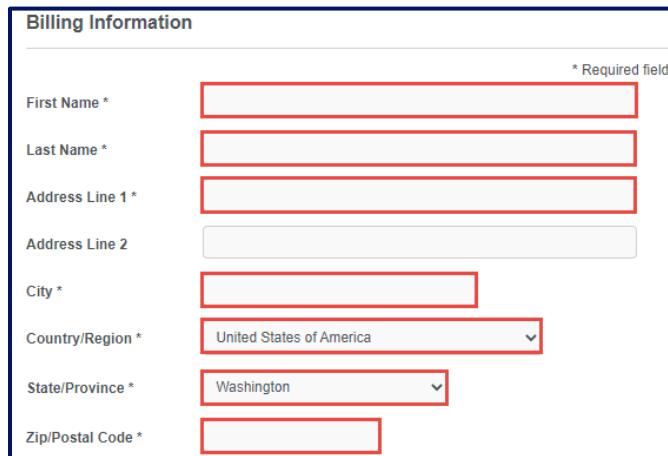
b. Pay with Debit/Credit Card

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page from the Washington State Department of Licensing. The top header includes the 'dL' logo and the text 'WASHINGTON STATE DEPARTMENT OF LICENSING'. On the right, there is an 'Exit' link. The main content area is divided into two sections: 'Pay with debit/credit card' on the left and 'Your Order' on the right. The 'Pay with debit/credit card' section contains a message about reviewing fees and a transaction history. The 'Your Order' section shows a table of fees due, including the original amount, a 3% card payment fee, and the amount to be charged. At the bottom, there are 'Back' and 'Cancel' buttons, and a large green 'Next' button which is highlighted with a red box.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form. It includes fields for First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (a dropdown menu showing 'United States of America'), State/Province (a dropdown menu showing 'Washington'), and Zip/Postal Code. Each field is preceded by an asterisk (*) and a note that it is a required field. The entire form is enclosed in a dark blue border.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type *

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

Cancel Pay

- 11. Click the **Next** button.
- 12. Review the information and click **Submit**.
- 13. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
- 14. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission	Summary
DUI hearing request	Subtotal \$375.00
Violation Date: 7/2/2021	Total Amount Paid \$375.00
Thank you for making your payment.	
Print Documents Close	

Request a Non-DUI Hearing

You can request a non-DUI hearing if it has been **15 days or less** since you received a notice of suspension or revocation from the Department of Licensing, have a suspension/revocation notice with a letter ID, and have a WA state driver license. There is no fee for non-DUI hearings.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Request a Non-DUI Hearing** hyperlink.
3. Read the What you'll need page and click **Next**.
4. Enter the Letter ID and click **Next**.

5. Confirm the information is correct and click **Next**.
6. Select **Yes** or **No** from the Is your address up to date dropdown menu and click **Next**. Complete the additional steps below when selecting No.
 - a. Enter the Street address.
 - b. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
 - c. Enter the City.
 - d. Select the appropriate option from the State dropdown menu.
 - e. Enter the Zip code.
 - f. Click the **Next** button.
7. Verify the address and click **Next**.

8. Complete the following Hearing information and click **Next**.
 - a. Select **Yes** or **No** to the Do you need an interpreter dropdown menu. Select the appropriate option from the What language you need dropdown menu when selecting Yes.
 - b. Select **Yes** or **No** to the Do you have an attorney dropdown menu. Complete the additional steps below when selecting Yes.

The screenshot shows a form titled 'Request a non-DUI hearing'. On the left, a sidebar lists steps: Introduction, Notice, Confirm, Driver information, Contact information, Current mailing, Verify mailing, Hearing details, and Hearing information. The 'Hearing information' step is currently selected. The main panel has a title 'Hearing information' and contains two sections: 'Interpreter information' and 'Attorney information'. The 'Interpreter information' section has a question 'Do you need an interpreter?' with a required asterisk, and a dropdown menu set to 'Required'. The 'Attorney information' section has a question 'Do you have an attorney?' with a required asterisk, and a dropdown menu set to 'Required'.

- i. What is your attorney's phone number?
 - ii. What is your attorney's email?
 - iii. What is your attorney's first name?
 - iv. What is your attorney's middle name?
 - v. What is your attorney's last name?
 - vi. Click the **Next** button.
 - vii. Complete the following attorney address information, if applicable:
 - A. Enter the Street address.
 - B. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
 - C. Enter the City.
 - D. Enter the Zip code.
 - E. Click the **Next** button.
 - F. Verify the attorney address and click **Next**.
9. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
10. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

Schedule an Appointment

Use the following process to schedule an appointment at a Driver Licensing Office.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Schedule an appointment** hyperlink.
3. Read the Instructions and click the **Next** button.
4. Select the appropriate button for the type of appointment you would like to schedule and click **Next**.

What type of appointment would you like to schedule?

Driver license, state id, or driving permit
Get a new license/id, transfer an out-of-state license, or renew/replace your current document

Knowledge test or skills exam
Take a knowledge test or skills exam to meet driver licensing requirements

5. Select the appropriate button for the service you would like to schedule and click **Next**.

What service would you like to schedule?

Get a commercial driver license or permit
New CDL or CLP without any additional in-office testing

Get a non-commercial driver license, permit, or state id
New license, permit, ID, or restricted license without any additional in-office testing

Get an enhanced license or id
New federally compliant Real ID document

Reinstate my driving privileges
Reinstate from your suspension without any additional in-office testing (if you are required to retest, schedule an appointment for taking a knowledge exam instead)

Renew or replace my license or state id
Renew your license or ID, replace a lost or damaged document, or update information on your current document

6. Select the location for your appointment and click **Next**.

Search Locations

Enter city, state or ZIP

Search

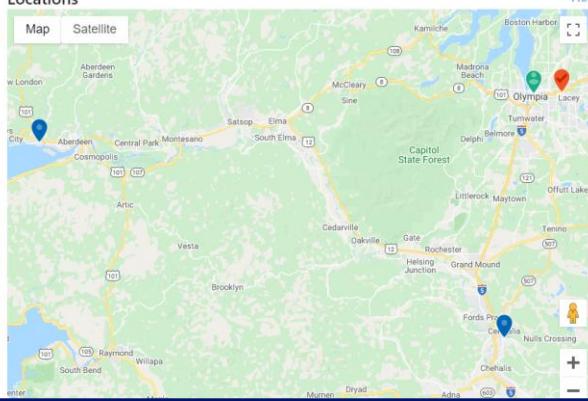
Showing locations within 50 mi of Washington.
Use my current location

Select a location below

Lacey 719 SLEATER-KINNEY RD SE STE 108 LACEY WA 98503	2.66 mi
Centralia 1000 KRESKY AVE CENTRALIA WA 98531	23.33 mi
Hoquiam 719 8TH ST OLYMPIA WA 98502	47.06 mi

Locations

Map Satellite



7. Select the appointment date and time and click **Next**.

Actions
Select Category
Select Service
Select Location
Select Appointment Time
Book Appointment

Choose your appointment day and time

<	July 2021	>				
SU	MO	TU	WE	TH	FR	SA
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Thursday, July 08, 2021

9:30 AM	9:45 AM	10:00 AM	10:15 AM	10:30 AM	10:45 AM	11:00 AM	11:15 AM	11:30 AM
11:45 AM	1:00 PM	1:15 PM	1:30 PM	1:45 PM	2:00 PM	2:15 PM	2:30 PM	2:45 PM
3:00 PM	3:15 PM	3:30 PM	3:45 PM	4:00 PM	4:15 PM	4:30 PM	4:45 PM	

8. Enter the Name.

9. Select the appropriate option from the Phone country dropdown menu and enter the Phone number, if applicable.

10. Enter the Email address.

11. Enter the Accommodation information, if applicable.

12. Click the **Next** button.

Actions
Select Category
Select Service
Select Location
Select Appointment Time
Book Appointment

Details

Get a commercial driver license or permit
New CDL or CPL without any additional in-office testing
Change Service

Thursday, July 08, 2021
1:30 PM (15 Minutes)
Change Time

Lacey
719 SLEATER-KINNEY RD SE STE 108
LACEY WA 98503
Change Location

Contact

Name **Required**

Phone Country Phone

Email **Required**

Accommodations

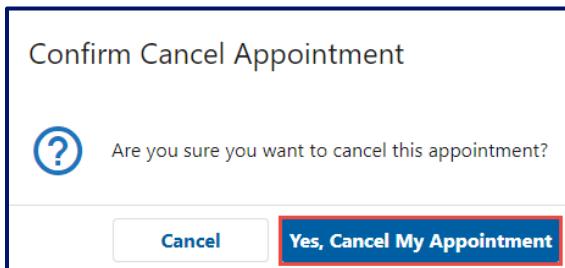
Guests are not allowed unless specified below. Let us know if you will be bringing a parent, guardian, caregiver, or interpreter to your appointment. If you need a reasonable accommodation, please request that here.

13. Review the Appointment and Details sections. Complete the applicable process below to immediately cancel or reschedule your appointment. After you leave this screen, you can cancel the appointment via the confirmation message that is sent to the email address you provide.

Appointment  Confirmation Code 2T572F You'll need this confirmation code and your email address to update your appointment in the future.  Booked Your appointment has been booked. We will send you a reminder asking you to confirm your appointment a few days before. Cancel Appointment	Details  Get a commercial driver license or permit New CDL or CLP without any additional in-office testing  Thursday, July 08, 2021 1:30 PM (15 Minutes)  Lacey 719 SLEATER-KINNEY RD SE STE 108 LACEY WA 98503 Reschedule	Contact  Jessanna Email: j*****@d**.w*.gov Update Information
---	---	--

a. Cancel:

- i. Click the **Cancel Appointment** button.
- ii. Review the Confirm Cancel Appointment dialog box and click **Yes, Cancel My Appointment**.



b. Reschedule:

- i. Click the **Reschedule** button.
- ii. Select the location and click **Next**.
- iii. Select the appointment day, select the appointment time, and click **Next**.
- iv. Review the Details and click **Submit**.

Details  Get a commercial driver license or permit New CDL or CLP without any additional in-office testing  Thursday, July 08, 2021 4:30 PM (15 Minutes) Change Time  Lacey 719 SLEATER-KINNEY RD SE STE 108 LACEY WA 98503 Change Location
--

Renew Your License

You can renew your license online if you completed your last renewal in person in a Driver Licensing Office. Make sure your address is up to date before you complete a renewal.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Renew license** hyperlink. Alternatively, click the **Your license/id expires soon** hyperlink.
3. Read the What you'll need page and click **Next**.
4. Review the Identity information. Select **Yes** from the Is this information correct dropdown menu and click **Next**.
5. Review the Physical features information. Select **Yes** or **No** and complete the additional process below when selecting No.
 - a. Select the appropriate option from the Feet dropdown menu, if applicable.
 - b. Select the appropriate option from the Inches dropdown menu, if applicable.
 - c. Enter the Weight, if applicable.
 - d. Select the appropriate option from the Eye color dropdown menu, if applicable.
 - e. Click the **I certify that the above information is true and correct** checkbox.
6. Click the **Next** button.
7. Review the card information and do the following:
 - a. Select **Yes** or **No** from the dropdown menu to answer the Have you lost or renounced your U.S. Citizenship? question, if applicable. This question will only show for enhanced license renewals.
 - b. Click the **Renew my driver license for 6 years instead of 8** checkbox, if applicable.

c. Click the **Mail a non-photo card to an address outside Washington** checkbox and complete the additional process below, if applicable:

- Click the **You have indicated you need your card mailed to a non-Washington address** checkbox and click **Next**. Your new card will not have your photo or signature.
- Select the appropriate option from the Country dropdown menu, if applicable.
- Enter the Street address.
- Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
- Enter the City, the Zip code.
- Click the **Next** button.
- Verify the out-of-state address and click **Next**.

8. Review or update the residential address, select **Yes** or **No** from the dropdown menus to answer the Is this up to date? and Is this also your mailing address? questions and click **Next**.

9. Verify the address and click **Next**.

10. Complete the following steps, as applicable, and click **Next**:

- Select **Yes** or **No** from the May we share your email with the Secretary of State to receive jury summons or other jury communication electronically? dropdown menu.
- Enter your Email, if applicable.

Renew your driver license/ID card

Introduction What you'll need	Registration options May we share your email with the Secretary of State to receive jury summons or other jury communication electronically? Yes
License information Identity information	Email * Required
Physical features	Would you like to remain registered or register as an organ, eye, and tissue donor? *
Card information	Required
Address Residential	Do you want to register, or sign up to vote or update your voter registration? Required
Fees and options Registration options	Are you a United States citizen? *
	Required

c. Select **Yes** or **No** from the dropdown menu to answer the Would you like to remain registered or register as an organ, eye, and tissue donor? question. [LifeCenter Northwest](#) stores your information in a confidential database if you select Yes.

d. Select **Yes** or **No** from the dropdown menu to answer Do you want to register, or sign up to vote or update your voter registration? question. License eXpress defaults to Yes and prevents any changes if renewing an enhanced driver license.

The screenshot shows the Washington State Department of Licensing website for renewing a driver license or ID card. The 'Fees and options' section is highlighted with a red box. Within this section, the 'Registration options' dropdown menu is set to 'Yes', which is also highlighted with a red box. Other options in the dropdown are 'No' and 'Required'.

e. Select **Yes** or **No** from the dropdown menu to answer the Are you a United States citizen? question. You must be a citizen to register to vote.

f. Click the **Next** button.

11. Review the following voter registration statements and click **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**:

- I am a citizen of the United States,
- I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote,
- I'm at least sixteen years old and,
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

12. Review the fee details and click **Next**.
13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
14. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.
 - a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

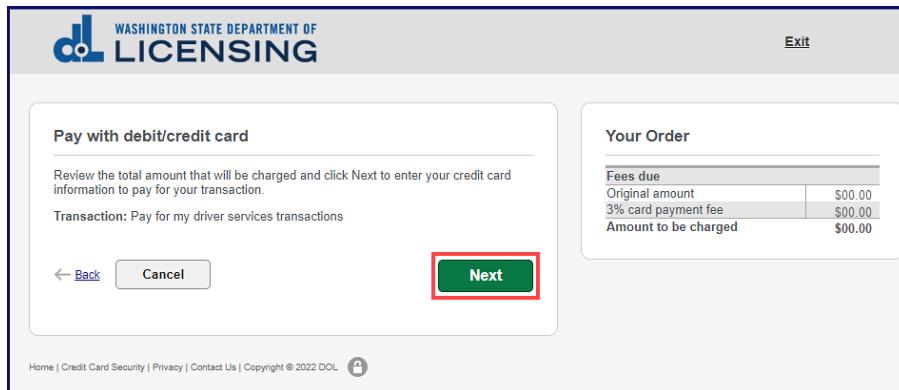
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

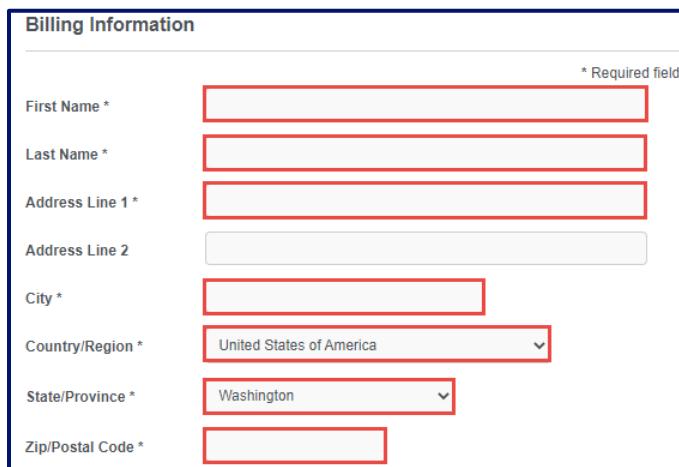
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page titled 'WASHINGTON STATE DEPARTMENT OF LICENSING'. On the left, a box titled 'Pay with debit/credit card' contains instructions to review fees and click 'Next'. On the right, a box titled 'Your Order' shows fees due: Original amount \$00.00, 3% card payment fee \$00.00, and Amount to be charged \$00.00. At the bottom, there are 'Back' and 'Cancel' buttons, and a large 'Next' button which is highlighted with a red box.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form with the following fields and labels: First Name *, Last Name *, Address Line 1 *, Address Line 2, City, Country/Region *, State/Province *, and Zip/Postal Code *. The 'Required field' indicator (* Required field) is located above the first input field. All input fields are highlighted with a red border, except for the dropdown menus which are white with black text.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type *

Card Number *

Expiration Month * Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

Cancel Pay

- 15. Click the **Next** button.
- 16. Review the information and click **Submit**.
- 17. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
- 18. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission

Name of transaction displays here

\$0.00 View more details

Summary

Subtotal \$0.00

Total Amount Paid \$0.00

Thank you for making your payment.

Print Documents

Close

Replace Your License

The replacement license fee is \$20. You can order a replacement license online up to 3 times a year. If your license expires within 3 months, you need to renew it instead.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Replace license** hyperlink.
3. Read the What you'll need page and click **Next**.
4. Review the Identity information. Select **Yes** or **No** for the Is this information correct dropdown menu and click **Next**.
5. Review the Physical features information. Select **Yes** or **No**, complete the additional steps below when selecting No, and click the **Next** button.
 - a. Select the appropriate option from the Feet dropdown menu, if applicable.
 - b. Select the appropriate option from the Inches dropdown menu, if applicable
 - c. Enter the Weight, if applicable.
 - d. Select the appropriate option from the Eye color dropdown menu, if applicable.
 - e. Click the **I certify that the above information is true and correct** checkbox.
6. Review the card information and do the following, if applicable, and click **Next**:
 - a. Click the **Mail a non-photo card to an address outside Washington** checkbox and complete the additional process below, if applicable:
 - i. Click the **You have indicated you need your card mailed to a non-Washington address** checkbox and click **Next**. Your new card will not have your photo or signature.
 - ii. Select the appropriate option from the Country dropdown menu, if applicable.
 - iii. Enter the Street address.
 - iv. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
 - v. Enter the City, the Zip code.
 - vi. Click the **Next** button.
 - b. Verify the out-of-state address and click **Next**.

7. Select the appropriate answer for the following dropdown menus and click **Next**.

- Is your ID/Instruction Permit/License in your possession?
- Reason for replacement.

8. Select the appropriate answer for the following dropdown menus and click **Next**.

- Is this up to date?
- Enter the address information, if applicable.
- Is this also your mailing address?

9. Verify the out-of-state address and click **Next**.

10. Complete the following steps, as applicable, and click **Next**:

- Select **Yes** or **No** from the May we share your email with the Secretary of State to receive jury summons or other jury communication electronically? dropdown menu.
- Enter your Email, if applicable.

Renew your driver license/ID card

Introduction

- What you'll need
- License information
- Identity information
- Physical features
- Card information
- Address**
- Residential
- Fees and options
- Registration options**

Registration options

May we share your email with the Secretary of State to receive jury summons or other jury communication electronically?

Yes

Email *

Required

Would you like to remain registered or register as an organ, eye, and tissue donor? *

Required

Do you want to register, or sign up to vote or update your voter registration?

Required

Are you a United States citizen? *

Required

c. Select **Yes** or **No** from the dropdown menu to answer the Would you like to remain registered or register as an organ, eye, and tissue donor? question. [LifeCenter Northwest](#) stores your information in a confidential database if you select Yes.

d. Select **Yes** or **No** from the dropdown menu to answer Do you want to register, or sign up to vote or update your voter registration? question. License eXpress defaults to Yes and prevents any changes if renewing an enhanced driver license.

The screenshot shows a web page with a dark blue header containing the Washington State Department of Licensing logo and a navigation bar with links like 'Home', 'Renew your driver license/ID card', and 'Fees and options'. The main content area has a sidebar on the left with links for 'Introduction', 'What you'll need', 'License information', 'Identity information', 'Physical features', 'Card information', 'Address', 'Residential', and 'Fees and options'. The 'Fees and options' link is currently selected and highlighted in blue. The main content area has a section titled 'Registration options' with a question: 'May we share your email with the Secretary of State to receive jury summons or other jury communication electronically?'. Below it is a dropdown menu with 'Yes' selected. An 'Email' field contains 'CUSTOMER@FAKEMAIL.COM'. Another question follows: 'Would you like to remain registered or register as an organ, eye, and tissue donor?'. A dropdown menu with 'No' selected. At the bottom of the section is a question: 'Do you want to register, or sign up to vote or update your voter registration?'. A dropdown menu with 'Yes' selected is highlighted with a red box. Below it is a question: 'Are you a United States citizen?'. A dropdown menu with 'Required' selected is shown. The 'Required' label is marked with an asterisk (*).

e. Select **Yes** or **No** from the dropdown menu to answer the Are you a United States citizen? question. You must be a citizen to register to vote.

f. Click the **Next** button.

11. Review the following voter registration statements and click **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**:

- I am a citizen of the United States,
- I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote,
- I'm at least sixteen years old and will vote and,
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

12. Review the fee details and click **Next**.

13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

14. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

a. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.

Bank Account Type *

Checking

Savings

Routing Number *

Required

Populate Routing Number

Account Number *

Required

Confirm Account Number *

Required

Save this payment channel for future use

No Yes

Web ACH payment for driver service transactions.

Payment Date

16-Jul-2021

Amount

00.00

Confirm Amount *

Required

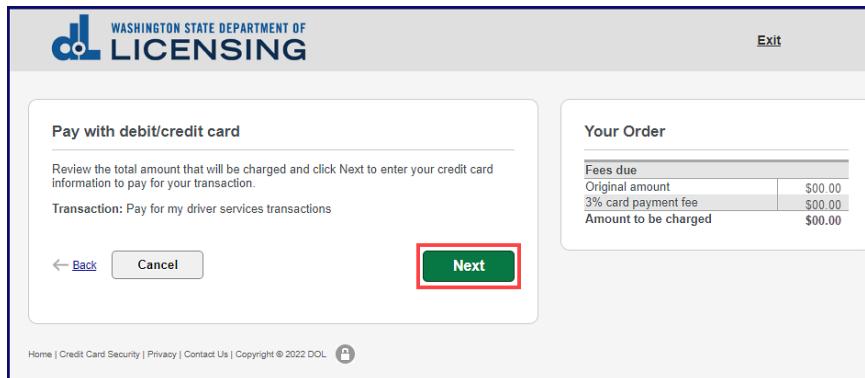
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

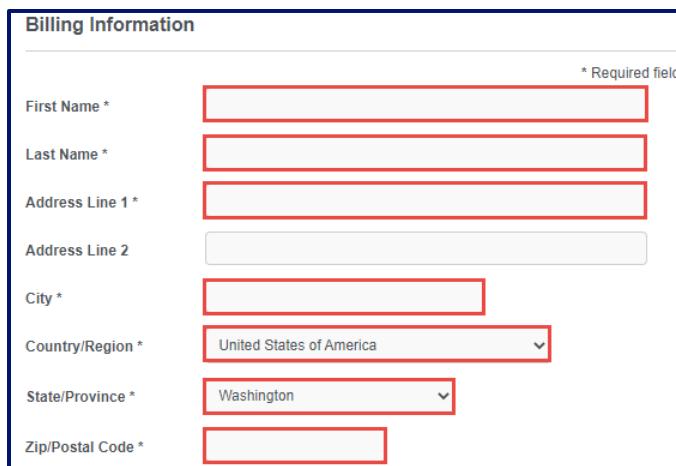
b. Pay with Debit/Credit Card:

- i. Click the Next button after reviewing the Fees due for Your Order.



The screenshot shows a web page with the Washington State Department of Licensing logo at the top. The main content area is titled 'Pay with debit/credit card'. It contains instructions to review the total amount and click 'Next' to enter credit card information. A note says 'Transaction: Pay for my driver services transactions'. To the right, a box titled 'Your Order' shows fees: Original amount \$00.00, 3% card payment fee \$00.00, and Amount to be charged \$00.00. At the bottom are 'Back', 'Cancel', and 'Next' buttons, with 'Next' being the one highlighted with a red box.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form with the following fields and their status: First Name * (highlighted with a red box), Last Name * (highlighted with a red box), Address Line 1 * (highlighted with a red box), Address Line 2 (not highlighted), City * (highlighted with a red box), Country/Region * (dropdown menu showing 'United States of America', not highlighted), State/Province * (dropdown menu showing 'Washington', highlighted with a red box), and Zip/Postal Code * (highlighted with a red box). A note at the top right says '* Required field'.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type *

Visa Mastercard
 Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

- 15. Click the **Next** button.
- 16. Review the information and click **Submit**.
- 17. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
- 18. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

<p>Submission</p> <p>Name of transaction displays here</p> <p>\$0.00 View more details</p>	<p>Summary</p> <p>Subtotal \$0.00</p> <p>Total Amount Paid \$0.00</p> <p>Thank you for making your payment.</p> <p><input style="background-color: #0070C0; color: white; border: 2px solid red; padding: 5px; border-radius: 5px;" type="button" value="Print Documents"/> <input style="background-color: #0070C0; color: white; border: 1px solid #0070C0; padding: 5px; border-radius: 5px;" type="button" value="Close"/></p>
---	--

Submit CDL Medical Documents

Customers with a Commercial Driver License (CDL) or a Commercial Learner Permit (CLP) can complete the following process to submit medical documents to DOL. Your medical documents should be unexpired, complete, and signed by a medical provider on the National Registry of Certified Medical Examiners. DOL reviews your submissions before it posts. It may take up to **7-10 business days** to update your record.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Submit CDL medical documents** hyperlink.
3. Read the What you'll need page and click **Next**.
4. Complete the following Contact information and click Next.
 - a. Enter the Email address.
 - b. Confirm email address.
 - c. Select the appropriate option from the Preferred phone type dropdown menu.
 - d. Enter the Phone number.
5. Select the appropriate option from the Do you want to change your self-certification dropdown menu.
6. Select one of the following documents you would like to submit and click **Next**.
 - a. Medical certificate or Medical report.
 - b. Application to add a waiver.
 - c. Application to remove a waiver.

7. Complete the following Certificate information and click **Next**.

- a. Per FMCSA regulations (select one):
 - i. Meets minimum federal standards.
 - ii. Does not meet minimum federal standards, may meet state.
- b. And if applicable, only when (check all that apply):
 - i. Wearing corrective lenses.
 - ii. Accompanied by waiver exemption.
 - iii. Driving with Exempt Intra-city zone.
 - iv. Wearing hearing aid.
 - v. Accompanied by SPE certificate.
 - vi. Qualified by Op of 49 CFR 391.64.
- c. Enter the Medical Examiners Certificate expiration date.

Submit CDL Medical Documents

Customer Info What you'll need How to reach you Medical Info Self certification Medical certificate	Certificate information I certify that I have examined: Last name: GREY First name: ZOLA Per FMCSA regulations (select one): <input checked="" type="radio"/> Meets minimum federal standards Federal description <input type="radio"/> Does not meet minimum federal standards, may meet state standards Federal description And if applicable, only when (check all that apply): <table border="1"><tr><td><input type="checkbox"/> Wearing corrective lenses</td><td><input type="checkbox"/> Wearing hearing aid</td></tr><tr><td><input type="checkbox"/> Accompanied by waiver exemption</td><td><input type="checkbox"/> Accompanied by a SPE Certificate</td></tr><tr><td><input type="checkbox"/> Driving with Exempt Intra-city Zone</td><td><input type="checkbox"/> Qualified by Op of 49 CFR 391.64</td></tr></table> Medical Examiner's Certificate expiration date <input type="text"/>	<input type="checkbox"/> Wearing corrective lenses	<input type="checkbox"/> Wearing hearing aid	<input type="checkbox"/> Accompanied by waiver exemption	<input type="checkbox"/> Accompanied by a SPE Certificate	<input type="checkbox"/> Driving with Exempt Intra-city Zone	<input type="checkbox"/> Qualified by Op of 49 CFR 391.64
<input type="checkbox"/> Wearing corrective lenses	<input type="checkbox"/> Wearing hearing aid						
<input type="checkbox"/> Accompanied by waiver exemption	<input type="checkbox"/> Accompanied by a SPE Certificate						
<input type="checkbox"/> Driving with Exempt Intra-city Zone	<input type="checkbox"/> Qualified by Op of 49 CFR 391.64						

8. Complete the following Examiner Info and click **Next**.
 - a. Enter the First name.
 - b. Enter the Middle name, if applicable.
 - c. Enter the Last name.
 - d. Enter the Phone number.
 - e. Enter the Date certificate signed.
 - f. Select one of the following specialties:
 - i. MD
 - ii. DO
 - iii. Physician Assistant
 - iv. Chiropractor
 - v. Advanced Practical Nurse
 - vi. Other
 - g. Enter the License/certification number.
 - h. Enter the Issuing date.
 - i. Enter the National registry number.

Submit CDL Medical Documents

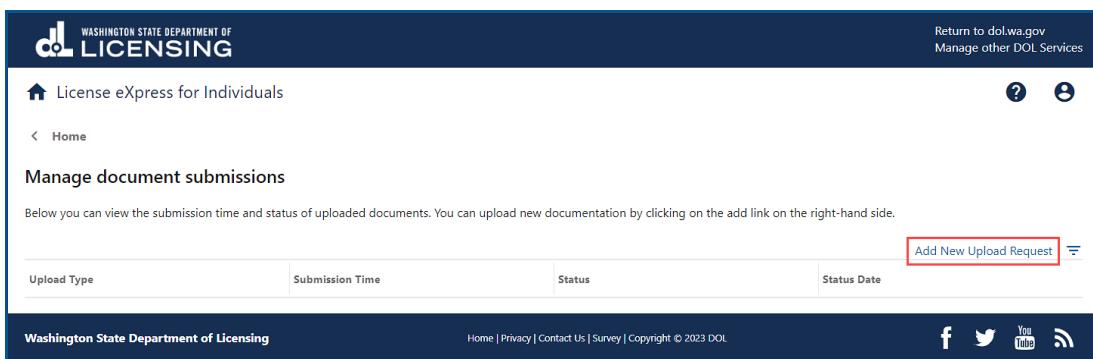
Customer Info What you'll need How to reach you	Examiner Info Please provide the following information about your medical provider
Medical Info Self certification Medical certificate	First name * <input type="text"/> Middle name <input type="text"/> Last name * <input type="text"/> Phone number * <input type="text"/> Date certificate signed <input type="text"/>
Medical provider	A specialty must be selected <input type="radio"/> MD <input type="radio"/> Physician Assistant <input type="radio"/> Advanced Practice Nurse <input type="radio"/> DO <input type="radio"/> Chiropractor <input type="radio"/> Other
	License/certification number * <input type="text"/> Issuing state * <input type="text"/> National registry number * <input type="text"/>

9. Click **Upload** to attach a copy of the document. Complete the applicable fields and click **OK**. Click the **Next** button.
10. Review the Summary and click Submit to proceed or **Previous** to make changes.

Submit Military or Veteran Verification Documentation

You can submit verification documents through your License Express account to have a military or veteran designation added to your driver license or state identification card. DOL reviews your submission, and sends an email once approved or denied with next steps.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Manage document uploads** hyperlink from the Driver Information section.
3. Click the **Add New Upload Request** hyperlink.



The screenshot shows the 'Manage document submissions' page of the Washington State Department of Licensing. At the top, there are links to 'Return to dol.wa.gov' and 'Manage other DOL Services'. Below that is a navigation bar with 'License eXpress for Individuals' and a 'Home' link. The main content area is titled 'Manage document submissions' and contains a sub-instruction: 'Below you can view the submission time and status of uploaded documents. You can upload new documentation by clicking on the add link on the right-hand side.' A table header with columns 'Upload Type', 'Submission Time', 'Status', and 'Status Date' is shown. To the right of the table, a red box highlights the 'Add New Upload Request' button. At the bottom, there are links for 'Washington State Department of Licensing', 'Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL', and social media icons for Facebook, Twitter, YouTube, and RSS.

4. Select **Military Verification** or **Veteran Verification** from the Which Document Upload Submission Type Would You Like To Search For? dropdown menu and click the **Submit** button.



The screenshot shows the 'Document Upload Search' page. At the top, there are links to 'Return to dol.wa.gov' and a help icon. Below that is a navigation bar with 'DOL Online Services'. The main content area is titled 'Document Upload Search' and includes a question: 'Which Document Upload Submission Type Would You Like To Search For? *'. A dropdown menu is open, showing 'Required' as the selected option. Under 'Required', 'Military Verification' is highlighted with a red box. Other options in the dropdown are 'Veteran Verification' and 'Disabled Parking Temporary Placard'. At the bottom, there are links for 'Washington State Department of Licensing', 'Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL', and social media icons for Facebook, Twitter, YouTube, and RSS. The 'Submit' button is also highlighted with a red box.

5. Read the information on the What You'll Need screen and click **Next**.
6. Complete the following steps and click **Next**:
 - a. Enter your Email and Confirm email.
 - b. Select the applicable option from the Preferred phone type dropdown menu.
 - c. Enter your Phone number.

7. Click the **Upload** button.
8. Complete the following steps and click **OK**:
 - a. Select the appropriate option from the Type dropdown menu.
 - b. Enter a Description.
 - c. Click the **Choose File** button and select the applicable document from your files. Repeat steps 7 and 8 for each required document.

Select a file to attach

Type *

Required

Description *

Required

File *

Choose File No file chosen

Cancel OK

9. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dolwa.gov

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Search

Basic information

Contact information

Upload

Upload Docs

Add attachments

Upload

Requirements

Requirement Type

Military Verification

Number of Documents Required

Number of Documents Provided

1

1

Attachments

Type	Name	Description	Size
Active US Military ID Card	Military ID.jpeg	Military ID Card	16

Remove

Previous Next

Washington State Department of Licensing

Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL

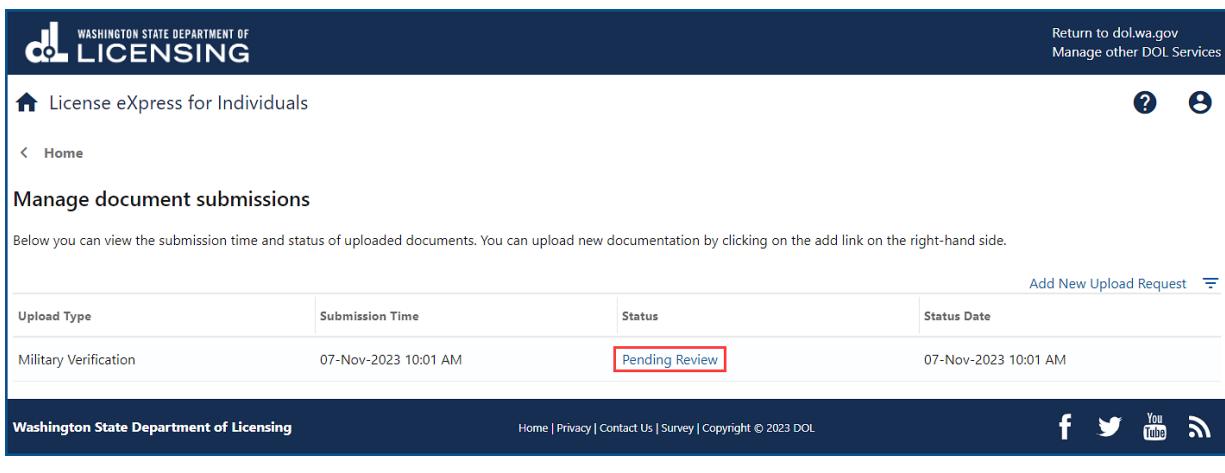
f t YouTube

10. Review the Summary and click the **Submit** button to proceed or the **Previous** button to make changes.
11. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to your homepage.

Manage Your Documentation Submission

You can check on the status of your submission case to have a military or veteran designator added to your record.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Manage document uploads** hyperlink from the Driver Information section.
3. Click the hyperlink in the Status column. A pop-up window displays with description of the status. Click **Close** to close the pop-up window.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov
Manage other DOL Services

License eXpress for Individuals

Home

Manage document submissions

Below you can view the submission time and status of uploaded documents. You can upload new documentation by clicking on the add link on the right-hand side.

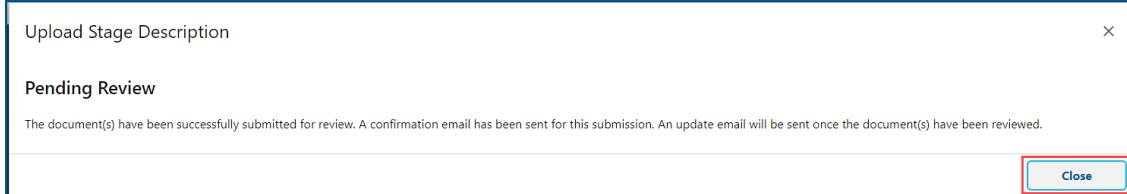
Upload Type	Submission Time	Status	Status Date
Military Verification	07-Nov-2023 10:01 AM	Pending Review	07-Nov-2023 10:01 AM

Add New Upload Request

Washington State Department of Licensing

Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL

f t You Tube



Upload Stage Description

Pending Review

The document(s) have been successfully submitted for review. A confirmation email has been sent for this submission. An update email will be sent once the document(s) have been reviewed.

Close

Update Email Renewal Notices

You can sign up for email renewal notices for your driver license or ID card. Complete the following process to make updates to your email address on file.

1. Login to License eXpress secure.dol.wa.gov.
2. Select **Yes** or **No** from the Is your email up to date dropdown menu and click **Next**. Complete the additional step below when selecting No.
 - a. Enter the Email address.
 - b. Confirm the email address.
3. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
4. Click **Print** to print your transaction confirmation or click **Continue** to return to your homepage.

View Your Reinstatement Letter

You can view your reinstatement letter to determine what you need to do to reinstate your driver license, such as satisfy outstanding requirements or pay reissue fees. License eXpress only saves this letter to your account after viewing and does not mail the letter to you. You can only view a new letter every 24 hours.

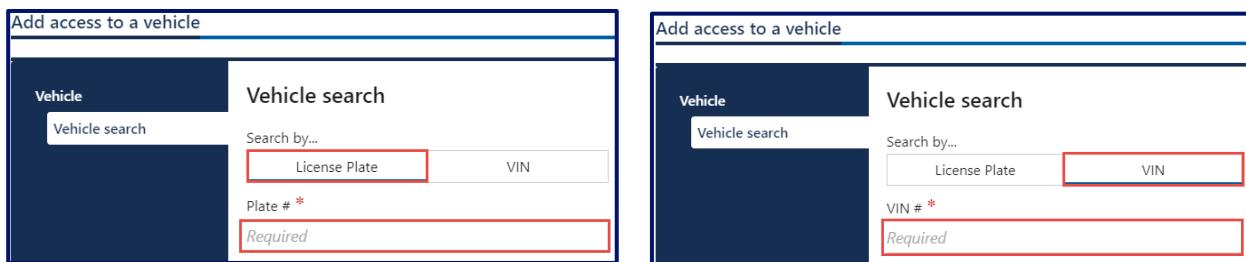
1. Login to License eXpress secure.dol.wa.gov.
2. Click the **View reinstatement requirements** hyperlink. A new internet tab displays a reinstatement letter for you to review and print.
3. Click your internet browser **Print** icon to print the reinstatement letter, if applicable.

Vehicle Transactions

Add a Vehicle to Your LX Account

If you are the registered owner of a vehicle, you can add your vehicle to your license express account.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Add a vehicle** hyperlink.
3. Select **License Plate** or **VIN** as the Search type. Enter the license Plate or Vehicle Identification Number (VIN) and click **Next**.

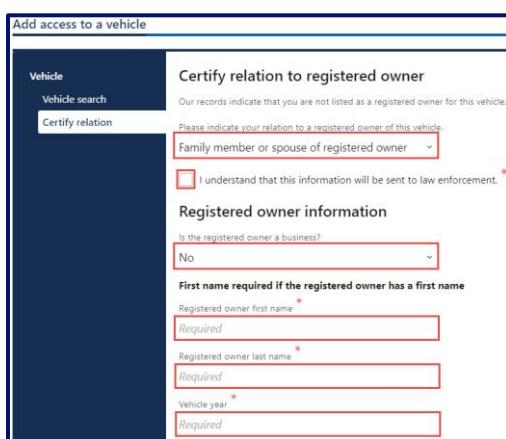


The image contains two side-by-side screenshots of a web form titled 'Add access to a vehicle'. Both screenshots show a 'Vehicle' section on the left with a 'Vehicle search' button and a 'Vehicle' section on the right with a 'Vehicle search' button. In the first screenshot, the 'Search by...' dropdown is set to 'License Plate' and the input field contains 'License Plate'. In the second screenshot, the 'Search by...' dropdown is set to 'VIN' and the input field contains 'VIN'. Both screenshots have a red box around the 'Search by...' dropdown and a red box around the 'Required' label below the input field.

4. Complete the following steps if you are not listed as an owner for the vehicle:
 - a. Select the appropriate option for the Please indicate your relation to a registered owner of this vehicle dropdown menu.
 - b. Click the **I understand that this information will be sent to law enforcement** checkbox.
 - c. Select **Yes** or **No** from the Is the registered owner a business dropdown menu and complete the applicable steps below:

No:

- i. Enter the Registered owner first name.
- ii. Enter the Registered owner last name.
- iii. Enter the Vehicle year.



The image shows a screenshot of a web form titled 'Certify relation to registered owner'. The form starts with a message: 'Our records indicate that you are not listed as a registered owner for this vehicle.' Below this is a dropdown menu labeled 'Please indicate your relation to a registered owner of this vehicle.' with 'Family member or spouse of registered owner' selected. There is a checkbox labeled 'I understand that this information will be sent to law enforcement.' Below this is a section titled 'Registered owner information' with a dropdown menu 'Is the registered owner a business?' set to 'No'. Underneath are fields for 'First name required if the registered owner has a first name', 'Registered owner first name', 'Registered owner last name', and 'Vehicle year', each with a 'Required' label.

Yes:

- i. Enter the Registered owner business name.
- ii. Enter the Vehicle year.

The screenshot shows a web-based form titled 'Add access to a vehicle'. On the left, a sidebar has 'Vehicle', 'Vehicle search', and 'Certify relation' buttons. The main content area has a heading 'Certify relation to registered owner' with a note: 'Our records indicate that you are not listed as a registered owner for this vehicle. Please indicate your relation to a registered owner of this vehicle.' A dropdown menu 'Family member or spouse of registered owner' is open, with the first option 'Family member or spouse of registered owner' selected. Below it is a checkbox 'I understand that this information will be sent to law enforcement.' The 'Registered owner information' section contains three fields: 'Is the registered owner a business?' (set to 'Yes'), 'Registered owner business name' (labeled 'Required'), and 'Vehicle year' (labeled 'Required').

- d. Click the **Next** button.
5. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
6. Click **Print** to print the transaction confirmation or click **Continue** to return to your account homepage.

Add Your Boat to Your LX Account

If you are the registered owner of a boat, you can add your boat to your license express account.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Add a boat** hyperlink.
3. Click the **HIN** or **Registration** button to search.
4. Enter the HIN or Registration # (WN#) and click **Next**.
5. Complete the following steps if you are **not** listed as an owner for the vessel:
 - a. Select the appropriate option for the Please indicate your relation to a registered owner of this vessel dropdown menu.
 - b. Click the **I understand that this information will be sent to law enforcement** checkbox.
 - c. Select the appropriate option from the Is the registered owner a business dropdown menu and complete the applicable steps below:

No:

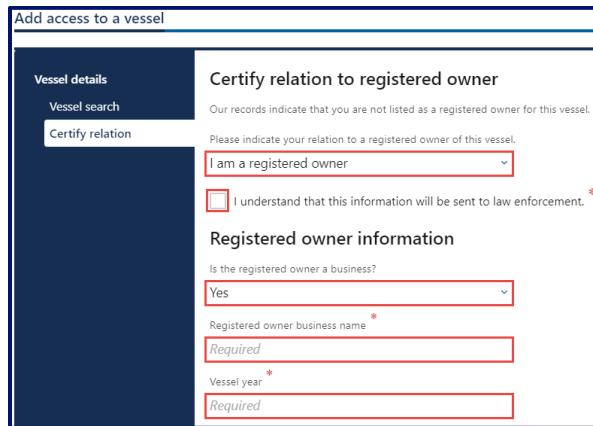
- i. Enter the Registered owner first name.
- ii. Enter the Registered owner last name.
- iii. Enter the Vessel year.

Add access to a vessel

Vessel details Vessel search Certify relation	Certify relation to registered owner Our records indicate that you are not listed as a registered owner for this vessel. Please indicate your relation to a registered owner of this vessel. <input type="text" value="I am a registered owner"/> <input type="checkbox"/> I understand that this information will be sent to law enforcement. *
Registered owner information Is the registered owner a business? <input type="text" value="No"/> First name required if the registered owner has a first name * Registered owner first name * <input type="text" value="Required"/> Registered owner last name * <input type="text" value="Required"/> Vessel year * <input type="text" value="Required"/>	

Yes:

- i. Enter the Registered owner business name.
- ii. Enter the Vehicle year.



Add access to a vessel

Vessel details

Certify relation to registered owner

Our records indicate that you are not listed as a registered owner for this vessel.

Please indicate your relation to a registered owner of this vessel.

I understand that this information will be sent to law enforcement. *

Registered owner information

Is the registered owner a business?

Registered owner business name *

Required

Vessel year *

Required

- d. Click the **Next** button.
6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
7. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

Remove Your Vehicle or Vessel From Your LX Account

If you are no longer the registered owner of a vehicle/vessel, you can remove it from your list.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Remove from list** or **Remove boat** hyperlink.
3. Select **Yes** or **No** from the Are you sure you want to remove your online access to this vehicle? dropdown menu and click **Next**. Alternatively, select **Yes** or **No** from the Are you sure you want to remove your online access to this vessel? dropdown menu and click **Next**.

Remove access to a vehicle or vessel

Ownership Account
CCJ0741
OLIVE NONE BRANCH

Remove access to a vehicle or vessel Review and Submit

Remove vehicle access

Are you sure you want to remove your online access to this vehicle? *

Required

Vehicle Details

Year
2011

Make
NISS

Model
XTERRA

Registered owner
OLIVE NONE BRANCH

Cancel < Previous Next >

Washington State Department of Licensing Home | Privacy | Contact Us | Survey | Copyright © 2022 DOL

f t y r

4. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
5. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

Renew Your Vehicle Tabs (Registration)

You can renew online if your vehicle doesn't require a new [DOT number](#), has had a DOT number for over 1 year, or if the tabs are expired for less than 12 months. Visit your local Vehicle Licensing Office if the tabs are expired longer than 12 months.

If you've recently moved [Change your Vehicle Address](#) before you renew your registration.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Renew tabs** or **Eligible for vehicle renewal** hyperlink for the vehicle you would like to renew. You can renew your tabs as early as 6 months before they expire.
3. Read the What you'll need page and click **Next**.
4. Review the vehicle information and click **Next**.
5. Select one of the following options and click **Next**. Complete the [Change your Vehicle or Vessel Address](#) process when selecting No.
 - a. Yes, it's up to date.
 - b. No, I've moved and need to update it. Change your address and restart this process.
6. Select **Yes** or **No** to buy a discover pass (\$30 fee) and click **Next**.
7. Select **I'd like them mailed by the office I select**, or **I'll pick them up at the office I select** and click **Next**.
8. Select an office to get your tabs from and click **Next**.

The screenshot shows the 'Renew your vehicle tabs' page. On the left, a sidebar lists navigation options: Start page, What you'll need, Vehicle to renew, Confirm vehicle, Current address, Additional info, Discover pass, Select delivery option, and Select an office. The 'Select an office' option is highlighted. The main content area has a heading 'Select an office to get your tabs from' and a note that there are 13 offices within 20 miles of the home address. It includes a 'Change start location' link. On the right, a 'Selected Vehicle' summary is shown for a 2015 TOYT COROLLA with plate RE12021 and VIN 5TD2KRFH985022021. The current expiration date is Oct 26, 2021, and the fee detail is \$113.25. Below this is a 'Show fee details' link. At the bottom, there is a 'Nearby Offices' section with two entries: 1. THURSTON CO DOL HQ (COUNTY 40) and 2. THURSTON COUNTY AUDITOR'S OFFICE. The first entry is highlighted with a red box. A map display shows the locations of these offices relative to Olympia, Tumwater, and Lakewood. The map includes labels for Olympia, Tumwater, Lakewood, and Parkland. A legend indicates Mon-Fri: 8:00AM - 4:30PM.

9. Select **Yes** or **No** to donate to Washington State Parks and For organ, eye,

and tissue donation awareness. Click the **Next** button.

10. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.
11. Review the delivery selection and fee donation information and click **Next**.
12. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
13. Click the **Pay with Bank Account** or **Pay with Debit/Credit Card** button and complete the applicable process below.
 - a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

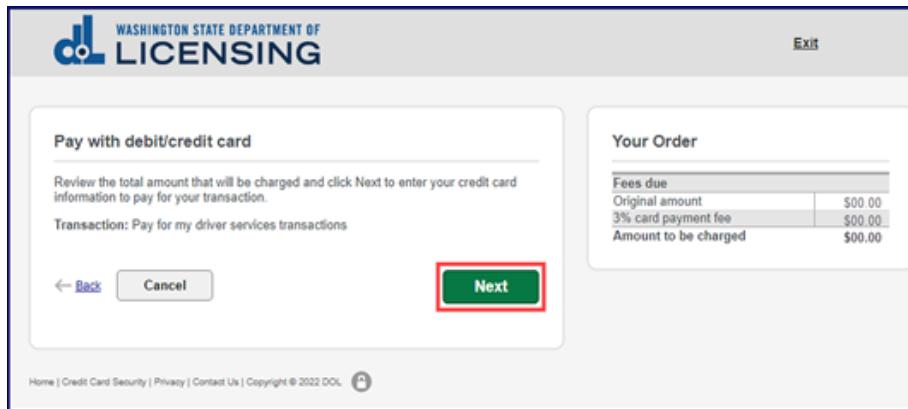
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



vii. Click **Submit** after reading the Confirmation statement.

b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.

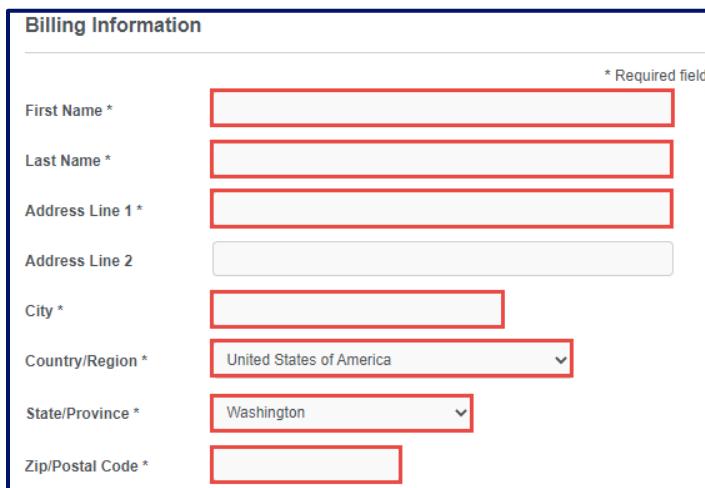


The screenshot shows a web page from the Washington State Department of Licensing. The header reads "WASHINGTON STATE DEPARTMENT OF LICENSING". On the left, a box titled "Pay with debit/credit card" contains instructions to review the total amount and click "Next" to enter credit card information. It also shows a transaction: "Pay for my driver services transactions". Below this are "Back" and "Cancel" buttons, and a large green "Next" button which is highlighted with a red box. On the right, a box titled "Your Order" shows a table of fees:

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

At the bottom of the page are links to "Home", "Credit Card Security", "Privacy", "Contact Us", and "Copyright © 2022 DOL".

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a "Billing Information" form with the following fields and their labels:

- First Name *
- Last Name *
- Address Line 1 *
- Address Line 2
- City *
- Country/Region *: United States of America
- State/Province *: Washington
- Zip/Postal Code *

A red box highlights the entire form area. A note at the top right of the form area says "* Required field".

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type *

Visa Mastercard
 Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

19. Click the **Next** button.
20. Review the information and click **Submit**.
21. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
22. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission	Summary
Vehicle renewal <ul style="list-style-type: none"> • Plate: RE12021 • Renewal through 10/26/2022 	Subtotal \$113.25
	Total Amount Paid \$113.25
Thank you for making your payment.	
<input style="background-color: red; color: white; border: 2px solid red; border-radius: 5px; padding: 5px; width: 100px; height: 30px;" type="button" value="Print Documents"/>	
<input style="background-color: blue; color: white; border: 1px solid blue; border-radius: 5px; padding: 5px; width: 100px; height: 30px;" type="button" value="Close"/>	

Email Renewal Reminders for Vehicle or Vessel

You won't get printed reminders by mail once you sign up for email renewal reminders.

For vehicles: Unsubscribe from the email if you'd rather get reminders by mail.

For boats: Your only option is to get email reminders.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Email renewal reminders** hyperlink for the appropriate vehicle or vessel. (Updating email renewal reminders for a Driver License is a separate process).
3. Read the What you'll need page and click **Next**.
4. Verify the correct vehicle or boat displays and click **Next**.
5. Enter the Email address, Confirm email address, and click **Next**.
6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
7. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

Change Your Vehicle or Vessel Address

The registered owner of a vehicle or vessel can change their vehicle/vessel address online.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Change address** hyperlink for the appropriate vehicle or vessel. [Changing your driver license address](#) is a separate process.
3. Read the What you'll need page and click **Next**.
4. Verify the correct vehicle or boat displays and click **Next**.
5. Select **Business** or **Individual** and answer the applicable question below:

Business:

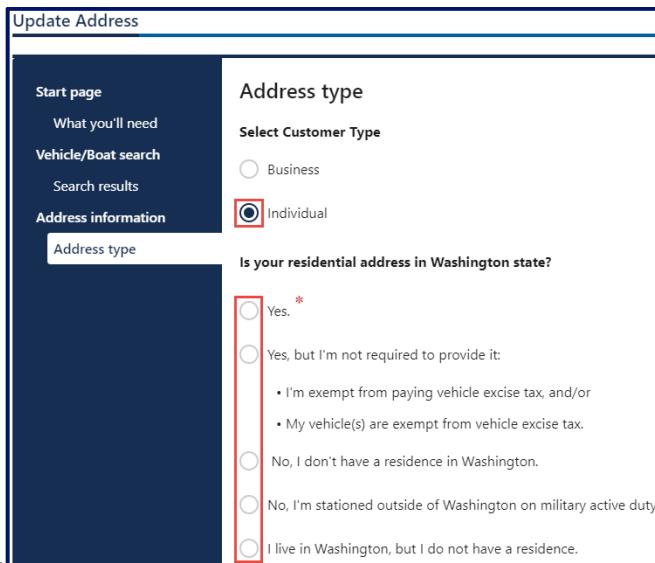
- a. Select the applicable answer for Is your business address in Washington state? Question.

Update Address	
Start page	Address type
What you'll need	Select Customer Type
Vehicle/Boat search	<input checked="" type="radio"/> Business
Search results	<input type="radio"/> Individual
Address information	Is your business address in Washington state?
Address type	<input checked="" type="radio"/> Yes. *
	<input type="radio"/> Yes, but I'm not required to provide it: <ul style="list-style-type: none">• I'm exempt from paying vehicle excise tax, and/or• My vehicle(s) are exempt from vehicle excise tax.
	<input type="radio"/> No, my business doesn't have a Washington location.

- b. Click the **Next** button.

Individual:

- a. Select the applicable answer(s) for Is your residential address in Washington state? Question.



Update Address

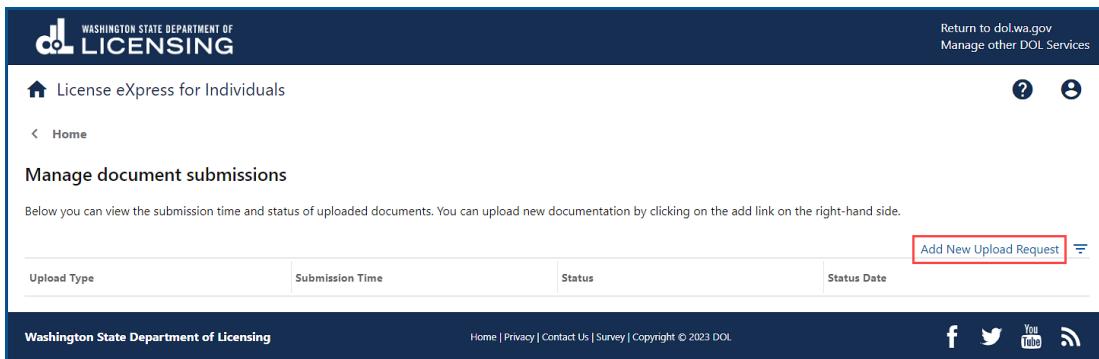
Start page	Address type
What you'll need	Select Customer Type
Vehicle/Boat search	<input type="radio"/> Business
Search results	<input checked="" type="radio"/> Individual
Address information	Is your residential address in Washington state?
	<input checked="" type="radio"/> Yes. *
	<input type="radio"/> Yes, but I'm not required to provide it: <ul style="list-style-type: none">• I'm exempt from paying vehicle excise tax, and/or• My vehicle(s) are exempt from vehicle excise tax.
	<input type="radio"/> No, I don't have a residence in Washington.
	<input type="radio"/> No, I'm stationed outside of Washington on military active duty.
	<input type="radio"/> I live in Washington, but I do not have a residence.

- c. Click the **Next** button.
6. Enter the following address information and click **Next**.
 - a. Select the appropriate option from the Country dropdown menu, if applicable
 - b. Enter the Street address, select the appropriate option from the Unit type dropdown menu, and enter the Unit, if applicable.
 - c. Enter the City, select the appropriate option from the State dropdown menu, if applicable, and enter the Zip code.
7. Verify the address and click **Next**.
8. Click the **Same as residential address** checkbox or enter your mailing address and click **Next**.
9. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.
10. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
11. Click **Print** to print your transaction confirmation or **Continue** to return to the homepage.

Submit a Disabled Parking Temporary Placard Application

You can upload documents to apply for temporary disabled parking privileges through your License Express account. Make sure you have the required documentation, such as a doctor's prescription form and a completed application.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Manage document uploads** hyperlink from the Driver Information section.
3. Click the **Add New Upload Request** hyperlink.



The screenshot shows the 'Manage document submissions' page. At the top, there are links to 'Return to dol.wa.gov' and 'Manage other DOL Services'. Below that is a navigation bar with 'License eXpress for Individuals' and 'Home'. The main content area is titled 'Manage document submissions' and contains a table with four columns: 'Upload Type', 'Submission Time', 'Status', and 'Status Date'. At the top right of the table, there is a red-bordered button labeled 'Add New Upload Request'. At the bottom of the page, there is a footer with links to 'Washington State Department of Licensing', 'Home', 'Privacy', 'Contact Us', 'Survey', and 'Copyright © 2023 DOL'. Social media icons for Facebook, Twitter, YouTube, and RSS are also present.

4. Select **Disabled Parking Temporary Placard** from the Which Document Upload Submission Type Would You Like To Search For? dropdown menu and click the **Submit** button.



The screenshot shows the 'Document Upload Search' page. At the top, there is a link to 'Return to dol.wa.gov'. Below that is a navigation bar with 'DOL Online Services'. The main content area is titled 'Document Upload Search' and contains a dropdown menu with the following options: 'Required', 'Military Verification', 'Veteran Verification', and 'Disabled Parking Temporary Placard'. The 'Disabled Parking Temporary Placard' option is highlighted with a red box. At the bottom right, there are 'Cancel' and 'Submit' buttons, with the 'Submit' button also highlighted with a red box. At the very bottom, there is a footer with links to 'Home', 'Privacy', 'Contact Us', 'Survey', and 'Copyright © 2023 DOL'. Social media icons are also present.

5. Read the information on the What You'll Need screen and click **Next**.

6. Complete the following steps and click **Next**:
 - a. Enter the Email and Confirm email.
 - b. Select the applicable option from the Preferred phone type dropdown menu.
 - c. Enter the Phone number.
7. Complete the following steps and click **Next**:
 - a. Select **Yes** or **No** from the Are you uploading a temporary permit on doctor letterhead? dropdown menu.
 - b. Select **Yes** or **No** from the Are you submitting documentation as a Power of Attorney for the applicant? dropdown menu.
8. Click the **Upload** button.
9. Complete the following steps and click **OK**:
 - a. Select the appropriate option from the Type dropdown menu.
 - b. Enter a Description.
 - c. Click the **Choose File** button and select the applicable document from your files. Repeat steps 8 and 9 for each required document.

Select a file to attach X

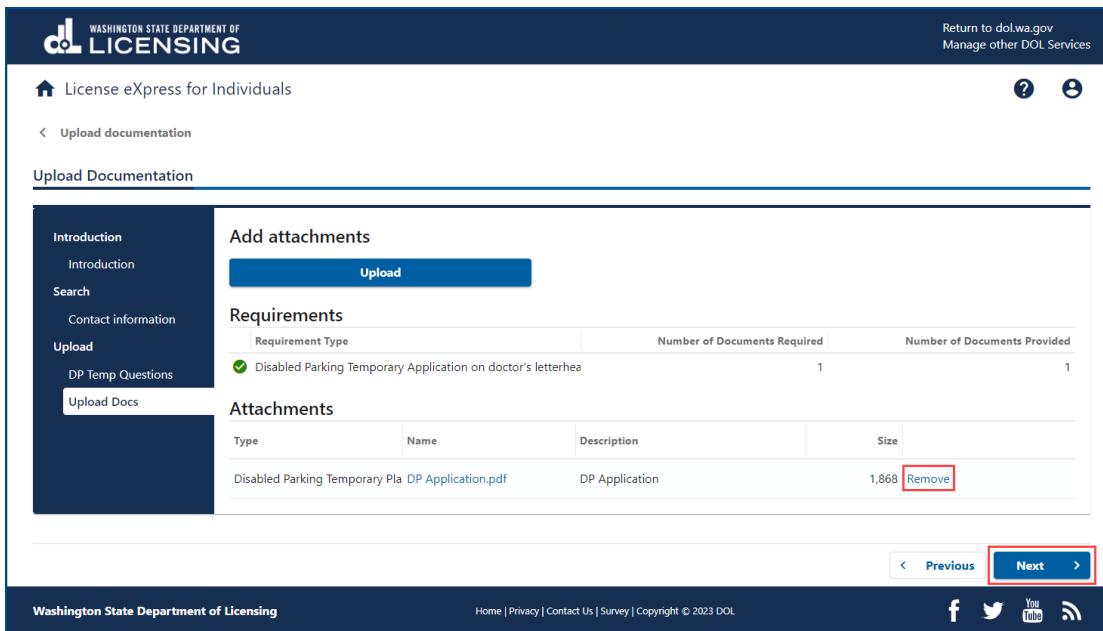
Type *

Description *

File *

Cancel OK

10. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.



The screenshot shows the 'Upload Documentation' page of the Washington State Department of Licensing. On the left, a sidebar menu includes 'Introduction', 'Search', 'Contact information', 'Upload', 'DP Temp Questions', and 'Upload Docs'. The main content area has a heading 'Add attachments' with a blue 'Upload' button. Below it is a table titled 'Requirements' with one row: 'Requirement Type' (checkbox selected for 'Disabled Parking Temporary Application on doctor's letterhead'), 'Number of Documents Required' (1), and 'Number of Documents Provided' (1). The 'Attachments' section shows a table with one row: 'Type' (Disabled Parking Temporary Pla DP Application.pdf), 'Name' (DP Application), 'Description' (DP Application), and 'Size' (1,868). A red box highlights the 'Remove' link next to the file name. At the bottom, there are 'Previous' and 'Next' buttons, with 'Next' being highlighted by a red box. The footer includes links to 'Home', 'Privacy', 'Contact Us', 'Survey', and 'Copyright © 2023 DOL', along with social media icons for Facebook, Twitter, YouTube, and RSS.

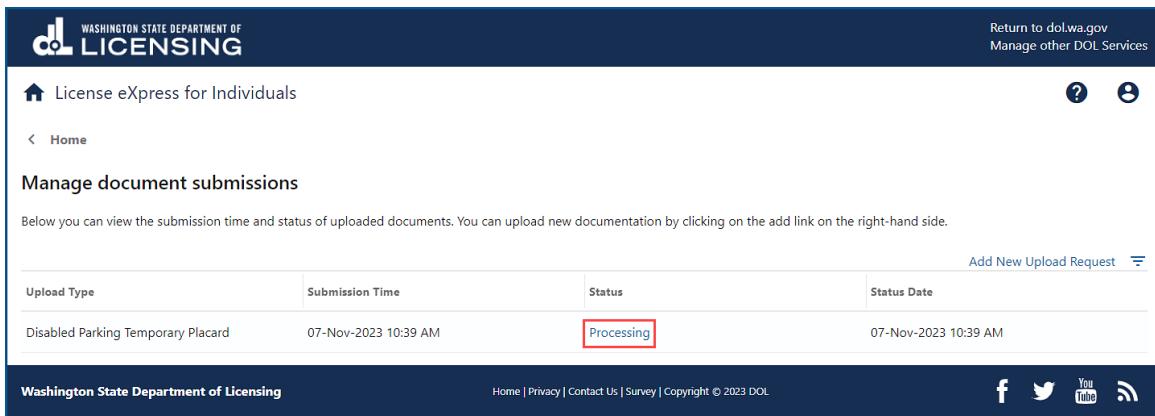
11. Review the Summary and click the **Submit** button to proceed or the **Previous** button to make changes.

12. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to your homepage.

Manage Your Documentation Submission

You can check on the status of your submission case to have a military or veteran designator added to your record.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Manage document uploads** hyperlink from the Driver Information section.
3. Click the applicable hyperlink in the Status column. A pop-up window displays a description of the status. Click the **Close** button to close the pop-up window.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov
Manage other DOL Services

License eXpress for Individuals

Home

Manage document submissions

Below you can view the submission time and status of uploaded documents. You can upload new documentation by clicking on the add link on the right-hand side.

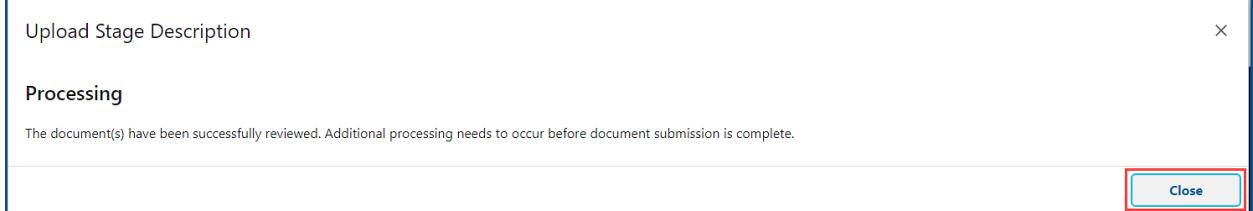
Upload Type	Submission Time	Status	Status Date
Disabled Parking Temporary Placard	07-Nov-2023 10:39 AM	Processing	07-Nov-2023 10:39 AM

Add New Upload Request

Washington State Department of Licensing

Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL

f t You Tube



Upload Stage Description

Processing

The document(s) have been successfully reviewed. Additional processing needs to occur before document submission is complete.

Close

Renew Your Boat Decals

All boat registrations expire on June 30. You can renew your boat 6 months before the renewal date. If you have not used your boat in the previous year, you can renew after it's expired, if it's been expired less than 12 months.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Renew decals** hyperlink for the boat you would like to renew.
3. Read the What you'll need page and click **Next**.
4. Review the boat information. Click the **I attest that the hull identification number is affixed to the boat** checkbox and click **Next**.
5. Select **Yes** or **No** if your address is up to date and click **Next**. If you selected No, [update your address](#) then restart this process.
6. Select one of the following options and click **Next**.
 - a. I'd like them mailed by the office I select.
 - b. I'll pick them up at the office I select.
7. Select the office to get your decals from and click **Next**.

Renew your boat decals

Introduction

What you'll need

Boat search

Confirm vessel

Additional info

Current address

Office options

Select delivery type

Select an office

Select an office to get your decals from.

Address

Enter a full address, city and state, or zip code

Max Distance (mi)

20

Find Offices

Below are 13 offices within 20 miles of your home address.

Office hours listed below exclude [holidays](#).

Nearby Offices

1. THURSTON CO DOL HQ
COUNTY 40
Mail is the only option at this location.
360-902-3770
(0 miles away)

2. THURSTON COUNTY AUDITOR'S OFFICE
2000 LAKERIDGE DR SW
(MS:40947)
OLYMPIA WA 98502-0000

Mon-Fri: 8:00AM - 4:30PM
For questions, please call 360-786-5406

Selected Boat

2006 AVB Pro 12 Man

Registration number: WN1234

HIN: AX12341234

Current expiration date: Jun 30, 2021

Fee detail: \$46.35

Show fee details

Map Display

8. Select **Yes** or **No** to donate Grays Harbor Historical Seaport and the Steamer Virginia V Foundation and click **Next**.
9. Review the fee information and click **Next**.
10. Enter the Email address where you would like a copy of your receipt emailed, Confirm email address, and click **Next**. If you do not want the receipt emailed, leave the fields blank and click the **Next** button.
11. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
12. Click the **Pay with Bank Account** or **Pay with Debit/Credit Card** button and complete the applicable process below.
 - a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

Bank Account Type *

Checking

Savings

Routing Number *

Required

Populate Routing Number

Account Number *

Required

Confirm Account Number *

Required

Save this payment channel for future use

No Yes

Web ACH payment for driver service transactions.

Payment Date
16-Jul-2021

Amount
00.00

Confirm Amount *
Required

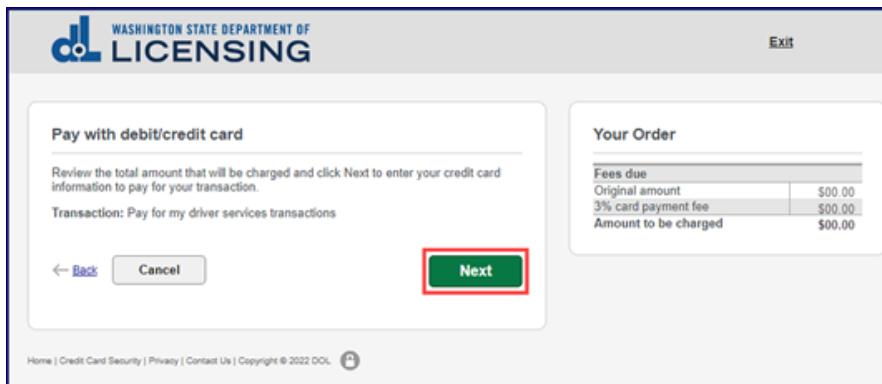
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



vii. Click **Submit** after reading the Confirmation statement.

b. Pay with Debit/Credit Card:

- Click **Next** after reviewing the Fees due for Your Order.

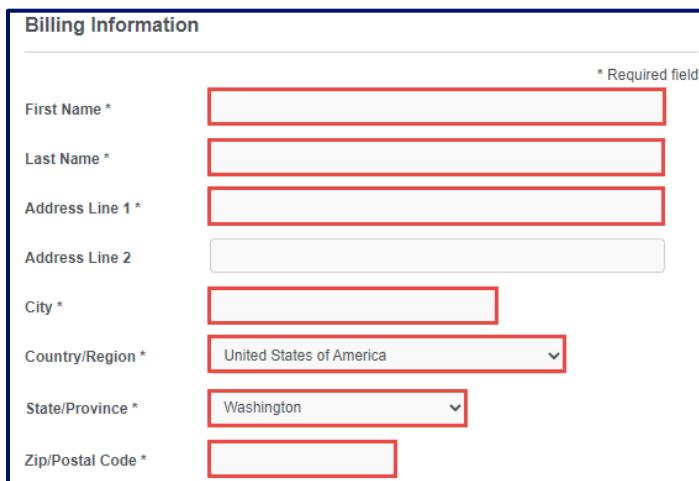


The screenshot shows a web page titled 'WASHINGTON STATE DEPARTMENT OF LICENSING'. The main content area is titled 'Pay with debit/credit card' and contains instructions: 'Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.' Below this is a note: 'Transaction: Pay for my driver services transactions'. At the bottom of this section are 'Back' and 'Cancel' buttons, and a large green 'Next' button which is highlighted with a red box. To the right, there is a 'Your Order' section showing a table of fees:

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

At the bottom of the page are links: 'Home | Credit Card Security | Privacy | Contact Us | Copyright © 2022 DOL' and a small logo.

- Enter the First Name (as it appears on your card).
- Enter the Last Name (as it appears on your card).
- Enter the Address 1 (as it appears on your card statement).
- Enter the City.
- Select the appropriate option from the Country/Region dropdown menu.
- Select the appropriate option from the State/Province dropdown menu.
- Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form with the following fields and validation:

- First Name * (highlighted in red)
- Last Name * (highlighted in red)
- Address Line 1 * (highlighted in red)
- Address Line 2
- City * (highlighted in red)
- Country/Region * (highlighted in red): United States of America
- State/Province * (highlighted in red): Washington
- Zip/Postal Code * (highlighted in red)

A note at the top right of the form says: '* Required field'.

- ix. Select the Card Type and enter the Card Number.
- x. Select the appropriate option for the Expiration Month dropdown menu.
- xi. Select the appropriate option for the Expiration Year dropdown menu.
- xii. Enter the Card Verification Number (CVN).
- xiii. Click the **Pay** button.

Payment Details

Card Type *

 Visa  Mastercard
  Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

- 13. Click the **Next** button.
- 14. Review the information and click **Submit**.
- 15. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
- 16. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

<p>Submission</p> <p>Name of transaction displays here</p> <p>\$0.00 View more details</p>	<p>Summary</p> <p>Subtotal \$0.00</p> <p>Total Amount Paid \$0.00</p> <p>Thank you for making your payment.</p> <p><input type="button" value="Print Documents"/> <input type="button" value="Close"/></p>
---	---

Replace Your Vehicle Tabs or Vessel Decals

You can replace your vehicle tabs or vessel decals online if they are lost or damaged.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Replace Tabs** or **Replace Decals** hyperlink for the appropriate vehicle or vessel.
3. Read the What you'll need page and click **Next**.
4. Verify the correct vehicle or vessel displays and click **Next**.
5. Select **Yes** or **No** if your address is up to date and click **Next**. If you selected **No**, update your address then restart this process.
6. Select one of the following options and click **Next**.
 - a. I'd like them mailed by the office I select.
 - b. I'll pick them up at the office I select.
7. Select the office to get your tabs from and click **Next**.

Renew your boat decals

Introduction
What you'll need
Boat search
Confirm vessel
Additional info
Current address
Office options
Select delivery type
Select an office

Select an office to get your decals from.

Address: _____

Enter a full address, city and state, or zip code

Max Distance (mi): 20

Find Offices

Below are 13 offices within 20 miles of your home address.
Office hours listed below exclude [holidays](#).

Nearby Offices

1. THURSTON CO DOL HQ
COUNTY 40
Mail is the only option at this location.
360-902-3770
(0 miles away)

2. THURSTON COUNTY AUDITOR'S OFFICE
2000 LAKERIDGE DR SW
(MS-40947)
OLYMPIA WA 98502-0000

Mon-Fri: 8:00AM - 4:30PM
For questions, please call 360-786-5406

Map Display



Selected Boat
2006 AVB Pro 12 Man
Registration number: WN1234
HIN: AX12341234
Current expiration date: Jun 30, 2021
Fee detail: \$46.35
[Show fee details](#)

8. Review the fee information and click **Next**.
9. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.

10. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

11. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

Payment Select an option to continue. <ul style="list-style-type: none">• Pay with a bank account for no added fees.• Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site. Submission Name of transaction displays here \$00.00 Delete	Summary Subtotal \$00.00 Total Amount Due \$00.00 Pay with Bank Account Pay with Debit/Credit Card Cancel
--	---

a. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.

Bank Account Type * <input checked="" type="radio"/> Checking <input type="radio"/> Savings Routing Number * Required Populate Routing Number Account Number * Required Confirm Account Number * Required Save this payment channel for future use No Yes	Web ACH payment for driver service transactions. Payment Date 16-Jul-2021 Amount 00.00 Confirm Amount * Required
---	--

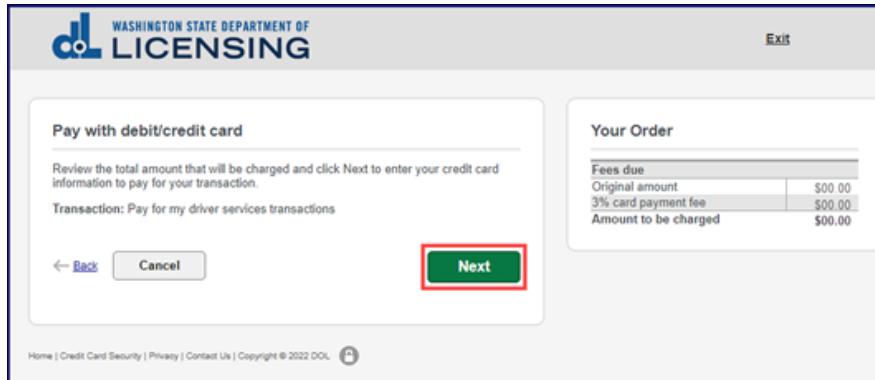
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



vii. Click **Submit** after reading the Confirmation statement.

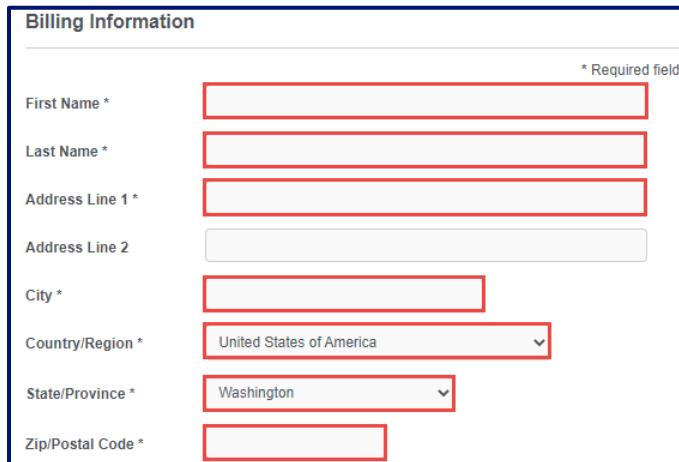
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page from the Washington State Department of Licensing. The header reads "WASHINGTON STATE DEPARTMENT OF LICENSING". On the left, a section titled "Pay with debit/credit card" contains instructions to review fees and click "Next". It also shows a transaction for "Pay for my driver services transactions". On the right, a "Your Order" section displays fees: "Original amount \$00.00", "3% card payment fee \$00.00", and "Amount to be charged \$00.00". At the bottom are "Back", "Cancel", and "Next" buttons, with "Next" being the one highlighted with a red box.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a "Billing Information" form. It includes fields for First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (dropdown menu showing "United States of America"), State/Province (dropdown menu showing "Washington"), and Zip/Postal Code. Each field is highlighted with a red box. A note at the top right of the form area says "* Required field".

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type *

 Visa  Mastercard

 Amex

Card Number *

Expiration Month *

Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

 123

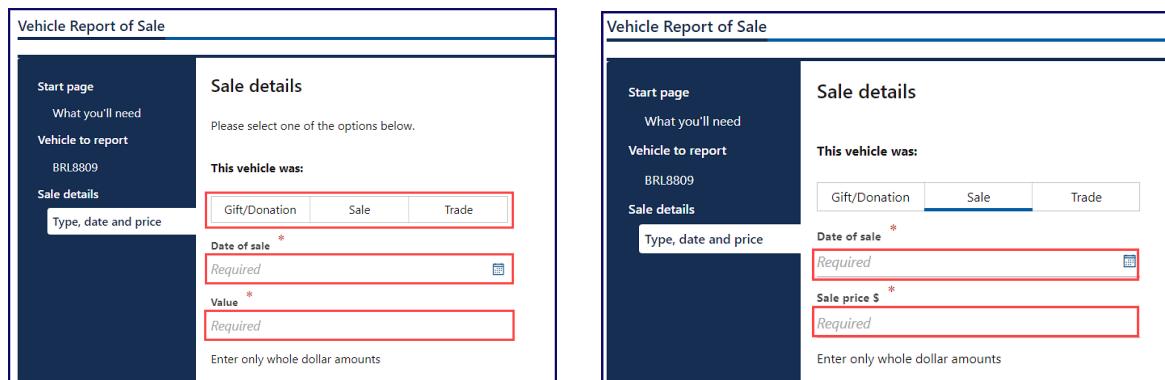
- 12. Click the **Next** button.
- 13. Review the information and click **Submit**.
- 14. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
- 15. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

<p>Submission</p> <p>Name of transaction displays here</p> <p style="text-align: right;">\$00.00 View more details</p>	<p>Summary</p> <p>Subtotal \$00.00</p> <p>Total Amount Paid \$00.00</p> <p>Thank you for making your payment.</p> <p><input style="background-color: blue; color: white; border: 2px solid red; border-radius: 5px; padding: 5px; width: 100%; height: 30px; margin-bottom: 5px;" type="button" value="Print Documents"/></p> <p><input style="background-color: blue; color: white; border: 1px solid red; border-radius: 5px; padding: 5px; width: 100%; height: 30px;" type="button" value="Close"/></p>
---	--

Vehicle/Vessel Report of Sale

The vehicle seller is responsible for filing a report of sale within 5 days of selling a vehicle. Filing the report of sale protects you from penalties or fines incurred by the new owner. You could be responsible for any penalties or fines if you file later.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Report of sale** hyperlink for the appropriate vehicle or vessel.
3. Read the What you'll need page and click **Next**.
4. Review the information for the selected Vehicle or Vessel and click **Next**.
5. Complete the following Sale details and click **Next**.
 - a. Click the applicable button:
 - i. Gift/Donation
 - ii. Sale
 - iii. Trade
 - b. Enter the Date of gift/donation, Date of sale, or Date of trade.
 - c. Enter the Value or Sale price \$. Enter only whole dollar amounts.



Vehicle Report of Sale

Sale details
Please select one of the options below.

This vehicle was:

Gift/Donation Sale Trade

Date of sale *
Required

Value *
Required

Enter only whole dollar amounts

Vehicle Report of Sale

Sale details
This vehicle was:

Gift/Donation Sale Trade

Date of sale *
Required

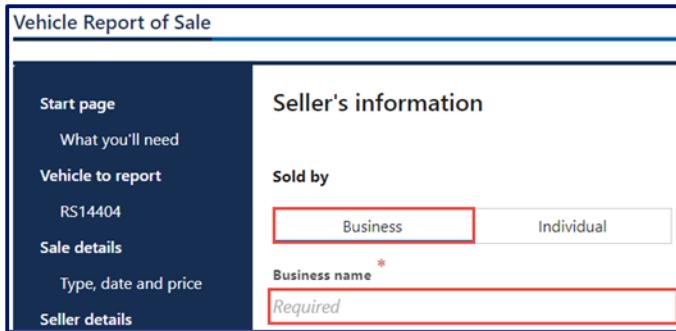
Sale price \$ *
Required

Enter only whole dollar amounts

6. Select **Business** or **Individual** and answer the applicable question below:

Business:

a. Enter the business name.



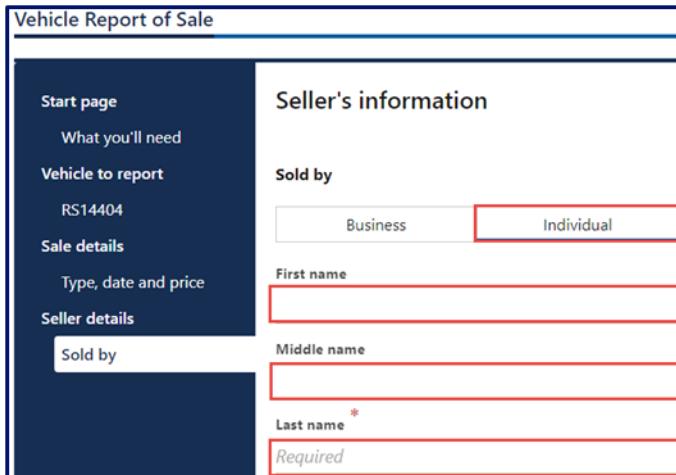
Vehicle Report of Sale

Start page	Seller's information
What you'll need	
Vehicle to report	Sold by
RS14404	<input type="radio"/> Business <input checked="" type="radio"/> Individual
Sale details	Business name *
Type, date and price	Required
Seller details	

b. Click the **Next** button.

Individual:

a. Enter the First name, enter the Middle name, and enter the Last name.



Vehicle Report of Sale

Start page	Seller's information
What you'll need	
Vehicle to report	Sold by
RS14404	<input type="radio"/> Business <input checked="" type="radio"/> Individual
Sale details	First name
Type, date and price	Middle name
Seller details	Last name *
Sold by	Required

b. Click the **Next** button.

7. Complete the following seller address information and click **Next**.

- a. Select the appropriate option from the Country dropdown menu, if applicable.
- b. Enter the Street address.
- c. Select the Unit type and enter the Unit, if applicable.
- d. Enter the City.
- e. Select the appropriate option from the State dropdown menu, if applicable.
- f. Enter the Zip code.

8. Verify the address and click **Next**.

9. Select **Business** or **Individual** for the New owner's information and complete one of the following processes:
 - a. Enter the Business name, if applicable, and click **Next**.
 - b. Enter the First name, Middle name, Last name, and Driver license number, if applicable, and click **Next**.
10. Complete the following New Owner address information and click **Next**.
 - a. Select the appropriate option from the Country dropdown menu, if applicable.
 - b. Enter the Street address.
 - c. Select the Unit type and enter the Unit, if applicable.
 - d. Enter the City.
 - e. Select the appropriate option from the State dropdown menu, if applicable.
 - f. Enter the Zip code.
11. Review the Fee information and click **Next**.
12. Enter the Email address where you would like a copy of your receipt emailed, Confirm email address, and click **Next**. If you do not want the receipt emailed, leave the fields blank and click **Next**.
13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
14. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

- a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

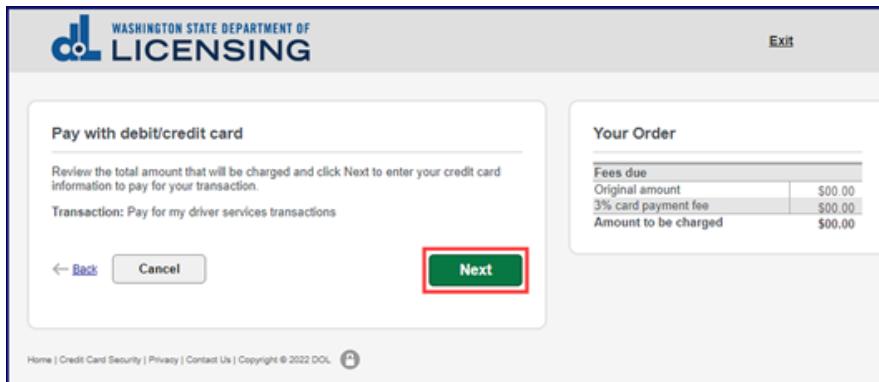
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Pay with debit/credit card

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

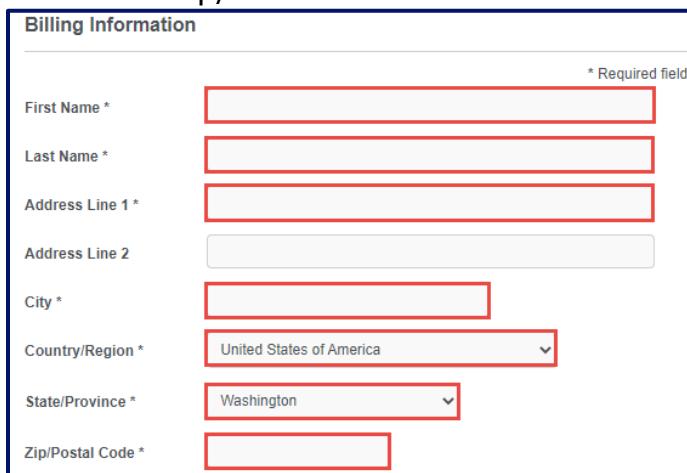
← Back Cancel **Next**

Your Order

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

Home | Credit Card Security | Privacy | Contact Us | Copyright © 2022 DOL

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



Billing Information

* Required field

First Name *

Last Name *

Address Line 1 *

Address Line 2

City *

Country/Region *

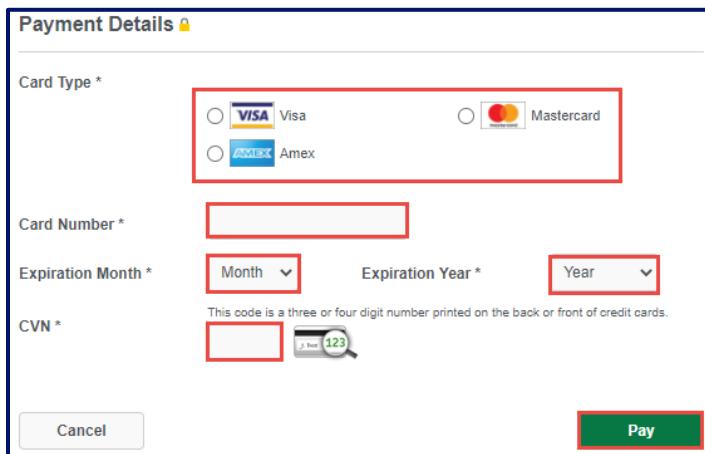
United States of America

State/Province *

Washington

Zip/Postal Code *

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.



Payment Details

Card Type *

Visa Mastercard
 Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

16. Click the **Next** button.
17. Review the information and click **Submit**.
18. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.
19. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.



Submission		Summary	
Name of transaction displays here	\$0.00	Subtotal	\$0.00
	View more details	Total Amount Paid	\$0.00
Thank you for making your payment.			
<input style="background-color: red; color: white; border: 2px solid red; border-radius: 5px; padding: 5px; text-decoration: none; font-weight: bold; font-size: 10pt; margin-right: 10px;" type="button" value="Print Documents"/>		<input style="background-color: blue; color: white; border: 2px solid blue; border-radius: 5px; padding: 5px; text-decoration: none; font-weight: bold; font-size: 10pt;" type="button" value="Close"/>	

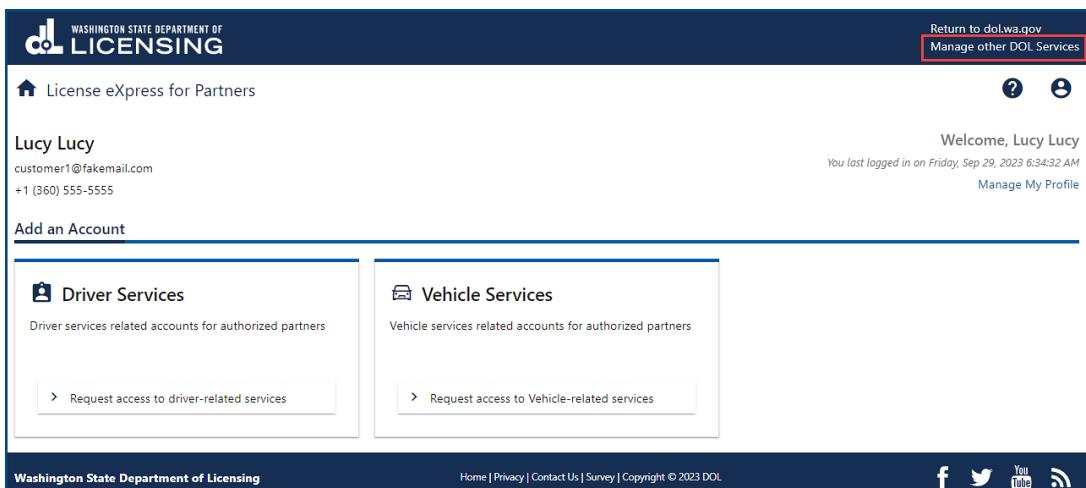
Account Options

Converting and Removing License Express (LX) Accounts

If you have created a License Express for Businesses account and intended to create a License Express for Individuals account, you have the ability to convert the account and remove the business account from your online profile.

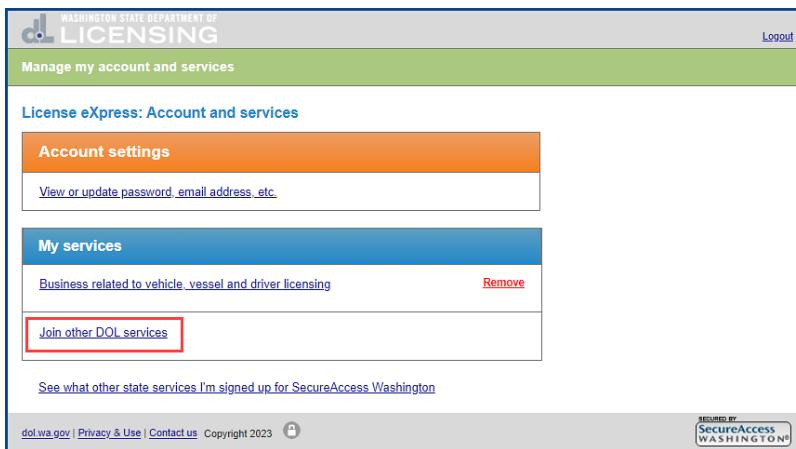
Converting LX Accounts

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Manage other DOL Services** hyperlink.



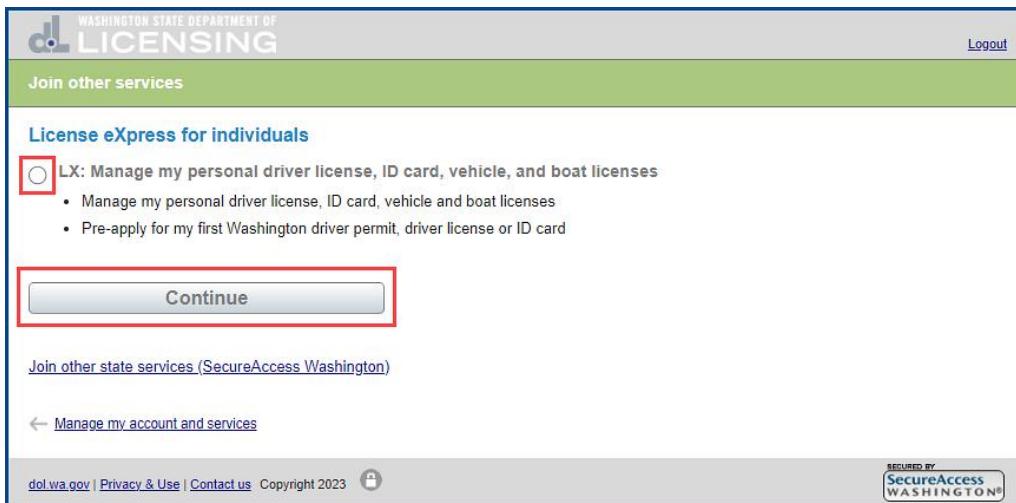
The screenshot shows the Washington State Department of Licensing homepage. At the top right, there is a red box around the 'Manage other DOL Services' link. The page includes a navigation bar with 'Return to dol.wa.gov', a search bar, and links for 'Manage My Profile' and 'Logout'. The main content area shows a user profile for 'Lucy Lucy' with contact information. Below the profile is a section titled 'Add an Account' with two options: 'Driver Services' and 'Vehicle Services', each with a 'Request access to...' button. At the bottom, there are links for 'Home', 'Privacy', 'Contact Us', 'Survey', and 'Copyright © 2023 DOL'. Social media icons for Facebook, Twitter, YouTube, and RSS are also present.

3. Click the **Join other DOL Services** hyperlink.



The screenshot shows the 'Manage my account and services' page. The 'Join other DOL services' link is highlighted with a red box. The page features a green header bar with 'Manage my account and services' and a 'Logout' link. Below the header are sections for 'License eXpress: Account and services' (with 'Account settings' and a link to 'View or update password, email address, etc.'), 'My services' (listing 'Business related to vehicle, vessel and driver licensing' with a 'Remove' link), and a link to 'See what other state services I'm signed up for SecureAccess Washington'. The footer contains links for 'dol.wa.gov', 'Privacy & Use', 'Contact us', 'Copyright 2023', and a lock icon. A 'SecureAccess WASHINGTON' logo is in the bottom right corner.

4. Click the **LX Manage my personal driver license, ID card, vehicle, and boat licenses** radio button and click **Continue**.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Logout

Join other services

License eXpress for individuals

LX: Manage my personal driver license, ID card, vehicle, and boat licenses

- Manage my personal driver license, ID card, vehicle and boat licenses
- Pre-apply for my first Washington driver permit, driver license or ID card

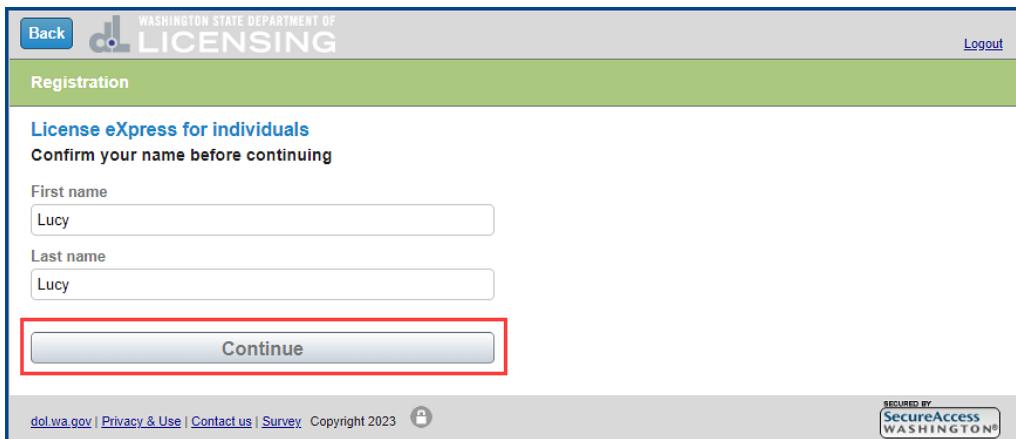
Continue

[Join other state services \(SecureAccess Washington\)](#)

[← Manage my account and services](#)

dol.wa.gov | Privacy & Use | Contact us Copyright 2023 

5. Click the **Continue** button after confirming your First and Last name.



Back **LICENSING** Logout

Registration

License eXpress for individuals

Confirm your name before continuing

First name
Lucy

Last name
Lucy

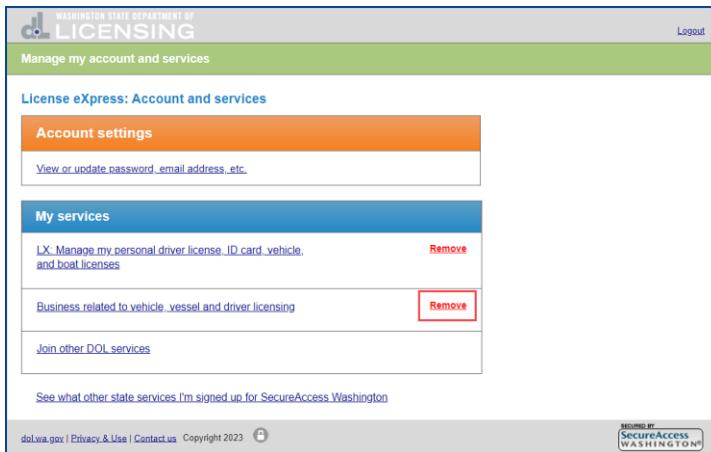
Continue

dol.wa.gov | Privacy & Use | Contact us | Survey Copyright 2023 

6. Click the **LX: Manage my personal driver license, ID card, vehicle, and boat licenses** hyperlink and complete the steps to [Add a Driver License or ID to your License eXpress Account](#).

Removing LX Accounts

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **Manage other DOL Services** hyperlink.
3. Click the **Remove** hyperlink in the Business related to vehicle, vessel, and driver licensing section.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Manage my account and services

Logout

License eXpress: Account and services

Account settings

[View or update password, email address, etc.](#)

My services

LX: Manage my personal driver license, ID card, vehicle, and boat licenses [Remove](#)

Business related to vehicle, vessel and driver licensing [Remove](#)

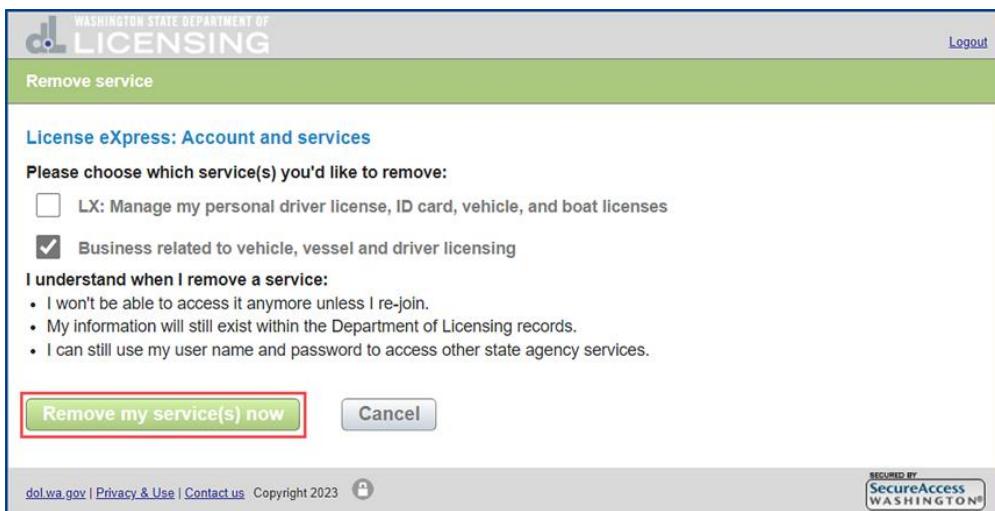
Join other DOL services

See what other state services I'm signed up for [SecureAccess Washington](#)

dol.wa.gov | [Privacy & Use](#) | [Contact us](#) Copyright 2023 

SECURED BY
SecureAccess
WASHINGTON®

4. Click the applicable checkbox for the service you'd like to remove and click the **Remove my service(s) now** button. The system defaults to checking the Business related to vehicle, vessel and driver licensing checkbox.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Logout

Remove service

License eXpress: Account and services

Please choose which service(s) you'd like to remove:

LX: Manage my personal driver license, ID card, vehicle, and boat licenses

Business related to vehicle, vessel and driver licensing

I understand when I remove a service:

- I won't be able to access it anymore unless I re-join.
- My information will still exist within the Department of Licensing records.
- I can still use my user name and password to access other state agency services.

[Remove my service\(s\) now](#) [Cancel](#)

dol.wa.gov | [Privacy & Use](#) | [Contact us](#) Copyright 2023 

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SecureAccess
WASHINGTON®

View Messages

All transactions you complete in your LX account are available to view from your homepage.

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **View messages** hyperlink.
3. Click the **Subject** hyperlink to view the message. Click the **Archive** hyperlink, if applicable.
4. Click the **Home** icon to return to your homepage.

View Submissions

1. Login to License eXpress secure.dol.wa.gov.
5. Click the **View Submissions** hyperlink.
2. Click the **Title** hyperlink to view your submission.
3. Click the **View Submission** hyperlink to return to the View Submissions page.
4. Click the **Home** icon to return to your homepage.

View Report of Sale History or Reprint receipt

1. Login to License eXpress secure.dol.wa.gov.
2. Click the **View Report of Sale History** hyperlink.
3. Click the **Print Confirmation** hyperlink to print your Report of Sale receipt and close the browser window, if applicable.
4. Click the **View Web Request** hyperlink to view your Report of Sale History.
5. Click the Report **of Sale Web Request History** hyperlink to return to the Report of Sale Web Request History page.

Technical Support

You can utilize the DOL Virtual Assistant (DVA) if you need additional assistance while processing your online transaction. Alternatively, you can email DOL with your Support ID number and a representative can help you resolve the issue.

DOL Virtual Assistant

The DOL Virtual Assistant can answer questions related to your online transaction if you are having trouble. The assistant is not a real person and does not have the ability to chat with you in person.

1. Click the **Assistant** icon to open the assistant. Alternatively, click on the **Support Menu** icon and the **Open the Assistant** hyperlink.



2. Type your message or keyword in the message field and press Enter. The DVA will do its best to direct you to information to help you complete your transaction.

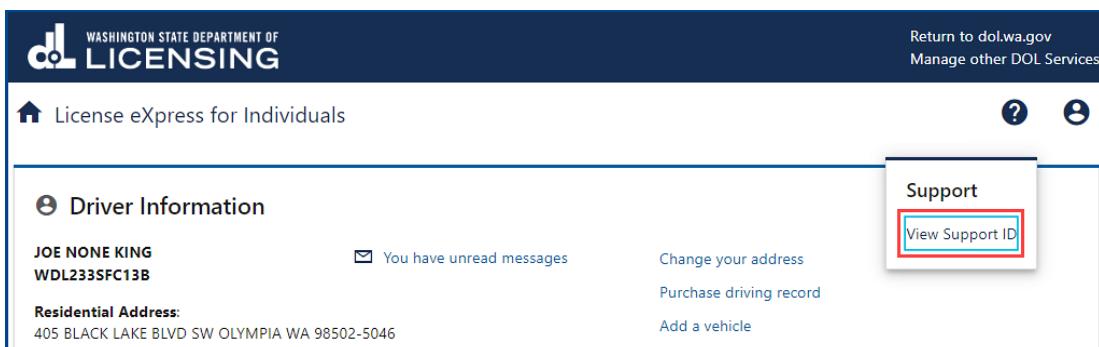
Support ID

If you are having trouble completing a submission in your personal License eXpress account, email the Department of Licensing so we can help you with this issue at Onlineserviceshelp@dol.wa.gov. Capture your Support ID number immediately after you come across an issue. If possible, do not log out of your account until we help you resolve the issue. Each time you log out of E-services, the support ID number changes.

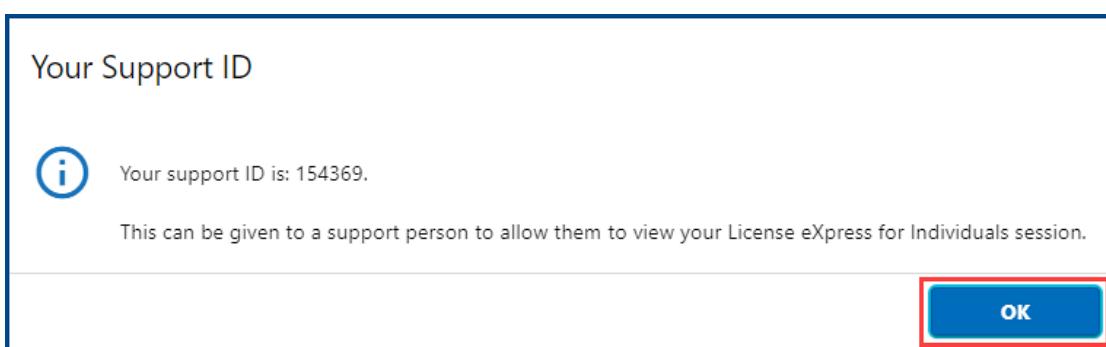
1. Click the **Support Menu** icon. You can access the menu icon from any screen in your E-services account.



2. Click the **View Support ID** hyperlink from the dropdown menu.



3. Click the **Yes** button in the dialog box.
4. Capture the Support ID number displayed. Click the **OK** button to close the dialog box.



5. Provide the Support ID number when you email DOL for assistance.

No Logon Transactions

DOL provides online transactions that do not require a License eXpress account. This is a quick way to do some limited transactions online.

Driver License Transactions

This section guides you through the steps to renew or replace your Washington driver license or identification card. Individuals using the no logon option and want an Enhanced Driver License (EDL), or Enhanced Identification Card (EID) must visit a Licensing Services Office (LSO).

Renew a Driver License or State ID

The renewal license fees vary based on whether you renew your license or ID for 6 or 8 years and if you have any endorsements.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Renew your license or state ID** button in the Driver licenses and IDs section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click **Verify**, and click **Next**.
5. Enter your first name and middle name as it appears on your driver license. Alternatively, click the **No first name?** or **No middle name?** hyperlink(s), click the appropriate checkbox(es), and click **OK**.



Replace your driver license/ID card

Introduction

What you'll need

License information

Basic information

Verify your information

The information you provide must match what we have on record.

Refer to your WA License/State ID, Social Security Card, or other legal documents.

First name *

Required

Required

No first name?

Required

Middle name *

Required

No middle name?

Additional name options

You must provide the full legal name listed on legal documents.

- If your legal name does not have a first name or middle name you may remove these requirements using the check boxes below.
- You will be asked to verify this information again when you go to a licensing office.

I do not have a first name

I do not have a middle name

Cancel

OK

6. Enter your last name.

7. Click the calendar icon and select your date of birth.

8. Enter your WA license number.

9. Enter your Social Security Number and click **Next**. Alternatively, click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, and **OK**. You will be required to verify this information again when you go to a licensing services office.

Social Security Number *

Required

No Social Security Number?

Additional Social Security Number options

Social Security Number is required

- If you do not have a Social Security Number you may remove the requirement selecting a reason below
- You will be asked to verify this information again when you go to a licensing office

I don't have a Social Security #

Previous

Next >

Cancel

OK

Note: You must enter the information in steps 5-8 exactly as it appears on your driver license, or you will not be able to complete your transaction online.

10. Enter and confirm your email, select the Preferred phone type from the dropdown menu, enter your phone number, and click **Next**.

11. Do one of the following on the Physical features screen:

- a. Select **Yes** from the Is this information correct? dropdown menu and click **Next**.
- b. Select **No** from the Is this information correct? dropdown menu.

 WASHINGTON STATE DEPARTMENT OF
LICENSING



Renew your driver license/ID card

[Introduction](#)
[What you'll need](#)
[License information](#)
[Basic information](#)
[Contact information](#)
[Physical features](#)

Physical features

This is the physical features information we will print on your new card.

Height : 6' 4"
Weight : 230 lbs
Eye color : Brown

Is this information correct? *

Required

Required

Yes
No

- i. Enter your updated physical appearance information from the dropdown menus.
- ii. Click the **I certify that the above information is true and correct** check box and click the **Next**.

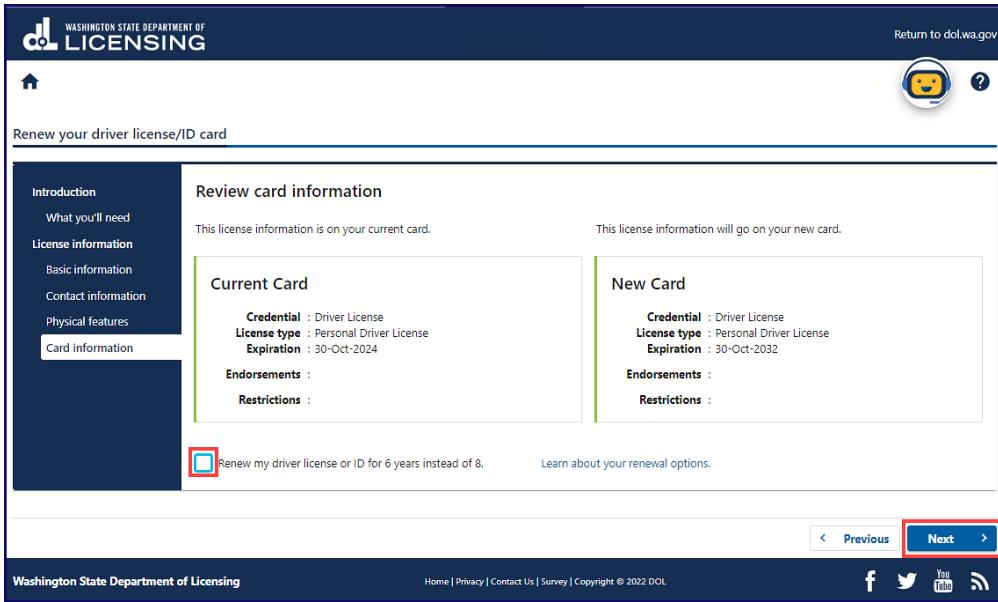
Enter your updated physical appearance information

Feet	Inches
6	4
Weight (lbs)	
230	
Eye color	
Brown	

I certify that the above information is true and correct. *

[Previous](#) [Next](#)

12. Click the **Renew my driver license or id for 6 years instead of 8** checkbox, if applicable, review the card information, and click **Next**.



Renew your driver license/ID card

Introduction
What you'll need
License information
Basic information
Contact information
Physical features
Card information

Review card information

This license information is on your current card.

Credential : Driver License
License type : Personal Driver License
Expiration : 30-Oct-2024

Endorsements :
Restrictions :

This license information will go on your new card.

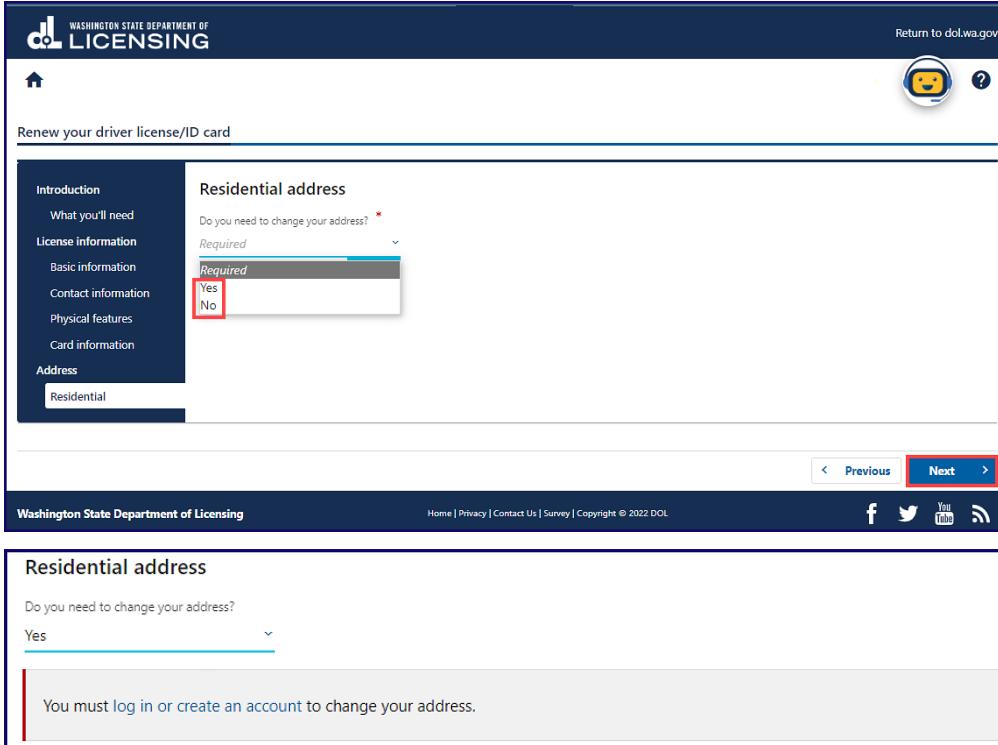
Credential : Driver License
License type : Personal Driver License
Expiration : 30-Oct-2032

Endorsements :
Restrictions :

Renew my driver license or ID for 6 years instead of 8. [Learn about your renewal options.](#)

Previous **Next**

13. Select **Yes** or **No** from the Do you need to change your address? dropdown menu and click **Next**. You are directed to the License Express portal to log in or create an account when selecting Yes.



Renew your driver license/ID card

Introduction
What you'll need
License information
Basic information
Contact information
Physical features
Card information
Address
Residential

Residential address

Do you need to change your address? *

Required
Yes
No

Previous **Next**

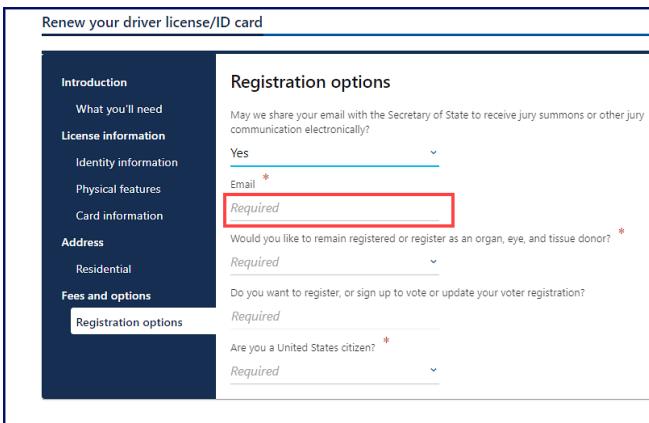
Residential address

Do you need to change your address?
Yes

You must log in or create an account to change your address.

14. Complete the following steps, as applicable, and click **Next**:

- a. Select **Yes** or **No** from the May we share your email with the Secretary of State to receive jury summons or other jury communication electronically? dropdown menu.
- b. Enter your Email, if applicable.



Renew your driver license/ID card

Introduction
What you'll need
License information
Identity information
Physical features
Card information
Address
Residential
Fees and options
Registration options

Registration options

May we share your email with the Secretary of State to receive jury summons or other jury communication electronically?

Yes

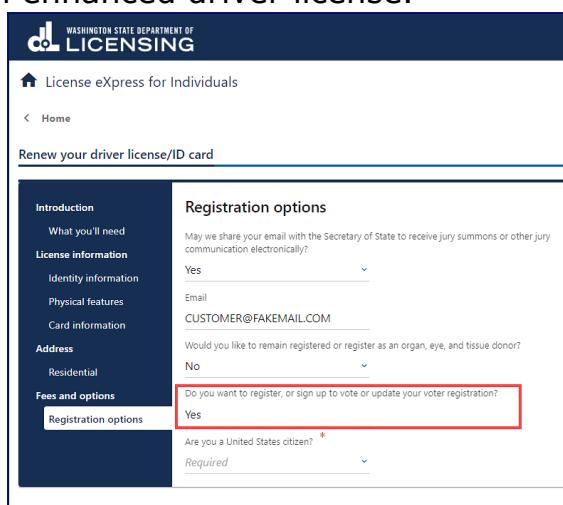
Email Required

Would you like to remain registered or register as an organ, eye, and tissue donor? Required

Do you want to register, or sign up to vote or update your voter registration? Required

Are you a United States citizen? Required

- c. Select **Yes** or **No** from the dropdown menu to answer the Would you like to remain registered or register as an organ, eye, and tissue donor? question. [LifeCenter Northwest](#) stores your information in a confidential database if you select Yes.
- d. Select **Yes** or **No** from the dropdown menu to answer Do you want to register, or sign up to vote or update your voter registration? question. License eXpress defaults to Yes and prevents any changes if renewing an enhanced driver license.



WASHINGTON STATE DEPARTMENT OF
LICENSING

License eXpress for Individuals

Home

Renew your driver license/ID card

Introduction
What you'll need
License information
Identity information
Physical features
Card information
Address
Residential
Fees and options
Registration options

Registration options

May we share your email with the Secretary of State to receive jury summons or other jury communication electronically?

Yes

Email CUSTOMER@FAKEMAIL.COM

Would you like to remain registered or register as an organ, eye, and tissue donor?

No

Do you want to register, or sign up to vote or update your voter registration? Yes

Are you a United States citizen? Required

- e. Select **Yes** or **No** from the dropdown menu to answer the Are you a United States citizen? question. You must be a citizen to register to vote.

f. Click the **Next** button

15. Review the following voter registration statements and click **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**:

- I am a citizen of the United States,
- I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote,
- I'm at least sixteen years old and,
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

16. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

17. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and do one of the following:

a. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.

<p>Bank Account Type *</p> <p><input checked="" type="radio"/> Checking</p> <p><input type="radio"/> Savings</p> <p>Routing Number *</p> <p>Required</p> <p>Populate Routing Number</p> <p>Account Number *</p> <p>Required</p> <p>Confirm Account Number *</p> <p>Required</p> <p>Save this payment channel for future use</p> <p>No Yes</p>	<p>Web ACH payment for driver service transactions.</p> <p>Payment Date</p> <p>16-Jul-2021</p> <p>Amount</p> <p>00.00</p> <p>Confirm Amount *</p> <p>Required</p>
--	---

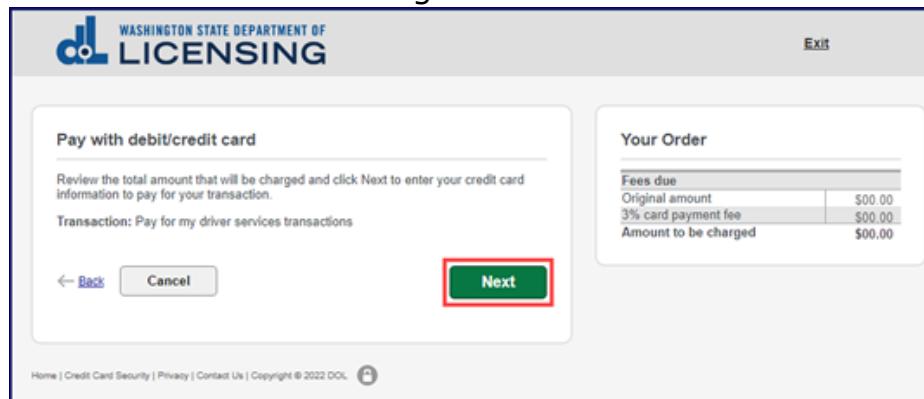
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation screen.

b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.

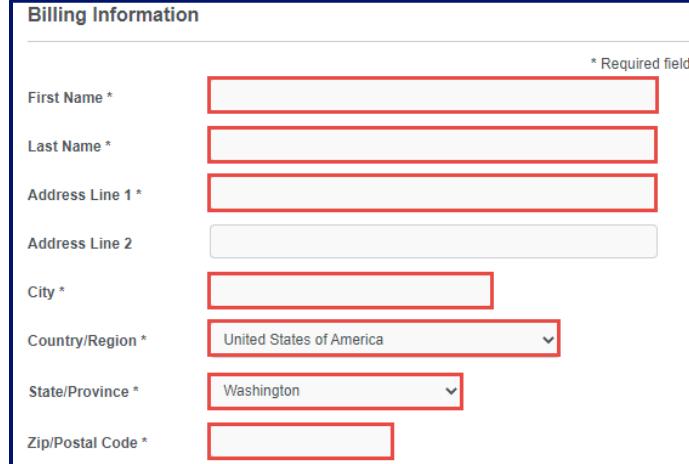


The screenshot shows a web page from the Washington State Department of Licensing. The header features the 'dL' logo and the text 'WASHINGTON STATE DEPARTMENT OF LICENSING'. On the left, a box titled 'Pay with debit/credit card' contains instructions to review fees and click 'Next' to enter credit card information. It also shows a transaction note: 'Transaction: Pay for my driver services transactions'. Below this are 'Back' and 'Cancel' buttons, and a large green 'Next' button which is highlighted with a red box. On the right, a box titled 'Your Order' displays a table of fees:

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

At the bottom of the page are links to 'Home', 'Credit Card Security', 'Privacy', 'Contact Us', and 'Copyright © 2022 DOL'.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form. It includes fields for First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (a dropdown menu showing 'United States of America'), State/Province (a dropdown menu showing 'Washington'), and Zip/Postal Code. Each field is preceded by a label and an asterisk indicating it is a required field. The 'Country/Region' and 'State/Province' dropdown menus are also marked with an asterisk.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details 

Card Type *

 Visa  Mastercard

 Amex

Card Number *

Expiration Month *

Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

 123

19. Click the **Next** button.
20. Review the information and click **Submit**.
21. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.
22. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission		Summary	
Name of transaction displays here	\$00.00	Subtotal	\$00.00
		Total Amount Paid	\$00.00
Thank you for making your payment.			
<input style="background-color: blue; color: white; border: 2px solid red; border-radius: 5px; padding: 5px; width: 150px; height: 30px;" type="button" value="Print Documents"/>		<input style="background-color: blue; color: white; border: 1px solid black; border-radius: 5px; padding: 5px; width: 150px; height: 30px;" type="button" value="Close"/>	

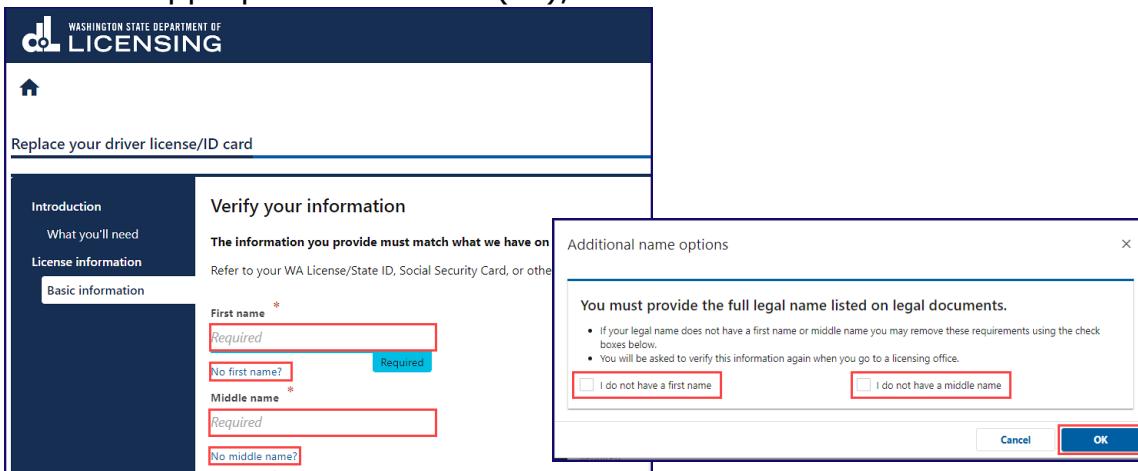
Replace a Driver License or State ID

The replacement license fee is \$20. You can order a replacement license online up to 3 times a year. If your license expires within 3 months, you will need to renew it instead.

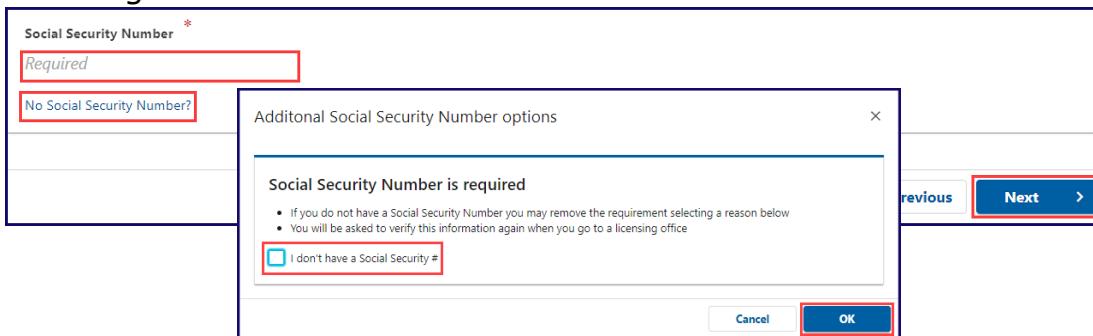
1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Replace your license or state ID** button in the Driver licenses and IDs section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click **Verify**, and click **Next**.
5. Enter your first name and middle name as it appears on your driver license. Alternatively, click the **No first name?** or **No middle name?** hyperlink(s), click the appropriate checkbox(es), and click **OK**.



6. Enter your last name.
7. Click the **calendar** icon and select your date of birth.
8. Enter your WA license number.
9. Enter your Social Security Number and click **Next**. Alternatively, click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, and **OK**. You must verify this information again when you go to a licensing services office.



Social Security Number *

Required

No Social Security Number?

Additional Social Security Number options

Social Security Number is required

- If you do not have a Social Security Number you may remove the requirement selecting a reason below
- You will be asked to verify this information again when you go to a licensing office

I don't have a Social Security #

Cancel OK

Next >

Note: You must enter the information in steps 5-8 exactly as it appears on your driver license, or you will not be able to complete your transaction online.

10. Enter your email, confirm email, phone number, and click **Next**.
11. Review the information on the Physical features screen and do one of the following:
 - a. Select **Yes** from the **Is this information correct?** dropdown menu and click **Next**.
 - b. Select **No** from the **Is this information correct?** dropdown menu, enter the applicable updated physical appearance information, and click **Next**.
12. Review the card information and click **Next**.

13. Select **Yes** from the Is your ID/Instruction Permit/License in your possession? dropdown menu and click **Next**. Alternatively, Select **No** from the Is your ID/Instruction Permit/License in your possession? dropdown menu, select the appropriate Reason for replacement from the dropdown menu, and click **Next**.

14. Select **Yes** or **No** from the Do you need to change your address? dropdown menu and click **Next**. You must [log in](#) or create a [License eXpress account](#) if you selected Yes.

15. Select **Yes** or **No** from the Do you need to change your mailing address? dropdown menu and click **Next**. You must [log in](#) or create a [License eXpress account](#) if you selected Yes.

16. Complete the following steps, as applicable, and click **Next**:

- Select **Yes** or **No** from the May we share your email with the Secretary of State to receive jury summons or other jury communication electronically? dropdown menu.
- Enter your Email, if applicable.

Renew your driver license/ID card

Introduction
What you'll need
License information
Identity information
Physical features
Card information
Address
Residential
Fees and options
Registration options

Registration options

May we share your email with the Secretary of State to receive jury summons or other jury communication electronically?

Yes

Email *

Required

Would you like to remain registered or register as an organ, eye, and tissue donor? *

Required

Do you want to register, or sign up to vote or update your voter registration?

Required

Are you a United States citizen? *

Required

- Select **Yes** or **No** from the dropdown menu to answer the Would you like to remain registered or register as an organ, eye, and tissue donor? question. [LifeCenter Northwest](#) stores your information in a confidential database if you select Yes.

d. Select **Yes** or **No** from the dropdown menu to answer Do you want to register, or sign up to vote or update your voter registration? question. License eXpress defaults to Yes and prevents any changes if renewing an enhanced driver license.

e. Select **Yes** or **No** from the dropdown menu to answer the Are you a United States citizen? question. You must be a citizen to register to vote.

f. Click the **Next** button.

16. Review the following voter registration statements and click **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**:

- I am a citizen of the United States,
- I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote,
- I'm at least sixteen years old and,
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

17. Review the fee details and click **Next**.

18. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

19. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

a. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.

Bank Account Type *

Checking

Savings

Routing Number *

Required

Populate Routing Number

Account Number *

Required

Confirm Account Number *

Required

Save this payment channel for future use

No Yes

Web ACH payment for driver service transactions.

Payment Date

16-Jul-2021

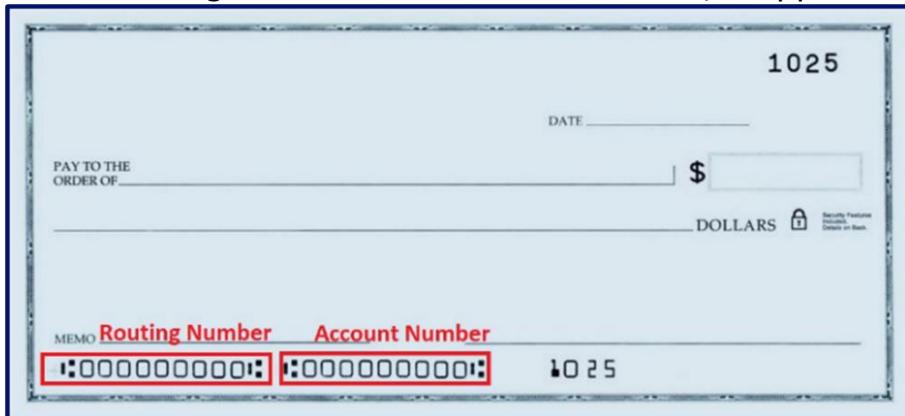
Amount

00.00

Confirm Amount *

Required

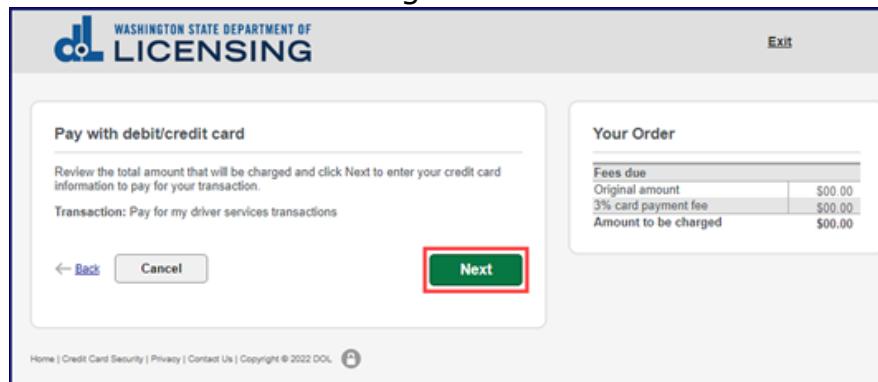
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

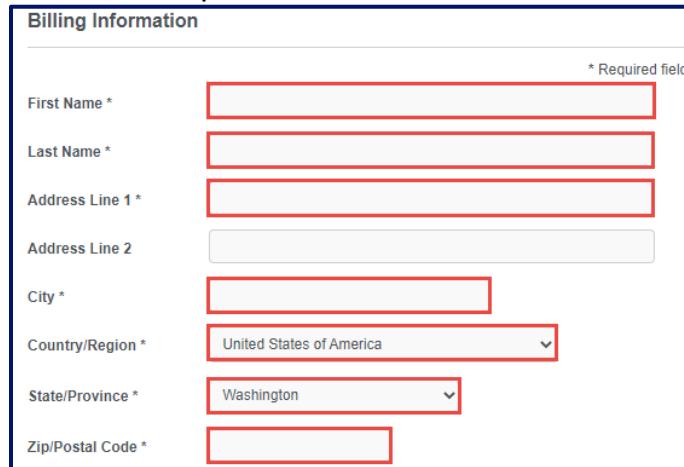
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page titled 'Pay with debit/credit card' from the Washington State Department of Licensing. The page includes a 'Back' button, a 'Cancel' button, and a large green 'Next' button which is highlighted with a red box. To the right, there is a 'Your Order' section showing fees due: Original amount \$00.00, 3% card payment fee \$00.00, and Amount to be charged \$00.00. The page also includes a 'Home' link and a copyright notice for 2022 DOL.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form with the following fields and their status: First Name * (highlighted in red), Last Name * (highlighted in red), Address Line 1 * (highlighted in red), Address Line 2 (white), City * (highlighted in red), Country/Region * (dropdown menu showing 'United States of America' with a red border), State/Province * (dropdown menu showing 'Washington' with a red border), and Zip/Postal Code * (highlighted in red). A note at the top right of the form says '* Required field'.

- ix. Select the Card Type and enter the Card Number.
- x. Select the appropriate option for the Expiration Month dropdown menu.
- xi. Select the appropriate option for the Expiration Year dropdown menu.
- xii. Enter the Card Verification Number (CVN).
- xiii. Click the **Pay** button.

Payment Details

Card Type *

 Visa  Mastercard
  Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.
 

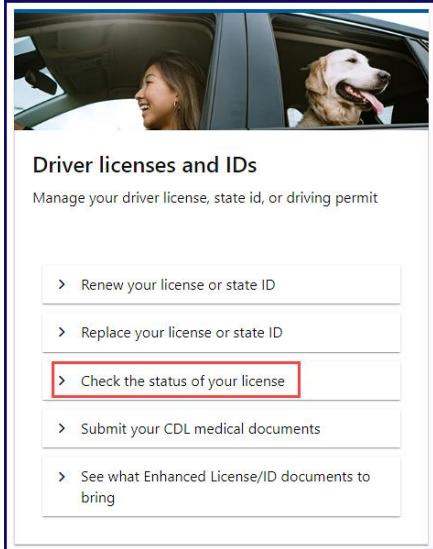
- 20. Click the **Next** button.
- 21. Review the information and click **Submit**.
- 22. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.
- 25. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

<p>Submission</p> <p>Name of transaction displays here</p> <p style="text-align: right;">\$00.00 View more details</p>	<p>Summary</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: left;">Subtotal</td> <td style="width: 50%; text-align: right;">\$00.00</td> </tr> <tr> <td>Total Amount Paid</td> <td style="text-align: right;">\$00.00</td> </tr> </table> <p>Thank you for making your payment.</p> <p style="text-align: right;"><input style="background-color: red; color: white; border: 2px solid red; border-radius: 5px; padding: 5px; width: 150px; height: 30px;" type="button" value="Print Documents"/> <input style="background-color: blue; color: white; border: 2px solid red; border-radius: 5px; padding: 5px; width: 150px; height: 30px;" type="button" value="Close"/></p>	Subtotal	\$00.00	Total Amount Paid	\$00.00
Subtotal	\$00.00				
Total Amount Paid	\$00.00				

Check License Status

You can check the status of your driving credential for any suspensions, cancellations, revocations, or denials.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Check the status of your license** button in the Driver licenses and IDs section.

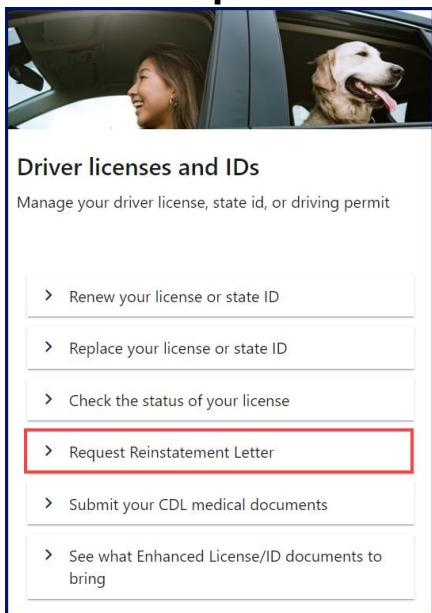


4. Enter a Washington card number, the driver's date of birth, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click Verify, and click **Next**.
5. Click **Print this** Page to print the results of your search, **Back** to change the information entered, if applicable, and **I'm Done** to return to the DOL Online Services menu.

Request a Reinstatement Letter

You can request a reinstatement letter to determine what you need to do to reinstate your driver license, such as satisfying outstanding requirements or pay reissue fees. DOL mails a copy of the letter to the current mailing address on record. You can only request a letter every 30 days.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Request Reinstatement Letter** button.

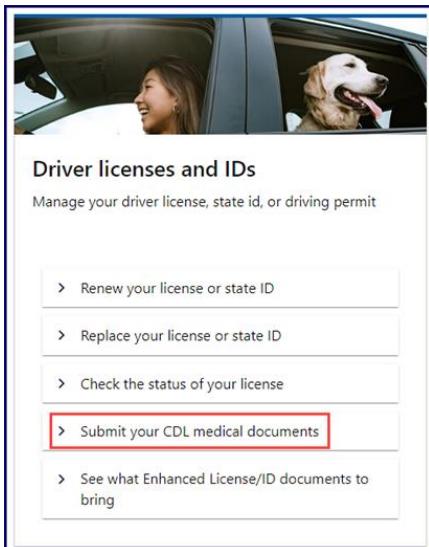


4. Click the **I'm not a robot** checkbox for the reCAPTCHA challenge and click **Next**.
5. Enter the required information in the following fields and click **Next**:
 - a. First name
 - b. Middle name
 - c. Last name
 - d. Date of birth
 - e. WA license number
 - f. Social Security Number
6. Click the **Submit** button.
7. Click the **Print** button to print a copy of your confirmation or click **Continue** to return to the DOL Online Services menu.

Submit CDL Medical Documents

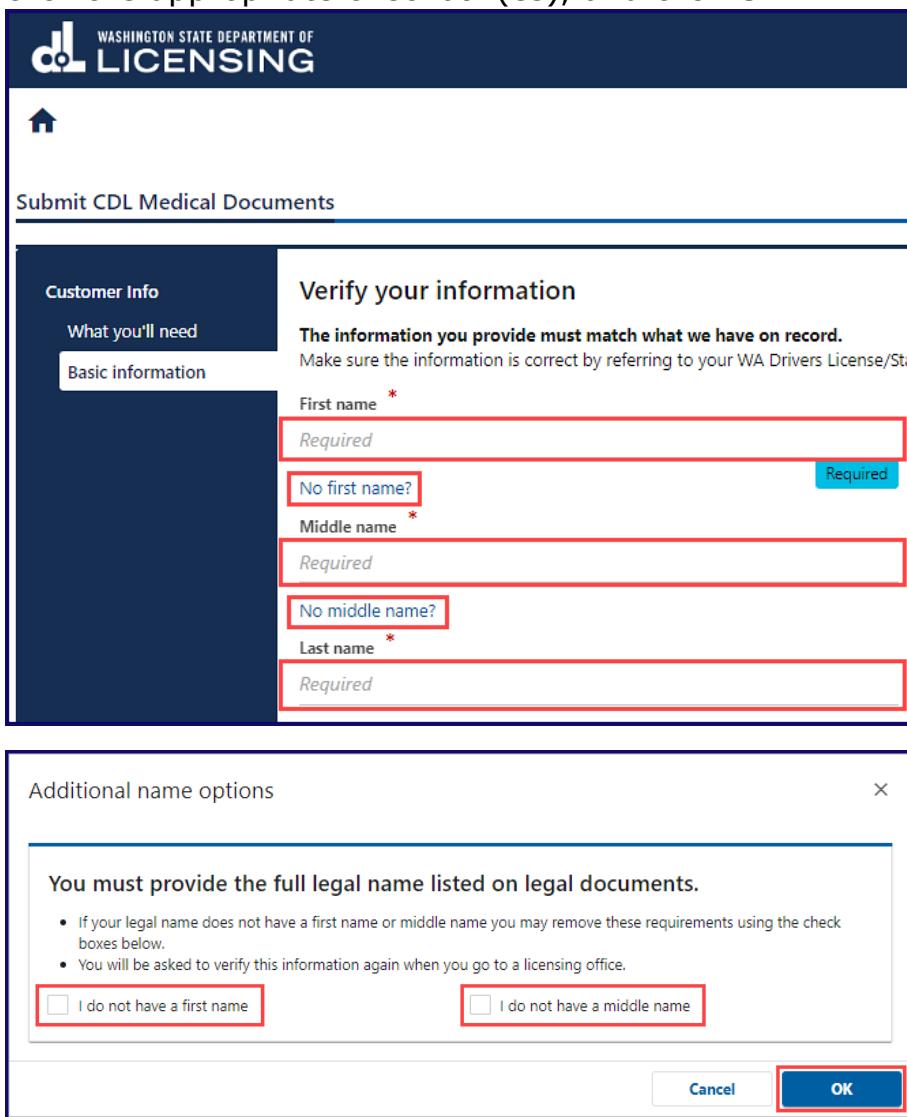
Customers with a Commercial Driver License (CDL) or a Commercial Learner Permit (CLP) can complete the following process to submit medical documents to DOL. Your medical documents should be unexpired, complete, and signed by a medical provider on the National Registry of Certified Medical Examiners.

1. Access dol.wa.gov.
2. Click the **Get it done online button** in the Online Services section.
3. Click the **Submit your CDL medical documents** button in the Driver licenses and IDs section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click **Verify**, and click **Next**.

5. Enter your first name and middle name as it appears on your driver license. Alternatively, click the **No first name?** or **No middle name?** hyperlink(s), click the appropriate checkbox(es), and click **OK**.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Submit CDL Medical Documents

Customer Info

What you'll need

Basic information

Verify your information

The information you provide must match what we have on record.
Make sure the information is correct by referring to your WA Drivers License/State

First name *

Required

No first name? Required

Middle name *

Required

No middle name?

Last name *

Required

Additional name options

You must provide the full legal name listed on legal documents.

- If your legal name does not have a first name or middle name you may remove these requirements using the check boxes below.
- You will be asked to verify this information again when you go to a licensing office.

I do not have a first name

I do not have a middle name

Cancel OK

6. Enter your last name.
7. Click the calendar icon and select your date of birth.
8. Enter your WA license number.

9. Enter your Social Security Number and click **Next**. Alternatively, click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, and **OK**. You will be required to verify this information again when you go to a licensing services office.

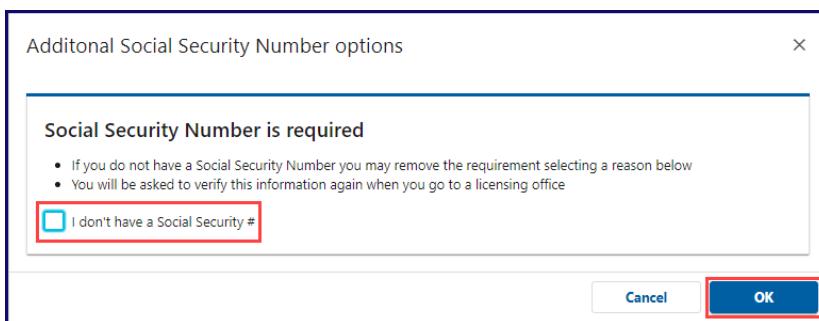


Social Security Number *

Required

No Social Security Number?

Previous Next



Additional Social Security Number options

Social Security Number is required

- If you do not have a Social Security Number you may remove the requirement selecting a reason below
- You will be asked to verify this information again when you go to a licensing office

I don't have a Social Security #

Cancel OK

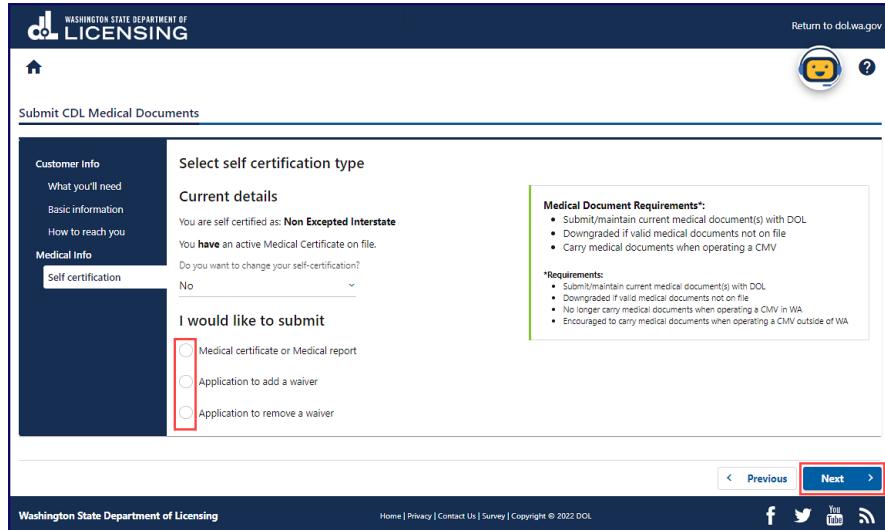
Note: You must enter the information in steps 5-8 exactly as it appears on your driver license, or you will not be able to complete your transaction online.

10. Enter your email, confirm email, phone number, and click **Next**.

11. Select **No** or **Yes** from the Do you want to change your self-certification? dropdown menu and do one of the following:

a. If you selected **No**:

- i. Click the applicable radio button to select which form you would like to submit.
- ii. Click the **Next** button.



WASHINGTON STATE DEPARTMENT OF LICENSING

Submit CDL Medical Documents

Customer Info

What you'll need

Basic information

How to reach you

Medical Info

Self certification

Select self certification type

Current details

You are self certified as: **Non Excepted Interstate**

You **have** an active Medical Certificate on file.

Do you want to change your self-certification?

No

I would like to submit

Medical certificate or Medical report

Application to add a waiver

Application to remove a waiver

Medical Document Requirements*:

- Submit/maintain current medical document(s) with DOL
- Downgraded if valid medical documents not on file
- Carry medical documents when operating a CMV

*Requirements:

- Submit/maintain current medical document(s) with DOL
- Downgraded if valid medical documents not on file
- No longer carry medical documents when operating a CMV in WA
- Encouraged to carry medical documents when operating a CMV outside of WA

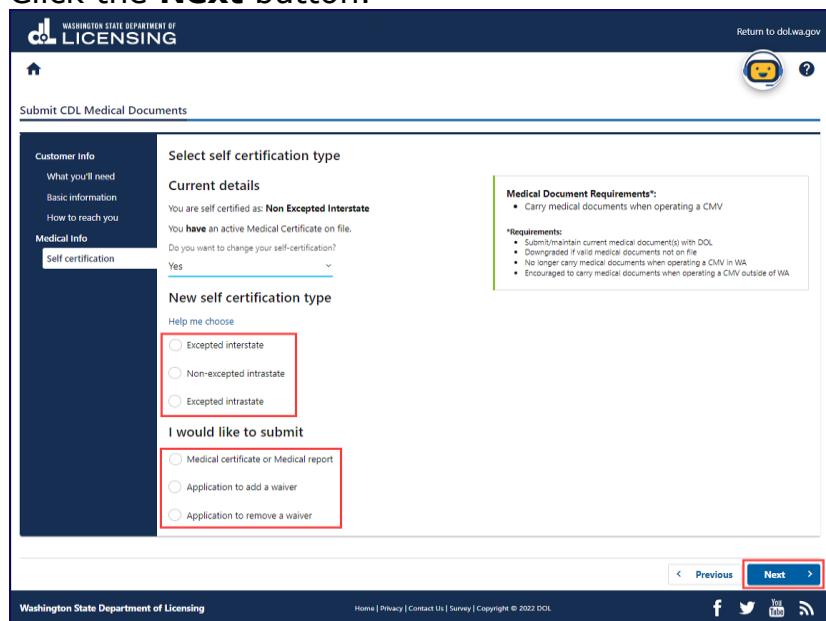
Washington State Department of Licensing

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f t y

b. If you selected **Yes**:

- i. Click the applicable radio button to select your new self-certification type
- ii. Click the Medical Certificate or Medical report radio button.
- iii. Click the **Next** button.



WASHINGTON STATE DEPARTMENT OF LICENSING

Submit CDL Medical Documents

Customer Info

What you'll need

Basic information

How to reach you

Medical Info

Self certification

Select self certification type

Current details

You are self certified as: **Non Excepted Interstate**

You **have** an active Medical Certificate on file.

Do you want to change your self-certification?

Yes

New self certification type

Help me choose

Excepted interstate

Non-excepted intrastate

Excepted intrastate

I would like to submit

Medical certificate or Medical report

Application to add a waiver

Application to remove a waiver

Medical Document Requirements*:

- Carry medical documents when operating a CMV

*Requirements:

- Submit/maintain current medical document(s) with DOL
- Downgraded if valid medical documents not on file
- No longer carry medical documents when operating a CMV in WA
- Encouraged to carry medical documents when operating a CMV outside of WA

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f t y

12. Select the applicable radio button in the **Per FMCSA regulations** section.
13. Click all the applicable **And if applicable, only when** checkboxes.
14. Enter the Medical Examiner's Certificate expiration date and click **Next**.

Customer Info

What you'll need

Basic information

How to reach you

Medical Info

Self certification

Medical certificate

Certificate information

I certify that I have examined:

Last name: MONIE First name: OWYN

Per FMCSA regulations (select one):

Meets minimum federal standards

Does not meet minimum federal standards, may meet state standards

And if applicable, only when (check all that apply):

Wearing corrective lenses Wearing hearing aid

Accompanied by waiver exemption Accompanied by a SPE Certificate

Driving with Exempt Intra-city Zone Qualified by Op of 49 CFR 391.64

Medical Examiner's Certificate expiration date *

Required

Previous Next

15. Enter the provider information in the applicable fields.
16. Click the applicable radio button to select the provider's specialty.
17. Enter the License/certification number, select the applicable option from the **Issuing state** dropdown menu, enter the National registry number, and click **Next**.

Customer Info

What you'll need

Basic information

How to reach you

Medical Info

Self certification

Medical certificate

Medical provider

Examiner Info

Please provide the following information about your medical provider

First name * Required

Middle name

Last name * Required

Phone number * Required

Date certificate signed * Required

A specialty must be selected

MD Physician Assistant Advanced Practice Nurse

DO Chiropractor Other

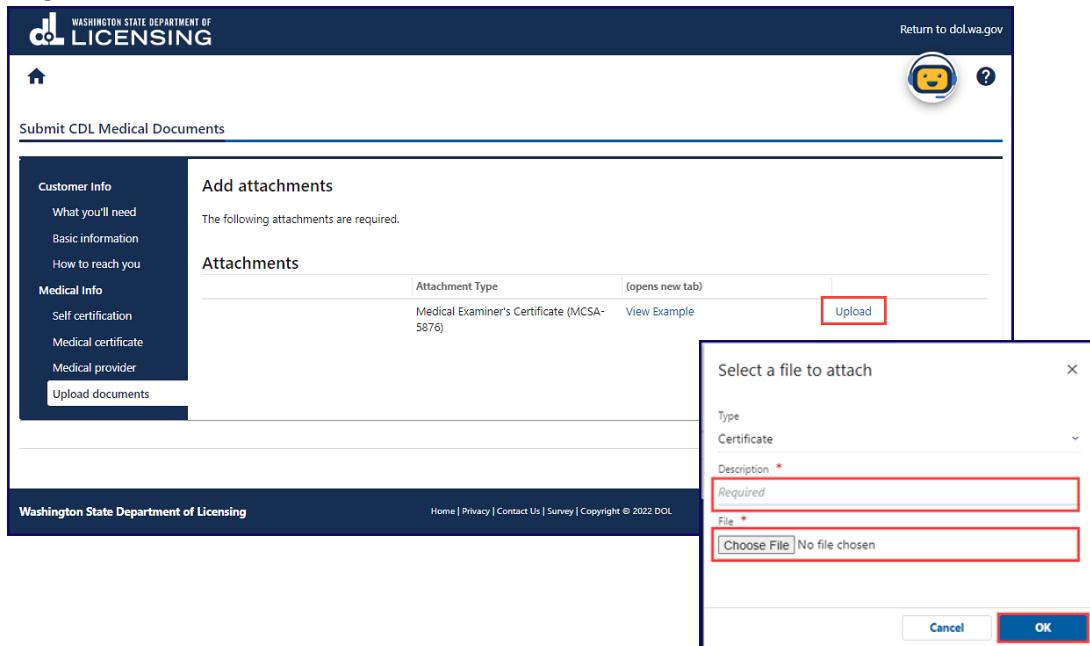
License/certification number * Required

Issuing state * Required

National registry number * Required

Previous Next

18. Click the **Upload** hyperlink to upload your document, enter a Description in the pop-up window, click the **Choose File** button, and **OK** after selecting the file.



The screenshot shows the 'Submit CDL Medical Documents' page. On the left, there's a sidebar with 'Customer Info' (What you'll need, Basic information, How to reach you) and 'Medical Info' (Self certification, Medical certificate, Medical provider, Upload documents). The 'Upload documents' link is highlighted with a red box. The main area has a heading 'Add attachments' with a note: 'The following attachments are required.' Below this is a table with columns 'Attachments', 'Attachment Type', and '(opens new tab)'. The first row shows 'Medical Examiner's Certificate (MCSA-5876)' with a 'View Example' link. To the right is an 'Upload' button, which is also highlighted with a red box. A modal window titled 'Select a file to attach' is open in the foreground. It has fields for 'Type' (set to 'Certificate'), 'Description' (containing 'Required'), and 'File' (containing 'Choose File No file chosen'). At the bottom of the modal are 'Cancel' and 'OK' buttons, with 'OK' being highlighted with a red box.

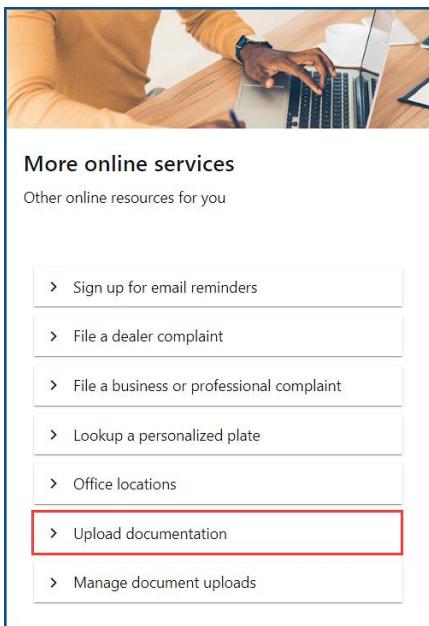
19. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

20. Click **Print** to print your transaction confirmation or **Continue** to return to the DOL Online Services menu.

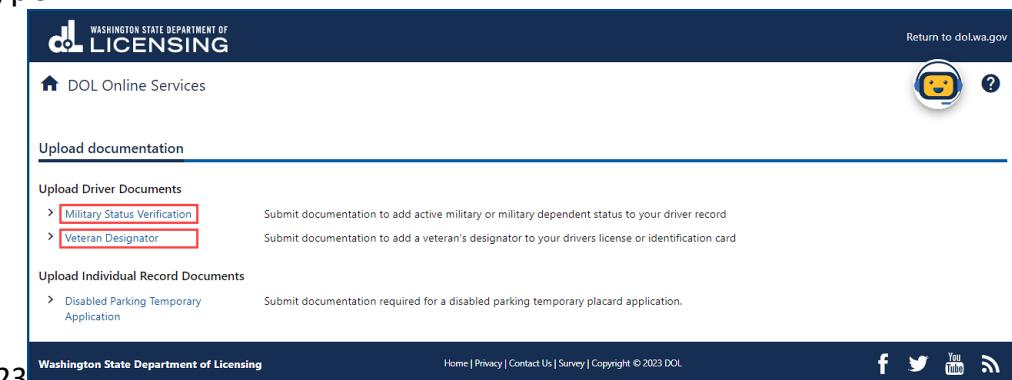
Submit Military or Veteran Verification Documentation

You can submit verification documents online to add a military or veteran designation to your driver license or state identification card. DOL reviews your submission, and sends an email once approved or a denial letter with next steps.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Upload documentation** button in the More online services section.



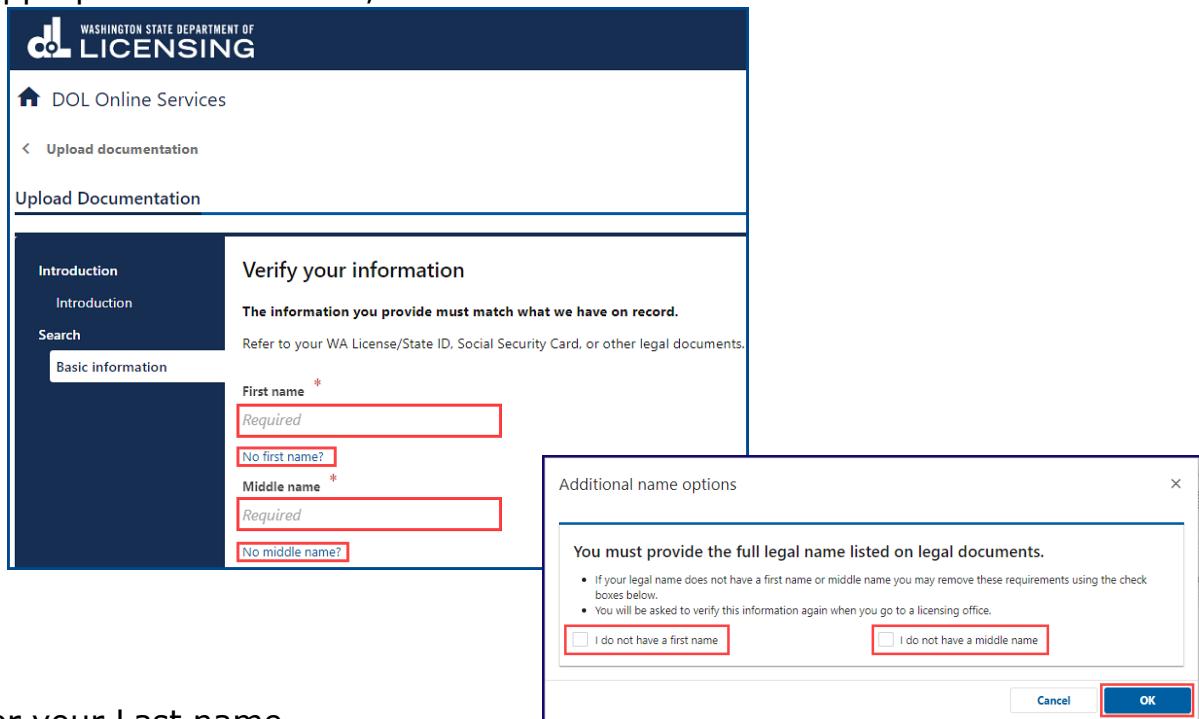
4. Click the **Military Status Verification** hyperlink or **Veteran Designator** hyperlink.



5. Read the What You'll Need information section, complete the I'm not a robot Captcha checkbox, complete the verification pop-up, click the **Verify** button, and click **Next**.

6. Complete one of the following steps:

- Enter your First name and Middle name as it appears on your driver license.
- Click the **No first name?** or **No middle name?** hyperlinks, click the appropriate checkboxes, and click **OK**.



WASHINGTON STATE DEPARTMENT OF
LICENSING

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Search

Basic information

Verify your information

The information you provide must match what we have on record.

Refer to your WA License/State ID, Social Security Card, or other legal documents.

First name *

Required

No first name?

Middle name *

Required

No middle name?

Additional name options

You must provide the full legal name listed on legal documents.

- If your legal name does not have a first name or middle name you may remove these requirements using the check boxes below.
- You will be asked to verify this information again when you go to a licensing office.

I do not have a first name I do not have a middle name

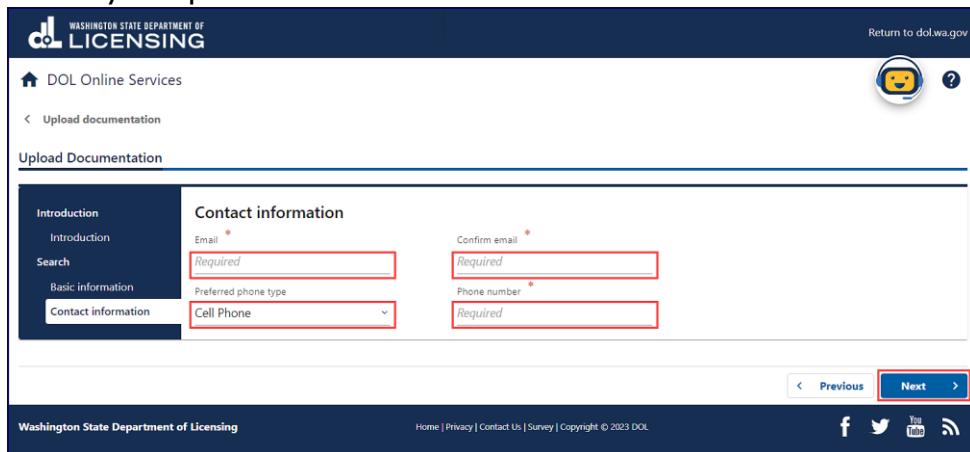
Cancel OK

- Enter your Last name.
- Click the **Calendar** icon and select your date of birth.
- Enter your WA license number (LIC#).
- Complete one of the following steps:
 - Enter your Social Security Number and click **Next**.
 - Click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, click **OK**, and click **Next**. You will be required to verify this information again when you go to the Driver Licensing Office (DLO).

Note: Steps 6-10 must be entered exactly as it appears on your driver license to complete your transaction online.

11. Complete the following steps and click **Next**:

- Enter your email and Confirm email.
- Select the applicable option from the Preferred phone type dropdown menu.
- Enter your phone number.



WASHINGTON STATE DEPARTMENT OF LICENSING

DOL Online Services

Upload Documentation

Contact information

Email * Required

Confirm email * Required

Preferred phone type: Cell Phone

Phone number * Required

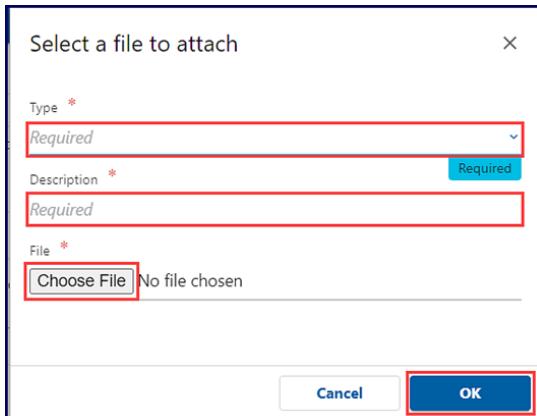
Next

Washington State Department of Licensing

12. Click the **Upload** button.

13. Complete the following steps and click **OK**:

- Select appropriate option from the Type dropdown menu and enter a Description.
- Click the **Choose File** button and select the applicable document from your files. Repeat steps 12 and 13 for each required document.



Select a file to attach

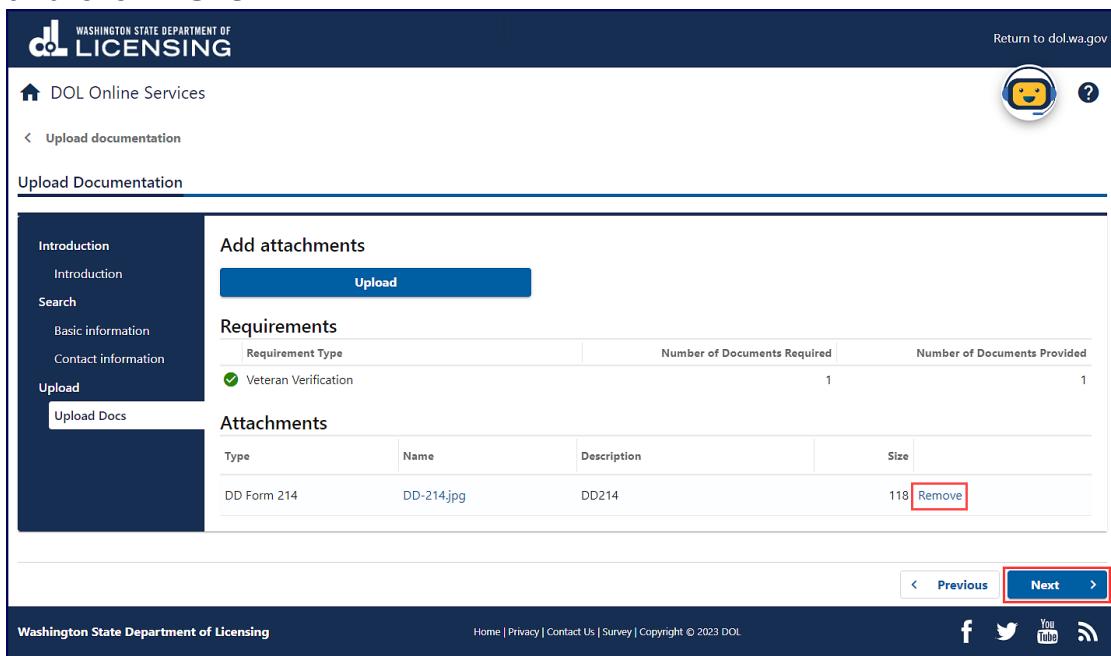
Type * Required

Description * Required

File * Choose File No file chosen

OK

14. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.



The screenshot shows the 'Upload Documentation' page of the DOL Online Services. The sidebar on the left has 'Upload' selected. The main area shows a table for requirements, with one row for 'Veteran Verification'. Below that is a table for attachments, showing 'DD Form 214' as an uploaded file named 'DD-214.jpg'. The 'Remove' link next to the file name is highlighted with a red box. At the bottom, there are 'Previous' and 'Next' buttons, with 'Next' being highlighted with a red box.

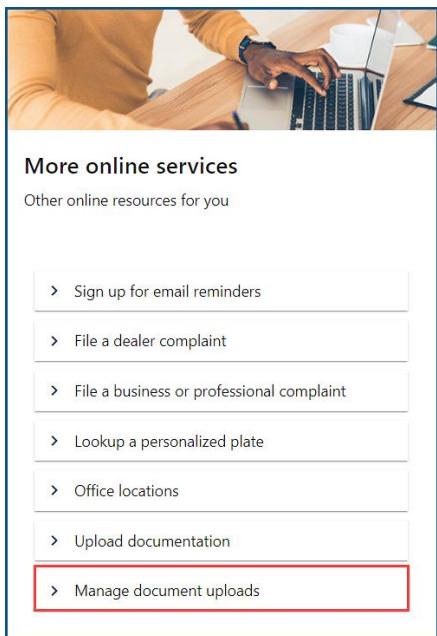
15. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

16. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to the DOL Online Services menu.

Manage Document Uploads

You can check on the status of the documents you have uploaded to have a military or veteran designator added to your record.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Upload documentation** button in the More online services section.



4. Select **Military Verification** or **Veteran Verification** from the What Document Upload Submission Type Would You Like To Search for? dropdown menu and click **Submit**.

The image is a screenshot of a web page titled 'Document Upload Search'. At the top, the Washington State Department of Licensing logo is visible. The main heading is 'Document Upload Search'. Below it, a dropdown menu is open, showing three options: 'Required', 'Military Verification', 'Veteran Verification', and 'Disabled Parking Temporary Placard'. The 'Military Verification' option is highlighted with a red box. At the bottom right of the page, there are 'Cancel' and 'Submit' buttons, with the 'Submit' button also highlighted with a red box. The footer of the page includes links to 'Home', 'Privacy', 'Contact Us', 'Survey', and 'Copyright © 2023 DOL'. Social media icons for Facebook, Twitter, YouTube, and RSS are also present.

5. Complete the following steps and click **Submit**:
 - a. Enter your First Name. Alternatively, click the **No First Name?** hyperlink, the **I do not have a first name** checkbox, and the **OK** button.
 - b. Enter your Middle Name. Alternatively, click the **No Middle Name?** hyperlink, the **I do not have a middle name** checkbox, and the **OK** button.
 - c. Enter your Last Name.
 - d. Enter your Date of Birth (DOB).
 - e. Enter your WA License Number (LIC#).
 - f. Enter your Social Security Number. Alternatively, click the **No Social Security Number?** hyperlink, the **I don't have a Social Security #** checkbox, and the **OK** button.
6. Click the applicable hyperlink in the Status column. A pop-up window displays a description of the status. Click the **Close** button to close the pop-up window.

The screenshot shows the Washington State Department of Licensing (DOL) website. The main page displays a table of document submissions with columns for Upload Type, Submission Time, Status, and Status Date. One entry shows 'Military Verification' uploaded on 07-Nov-2023 at 10:01 AM, with the status 'Pending Review' highlighted in a red box. A pop-up window titled 'Upload Stage Description' provides details about the pending review status, stating: 'The document(s) have been successfully submitted for review. A confirmation email has been sent for this submission. An update email will be sent once the document(s) have been reviewed.' The 'Close' button in the bottom right corner of the pop-up is also highlighted with a red box.

Upload Type	Submission Time	Status	Status Date
Military Verification	07-Nov-2023 10:01 AM	Pending Review	07-Nov-2023 10:01 AM

Upload Stage Description

Pending Review

The document(s) have been successfully submitted for review. A confirmation email has been sent for this submission. An update email will be sent once the document(s) have been reviewed.

Close

Enhanced License/ID Documents to Bring to Your Appointment

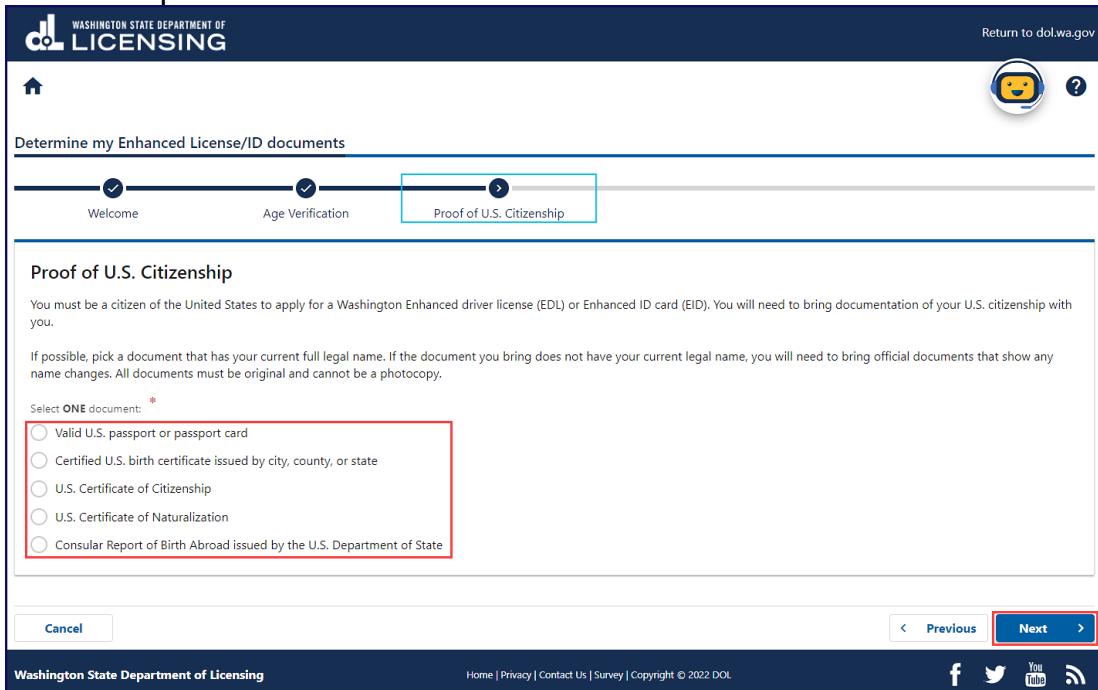
This section outlines how to build a checklist of the documents needed to get an EDL or EID before heading to a Licensing Services Office (LSO).

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **See what Enhanced License/ID documents to bring** button in the Driver licenses and IDs section.



4. Click **Next** after reviewing the Welcome to the Washington Enhanced License/ID Documents Guides screen.
5. Click the **Yes** or **No** radio button to answer the question Are you 18 years or older? on the Age Verification screen and click **Next**.

6. Click the applicable radio button to select **one** document on the Proof of Citizenship screen and click **Next**.



Determine my Enhanced License/ID documents

Welcome Age Verification **Proof of U.S. Citizenship**

Proof of U.S. Citizenship

You must be a citizen of the United States to apply for a Washington Enhanced driver license (EDL) or Enhanced ID card (EID). You will need to bring documentation of your U.S. citizenship with you.

If possible, pick a document that has your current full legal name. If the document you bring does not have your current legal name, you will need to bring official documents that show any name changes. All documents must be original and cannot be a photocopy.

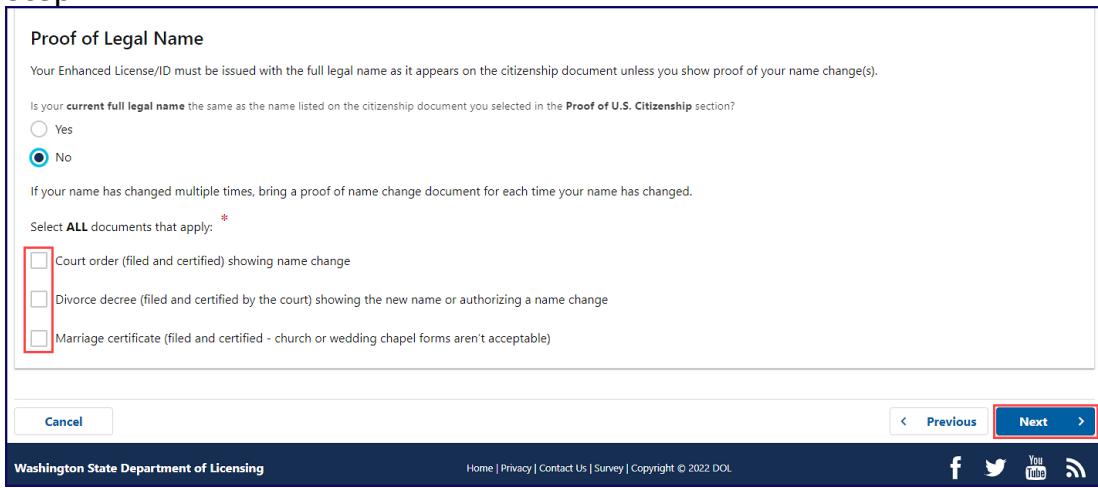
Select **ONE** document: *

Valid U.S. passport or passport card
 Certified U.S. birth certificate issued by city, county, or state
 U.S. Certificate of Citizenship
 U.S. Certificate of Naturalization
 Consular Report of Birth Abroad issued by the U.S. Department of State

Cancel < Previous **Next** >

7. Click the **Yes** or **No** radio bubble to answer the question on the Proof of Legal Name screen and then click **Next**.

8. Click the checkboxes for **all** documents that show proof of your name change, if applicable, and click **Next**. This screen only appears if you select No on step 7.



Proof of Legal Name

Your Enhanced License/ID must be issued with the full legal name as it appears on the citizenship document unless you show proof of your name change(s).

Is your **current full legal name** the same as the name listed on the citizenship document you selected in the **Proof of U.S. Citizenship** section?

Yes
 No

If your name has changed multiple times, bring a proof of name change document for each time your name has changed.

Select **ALL** documents that apply: *

Court order (filed and certified) showing name change
 Divorce decree (filed and certified by the court) showing the new name or authorizing a name change
 Marriage certificate (filed and certified - church or wedding chapel forms aren't acceptable)

Cancel < Previous **Next** >

9. Click the applicable radio button to select **one** document on the Proof of Identity screen and click **Next**.
10. Click the applicable radio button to select **one** document on the Proof of Social Security number (SSN) screen and click **Next**. The document you select will not appear on your driver license.
11. Click the applicable checkboxes to select **two** documents on the Proof of Address screen and click **Next**. Scroll down the page to see all the document choices.
12. Enter your email in the Email Address and Confirm Email Address fields if you would like a copy of your document list sent to your email and click **Next**. Alternatively, you can opt out by clicking Next without filling in the fields.
13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

14. Click **Print** to print a copy of your submission or click **Continue** to return to the DOL Online Services menu.

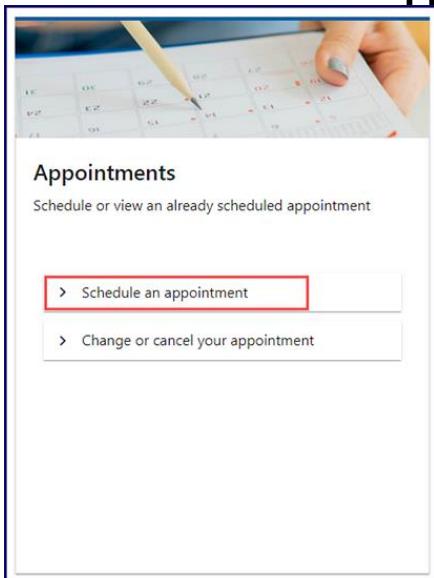
Appointments

This section explains how to schedule, cancel, or reschedule your driver licensing office appointment.

Schedule an Appointment

Use the following process to schedule an appointment at a driver Licensing Services Office.

1. Access to dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Schedule an appointment** button in the Appointments section.



4. Read the appointment scheduler Instructions screen, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click **Verify**, and click **Next**.

5. Click the applicable button to select the appointment type you would like to schedule and click **Next**. The first two options are for transactions at Licensing Service Offices (LSOs) and the third option is for Prorate and Fuel Tax (PRFT) offices.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Instructions Select Category Select Service Select Location Select Appointment Time Book Appoint

What type of appointment would you like to schedule?

Driver license, ID card, or driving permit
Get a new license/ID, transfer an out-of-state license, or renew/replace your current document

Knowledge test or skills exam
Take a knowledge test or skills exam to meet driver licensing requirements

Prorate or fuel tax transaction
Conduct a Prorate (IRP), IFTA, or fuel tax transaction

Cancel < Previous Next >

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6. Click the applicable button on the Select Service screen and click **Next**. The options change based on your appointment type selection.

Driver Licensing Offices (DLOs)

Driver license, ID card, or driving permit

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Instructions Select Category Select Service Select Location Select Appointment Time Book Appoint

What service would you like to schedule?

Get a non-commercial license, instruction permit, or ID card
New license, permit, ID, or restricted license without any additional in-office testing

Get an commercial driver license or commercial permit
New CDL or CLP without any additional in-office testing

Get an enhanced license or ID
New federally compliant REAL ID document

Reinstate my driving privileges
Reinstate from your suspension without any additional in-office testing (if you are required to retest, schedule an appointment for taking a knowledge exam instead)

Renew or replace my license or ID card
Renew your license or ID, replace a lost or damaged document, or update information on your current document

Cancel < Previous Next >

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Knowledge test or skills exam

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Home  

Instructions Select Category **Select Service** Select Location Select Appointment Time Book Appointment

What service would you like to schedule?

Commercial driver knowledge test
Test required for a new CDL/CLP, or upgrading your current CDL

Non-commercial driver knowledge test
Test required for a new personal driver license, or to reinstate your driving privileges (if a retest was required)

Non-commercial driver skills test
A valid knowledge test is required to schedule a skills test.

Non-commercial instructor test
Tests required to certify as a driver training instructor

[Cancel](#) [Previous](#) **Next >**

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Prorate and Fuel Tax (PRFT) Offices

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Home  

Instructions Select Category **Select Service** Select Location Select Appointment Time Book Appointment

What service would you like to schedule?

A) IFTA/IRP Application

B) IRP Transactions (Renewal, Adds, Increase, Replacements)

C) IFTA Transaction (Return, License, Decals)

D) IFTA/IRP pay and pickup

E) Reinstate my IFTA/IRP license

F) Service Agents: Conduct multiple IFTA/IRP transactions

G) Conduct a Dyed Diesel Transaction

H) Pick-up or drop-off audit records

I) Make a collection payment

[Cancel](#) [Previous](#) **Next >**

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7. Enter your Washington driver license number (DLN), if applicable, and click **Next**. Alternatively, click the **I'm not able to provide my DLN** checkbox and click **Next**.
8. Click the applicable location button to select an office.

Choose a location for your appointment

Search Locations

Enter city, state or ZIP Search

Showing locations within 50 mi of Washington.
Use my current location

Select a location below

Lacey 719 SLEATER KINNEY RD SE STE 108 LACEY WA 98503-1138 Next Available: Thursday, October 27 at 4:30 PM	2.66 mi
Shelton 2511 N OLYMPIC HWY STE 100 SHELTON WA 98504-2944 Next Available: Thursday, October 27 at 4:30 PM	16.79 mi
Lakewood 6010 MAIN ST SW STE 102 LAKEWOOD WA 98499-5027 Next Available: Thursday, October 27 at 4:30 PM	19.65 mi
Centralia 1000 KRESKY AVE CENTRALIA WA 98531-3700 Next Available: Friday, October 28 at 9:15 AM	23.33 mi

Locations

Map Satellite

Print Show History

Cancel Previous Next >

9. Click a date on the calendar to select a day, click on the applicable time, and click **Next**.

Choose your appointment day and time

Select a Date

SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Select a Time on Saturday, October 29, 2022

8:30 AM	8:45 AM	9:00 AM	9:15 AM	9:30 AM	9:45 AM	10:00 AM	10:15 AM	10:30 AM
10:45 AM	11:00 AM	11:15 AM	11:30 AM	11:45 AM	12:00 PM	12:15 PM	12:30 PM	12:45 PM
1:00 PM	1:15 PM	1:30 PM	1:45 PM	2:00 PM	2:15 PM			

Cancel Previous Next >

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10. Enter a Name, select the appropriate option from the Phone country dropdown menu and enter the Phone number, if applicable.
11. Enter an Email, Notes, if applicable, and click **Submit**.

WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov

Actions Select Category Select Service Select Location Select Appointment Time Book Appointment

Details

- Get a non-commercial license, permit, or ID card
 - New license, permit, ID, or restricted license without any additional in-office testing
 - Change Service
- Saturday, October 29, 2022
 - 9:30 AM (15 Minutes)
 - Change Time
- Lacey
 - 719 SLEATER KINNEY RD SE STE 108
 - LACEY WA 98503-1138
 - Change Location

Contact

Name **Required**

Phone Country Phone

USA **Required**

Email **Required**

Notes

Visit our [civil rights and accessibility page](#) for information on how to request language access services or an Americans with Disabilities Act (ADA) accommodation.

Cancel **Previous** **Submit**

Washington State Department of Licensing

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f t y

12. Write your Confirmation Code in a safe place when the Confirmation screen displays. You will need this code to cancel, reschedule, or look up your appointment.

WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov

Appointment

Confirmation Code
YSZKV8

You'll need this confirmation code and your email address to update your appointment in the future.

Booked

Your appointment has been booked. We will send you a reminder asking you to confirm your appointment a few days before.

Cancel Appointment

Details

- Get a non-commercial license, instruction permit, or ID card
 - New license, permit, ID, or restricted license without any additional in-office testing
- Saturday, October 29, 2022
 - 9:30 AM (15 Minutes)
- Lacey
 - 719 SLEATER KINNEY RD SE STE 108
 - LACEY WA 98503-1138

Contact

Owyn Monie

Email: c*****@*****.com

Reschedule

Washington State Department of Licensing

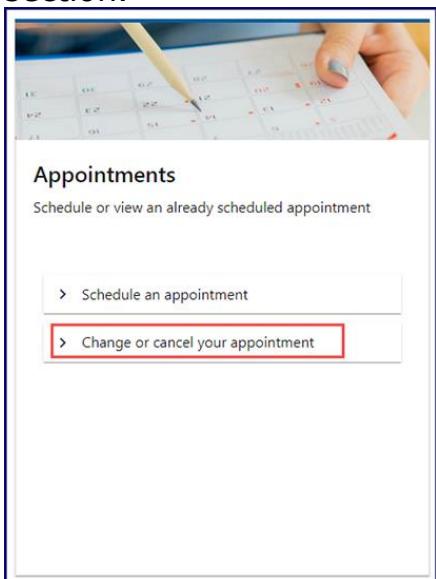
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Change or Cancel Your Appointment

This section outlines the steps to change or cancel your appointment when necessary.

1. Access to dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Change or cancel your appointment** button in the Appointments section.



4. Enter your Email, Confirmation Code, and click **Search**. Alternatively, enter your phone number, Confirmation Code, and click **Search**. If you have lost your code DOL will send you an email or text message after you fill out the applicable fields and click the **Send Code** button.

WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov

Find My Appointment

Search by Email

Use the email address you provided while booking your appointment with your appointment confirmation code to find your appointment.

Email

Confirmation Code

Search

Search by Phone

Use the phone number you provided while booking your appointment with your appointment confirmation code to find your appointment.

Phone Country Phone

Confirmation Code

Search

Lost Your Confirmation Code?

If you have misplaced your confirmation code we can send it to you at the email address or phone number you provided while booking your appointment.

Email

Phone Country Phone

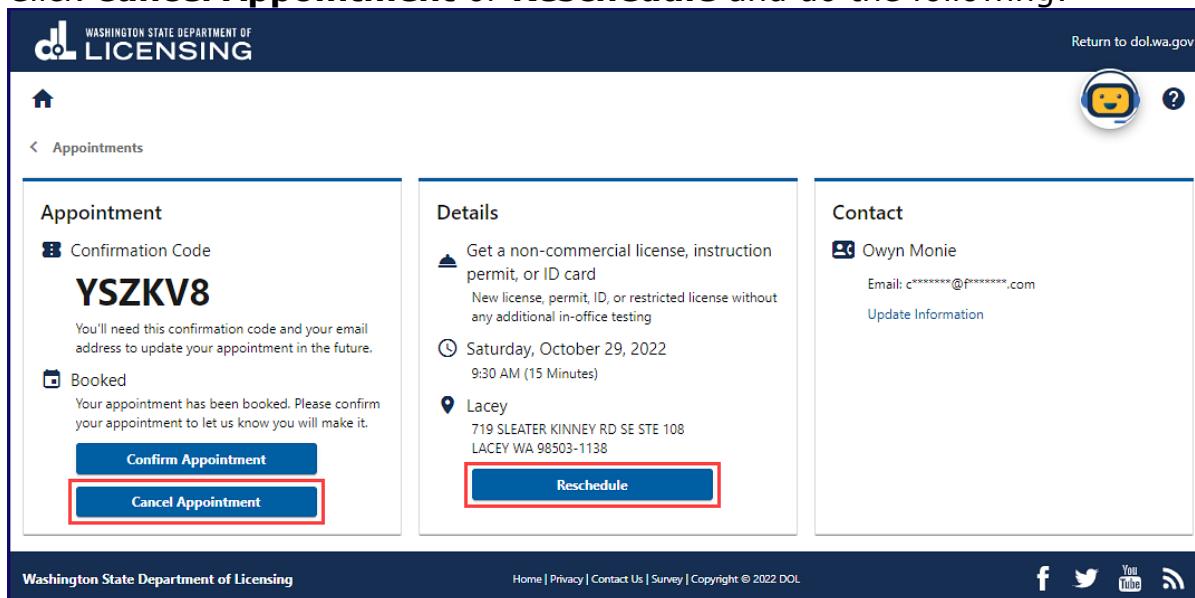
Send Code

Washington State Department of Licensing

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[f](#) [t](#) [y](#) [r](#)

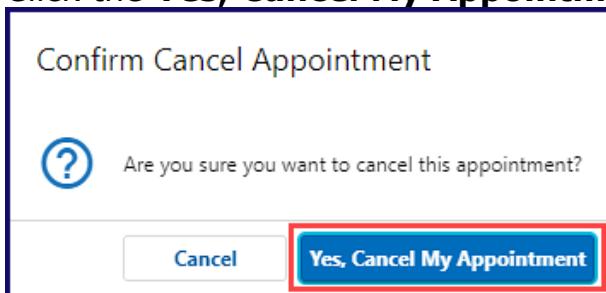
5. Click **Cancel Appointment** or **Reschedule** and do the following:



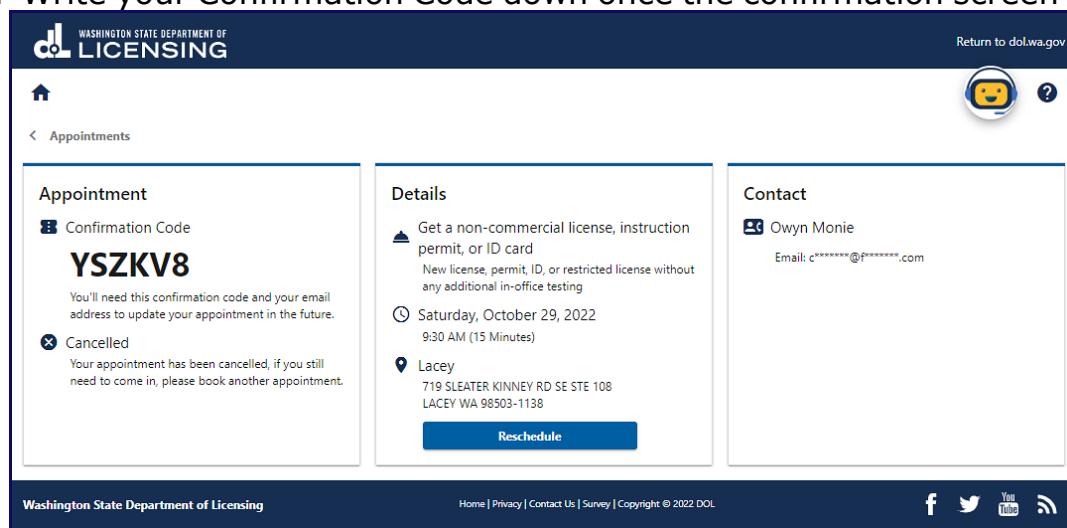
The screenshot shows the Washington State Department of Licensing website. The user is viewing an appointment detail page. The appointment is for a non-commercial license, instruction permit, or ID card on Saturday, October 29, 2022, at 9:30 AM (15 Minutes) in Lacey, WA. The confirmation code is YSZKV8. The 'Appointment' section shows the confirmation code and a note: "You'll need this confirmation code and your email address to update your appointment in the future." The 'Details' section shows the appointment information. The 'Contact' section shows a contact named Owyn Monie with an email address. The 'Cancel Appointment' button is highlighted with a red box.

Cancel

a. Click the **Yes, Cancel My Appointment** button.



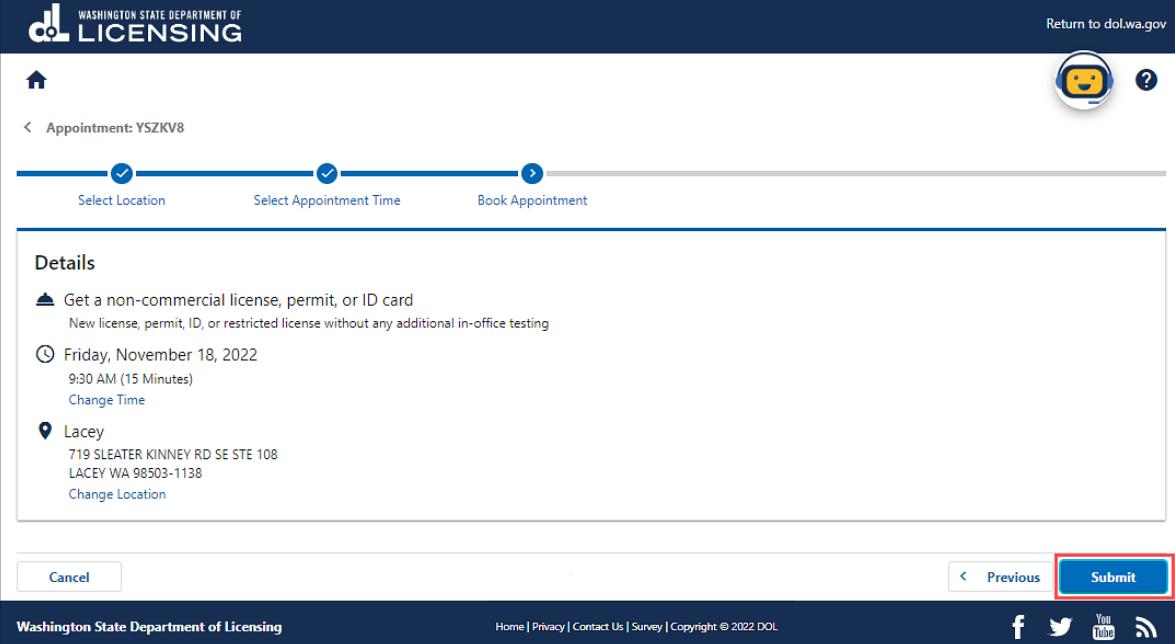
b. Write your Confirmation Code down once the confirmation screen displays.



The screenshot shows the Washington State Department of Licensing website. The user is viewing an appointment detail page. The appointment is for a non-commercial license, instruction permit, or ID card on Saturday, October 29, 2022, at 9:30 AM (15 Minutes) in Lacey, WA. The confirmation code is YSZKV8. The 'Appointment' section shows the confirmation code and a note: "You'll need this confirmation code and your email address to update your appointment in the future." The status is now "Cancelled". The 'Details' section shows the appointment information. The 'Contact' section shows a contact named Owyn Monie with an email address. The 'Yes, Cancel My Appointment' button is highlighted with a red box.

Reschedule

- Repeat steps 3-10 in the [Scheduling an Appointment](#) section.
- Click **Submit** after reviewing the Details on the Book Appointment screen.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov

Appointment: YSZKV8

Select Location Select Appointment Time Book Appointment

Details

Get a non-commercial license, permit, or ID card
New license, permit, ID, or restricted license without any additional in-office testing

Friday, November 18, 2022
9:30 AM (15 Minutes)
Change Time

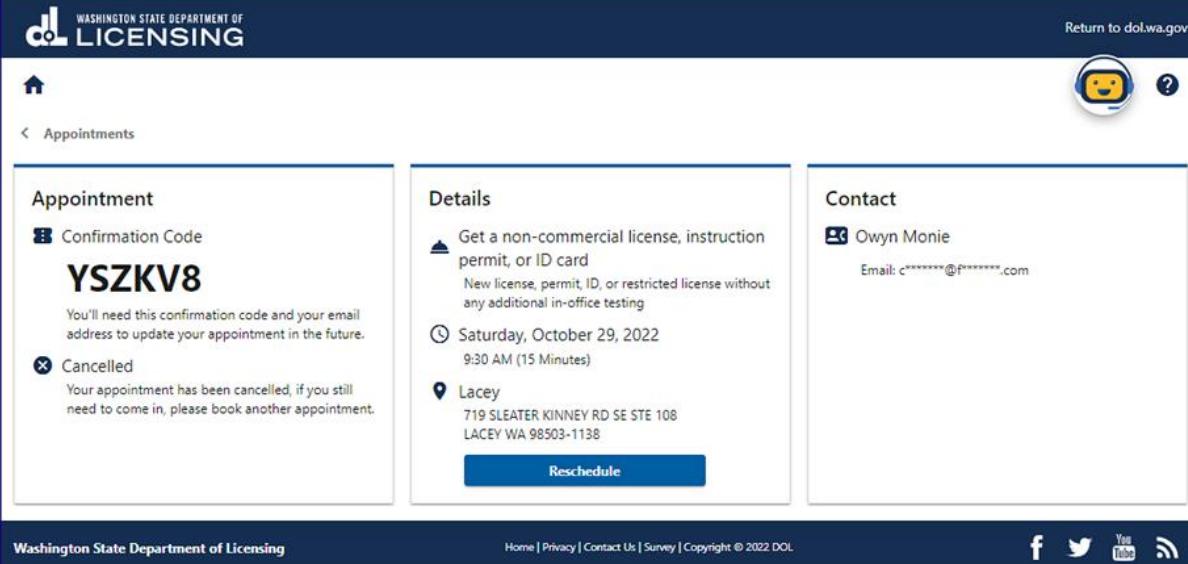
Lacey
719 SLEATER KINNEY RD SE STE 108
LACEY WA 98503-1138
Change Location

[Cancel](#) [Previous](#) **Submit**

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f t y r

- Write your Confirmation Code down once the confirmation screen displays.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov

Appointments

Appointment

Confirmation Code
YSZKV8

You'll need this confirmation code and your email address to update your appointment in the future.

Cancelled
Your appointment has been cancelled, if you still need to come in, please book another appointment.

Details

Get a non-commercial license, instruction permit, or ID card
New license, permit, ID, or restricted license without any additional in-office testing

Saturday, October 29, 2022
9:30 AM (15 Minutes)

Lacey
719 SLEATER KINNEY RD SE STE 108
LACEY WA 98503-1138

Contact

Owyn Monie
Email: c*****@f*****.com

[Reschedule](#)

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f t y r

Vehicle and Vessel Transactions

This section covers the steps to help you to perform some specific transactions for your vehicle or vessel. Individuals needing Title transactions must visit a Vehicle Licensing Office.

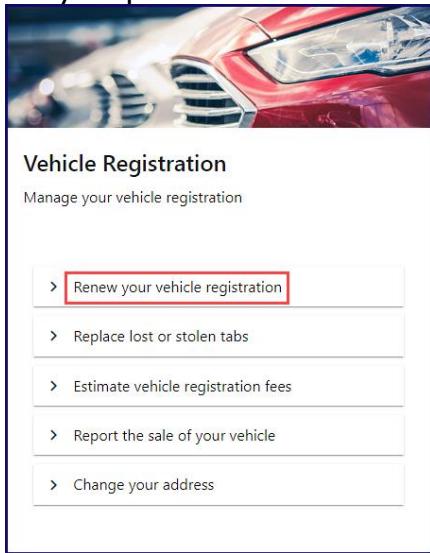
Vehicle Transactions

You can renew your vehicle registration, replace lost or stolen tabs, estimate registration fees, report the sale of your vehicle, or change the address on your vehicle record through the No Logon portal.

Renew Vehicle Registration

Renew your tabs online if the vehicle doesn't require a [DOT number](#), has had one for over 1 year, or if the tabs are expired for less than 12 months. Visit your local Vehicle Licensing Office if the tabs expired longer than 12 months.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Renew your vehicle registration** button in the Vehicle Registration section. You can renew your tabs as early as 6 months before they expire



4. Read the What you'll need information and click **Next**.
5. Enter your plate, decal, or metal tag number as it appears on your registration. Select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.

6. Review the information on the Confirm vehicle screen and click **Next**.
7. Select **Yes** or **No** to confirm the address, update the address if applicable, and click **Next**.
8. Select **Yes** or **No** after reviewing the Would you like to buy a Discover Pass? screen and click **Next**.
9. Select the applicable radio button on the Select delivery option screen. If you choose to have them mailed, click the **Yes, please mail them to me** checkbox in the pop-up window and click **Next**.

Selected Vehicle

2015 DODG RAM 1500

Plate: Z1111Z

VIN: C1378H125G621569

Are you sure you want your new decals mailed to you?

Your vehicle tabs have already expired. By selecting the mail option you will delay the receipt of your tabs.

Yes, please mail them to me. *

10. Select the applicable office on the Select an office screen and click **Next**.

Selected Vehicle

2015 DODG RAM 1500

Plate: Z1111Z

VIN: C1378H125G621569

Current expiration date: Oct 05, 2022

Fee detail: 100.50

Show fee details

Select an office

Nearby Offices

1. RALPH'S THRIFTWAY
1910 4TH AVE E
OLYMPIA WA 98506-4632
360-357-4201
(6 miles away)

2. PACKAGE EXPRESS AUTO LICENSING
2103 HARRISON AVE NW STE 2
OLYMPIA WA 98502-2607

Map Display

Page 1 of 2

Map showing locations of offices in Olympia, Tumwater, and surrounding areas.

11. Select **Yes** or **No** to donate to Washington State Parks and For organ, eye, and tissue donation awareness and click the **Next** button.
12. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.
13. Review the delivery selection and fee donation information and click **Next**.
14. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
15. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.
 - a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

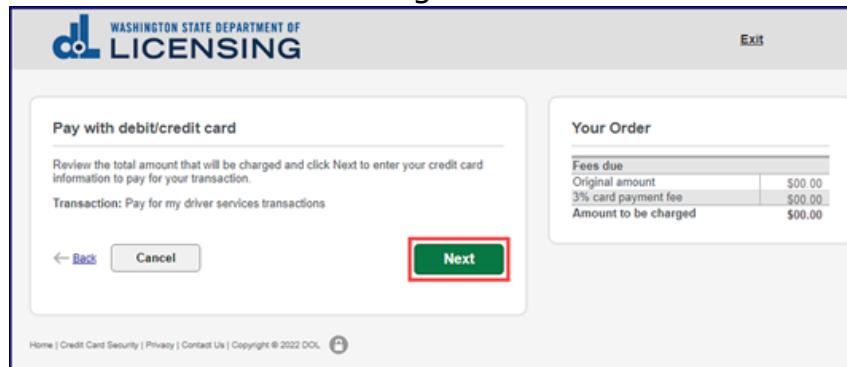
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- viii. Click **Submit** after reading the Confirmation statement.

b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a 'Pay with debit/credit card' page. On the left, a text box says 'Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.' Below it is a 'Transaction' field with the value 'Pay for my driver services transactions'. On the right, a 'Your Order' box shows a table with fees: 'Fees due' (Original amount: \$00.00, 3% card payment fee: \$00.00, Amount to be charged: \$00.00). At the bottom left are 'Back' and 'Cancel' buttons, and at the bottom right is a red-bordered 'Next' button.

- ii. Click the **Next** button to process with Debit/Credit Card payment.
- iii. Enter the First Name (as it appears on your card).
- iv. Enter the Last Name (as it appears on your card).
- v. Enter the Address 1 (as it appears on your card statement).
- vi. Enter the City.
- vii. Select the appropriate option from the Country/Region dropdown menu.
- viii. Select the appropriate option from the State/Province dropdown menu.
- ix. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form. It includes fields for First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (dropdown menu), State/Province (dropdown menu), and Zip/Postal Code. A red box highlights the 'Required field' label at the top right of the form. All other input fields are also highlighted with red boxes.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type *

Card Number *

Expiration Month * Expiration Year *

CVN *

Cancel Pay

- 16. Click the **Next** button.
- 17. Review the information and click **Submit**.
- 18. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.
- 19. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission		Summary	
Vehicle renewal	<ul style="list-style-type: none"> Plate: Z11111Z Renewal through 10/5/2023 	\$ 95.50	Subtotal \$ 95.50
			Total Amount Paid \$ 95.50
Thank you for making your payment. Print Documents Close			

Replace a Lost or Stolen Tab

The fee to replace a valid lost or stolen tab is \$13.75 and you can have them mailed to you or pick them up at a vehicle licensing office.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Replace lost or stolen tabs** button in the Vehicle Registration section.



4. Read the What you'll need information and click **Next**.
5. Enter your plate, decal, or metal tag number as it appears on your registration, select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button, enter the applicable information, and click **Next**.
6. Review the information on the Confirm vehicle screen and click **Next**.
7. Select **Yes** or **No** to confirm the address, update address if applicable, and click **Next**.

8. Select the applicable radio button on the Select delivery option screen. If you choose to have them mailed, click the **Yes, please mail them to me** checkbox in the pop-up window and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Tab Replace

How do you want to get your replacement tabs?

I'd like them mailed by the office I select. *

The office you select will mail within 5 business days.

I'll pick them up at the office I select. *

Your items should be ready when you arrive.

Selected Vehicle

2012 FIAT 500

Plate: Z11111Z

VIN: C13785H125G621569

Fee detail: \$13.75

Are you sure you want your new decals mailed to you?

Your vehicle tabs have already expired. By selecting the mail option you will delay the receipt of your tabs.

Yes, please mail them to me. *

Next >

9. Select the office of your choice from the **Select an office** screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Tab Replace

Select an office to get your tabs from

Below are 12 offices within 20 miles of your home address.

Office hours listed below exclude [holidays](#).

[Change start location](#)

Selected Vehicle

2015 DODG RAM 1500

Plate: Z11111Z

VIN: C13785H125G621569

Current expiration date: Oct 05, 2022

Fee detail: 100.50

Show fee details

Nearby Offices

1. RALPH'S THRIFTWAY
1910 4TH AVE E
OLYMPIA WA 98506-4632
360-357-4201
(6 miles away)

Mon-Fri: 8:00AM - 5:00PM
Sat: 9:00AM - 2:00PM
Title work stops 15 minutes before closing.

Get directions

2. PACKAGE EXPRESS AUTO
LICENSING
2103 HARRISON AVE NW STE 2
OLYMPIA WA 98502-2607

Mon-Fri: 8:30AM - 6:00PM
Sat: 9:00AM - 3:00PM

Map Display

Page 1 of 2 < >

Map Display

12 nearby offices are marked on a map of Olympia, Washington, with numbers 1 through 12. The map shows the city boundaries and major streets. Labels for Sheltown, Olympia, Tumwater, Lakewood, and Fort Lewis are visible.

Previous < > Next

10. Review the Tax & fee Details screen and click **Next**.
11. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.
12. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
13. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.
 - a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Choose Payment Method

Bank Account Payment

Bank Account Payment

Bank Account Information

Bank Account Type * Checking Savings

Routing Number *

Populate Bank Information

Account Number *

Confirm Account Number *

Payment Amount

Web ACH payment for vehicle service transactions.

Payment Date 07-Nov-2022

Amount 13.25

Confirm Amount *

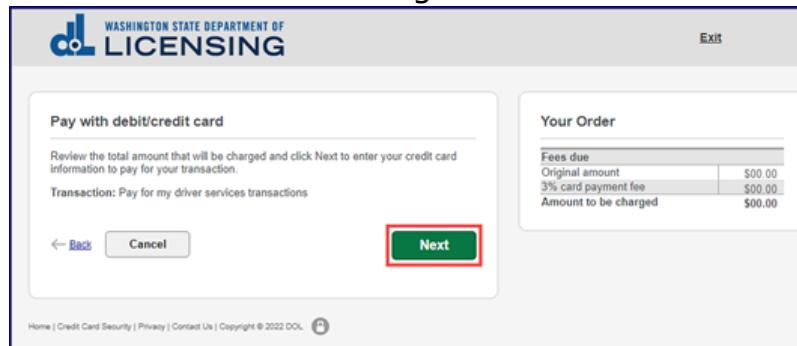
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

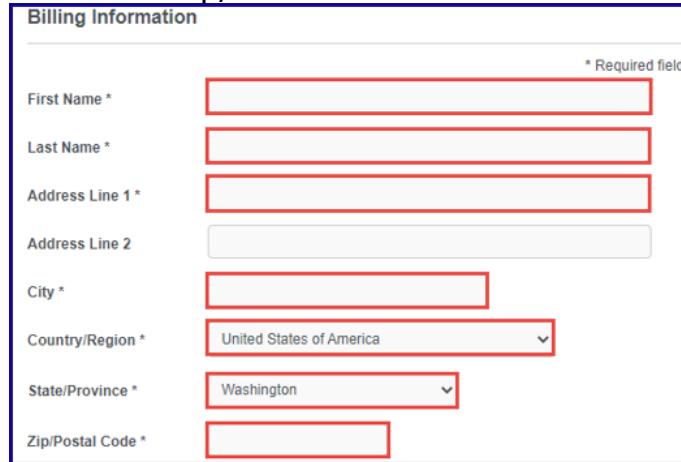
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page from the Washington State Department of Licensing. The header reads "WASHINGTON STATE DEPARTMENT OF LICENSING". The main content area is titled "Pay with debit/credit card" and contains instructions: "Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction." Below this is a note: "Transaction: Pay for my driver services transactions". At the bottom of this section are "Back" and "Cancel" buttons, and a large green "Next" button which is highlighted with a red box. To the right, a "Your Order" box displays a table of fees: "Fees due", "Original amount: \$00.00", "3% card payment fee: \$00.00", and "Amount to be charged: \$00.00". At the bottom of the page are links: "Home", "Credit Card Security", "Privacy", "Contact Us", and "Copyright © 2022 DOL".

- ii. Click the **Next** button to process with Debit/Credit Card payment.
- iii. Enter the First Name (as it appears on your card).
- iv. Enter the Last Name (as it appears on your card).
- v. Enter the Address 1 (as it appears on your card statement).
- vi. Enter the City.
- vii. Select the appropriate option from the Country/Region dropdown menu.
- viii. Select the appropriate option from the State/Province dropdown menu.
- ix. Enter the Zip/Postal Code.



The screenshot shows a "Billing Information" form. It includes fields for "First Name *", "Last Name *", "Address Line 1 *", "Address Line 2", "City *", "Country/Region *", "State/Province *", and "Zip/Postal Code *". Each field is preceded by an asterisk indicating it is a required field. The "Country/Region" and "State/Province" fields are dropdown menus, with "United States of America" selected in the first and "Washington" in the second. The "Zip/Postal Code" field is a simple text input. The entire form is enclosed in a blue border.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type *

Card Number *

Expiration Month * Expiration Year * Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

Cancel Pay

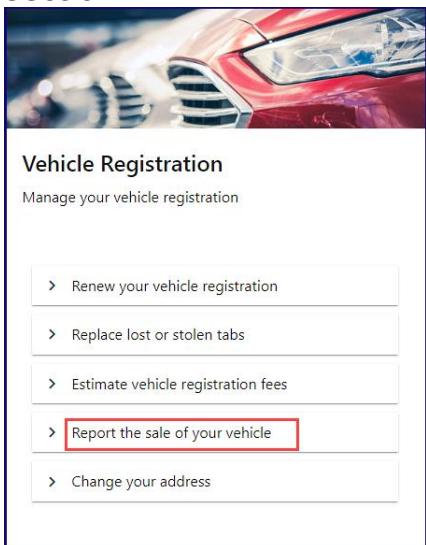
14. Click the **Next** button.
15. Review the information and click **Submit**.
16. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.
17. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission		Summary	
Vehicle renewal	\$ 13.75	Subtotal	\$ 13.75
• Plate: ZBJ1236		Total Amount Paid	\$ 13.75
• Renewal through 10/05/22		Thank you for making your payment.	
		Print Documents Close	

Submit a Report of Sale

The vehicle seller is responsible for filing a report of sale within 5 days of selling a vehicle. Filing the report of sale protects you from penalties or fines incurred by the new owner. You could be responsible for any penalties or fines if you file later.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Report the sale of your vehicle** button in the Vehicle Registration section.



4. Read the What you'll need information and click **Next**.
5. Select the **Yes** or **No** radio button to answer the Do you have a plate numbers? question, enter your plate, decal, or metal tag number as it appears on your registration, select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button, enter the applicable information, and click **Next**.
6. Review the information on the Confirm vehicle screen and click **Next**.

7. Select the appropriate **Gift/Donation, Sale, Trade** button, enter the required Date of sale, Value/Sale price, if applicable, and click **Next**.

8. Click the **Business** or **Individual** button for the Seller's information, complete the required fields, and click **Next**.

9. Enter the Seller Address and click **Next**.

10. Review and select the appropriate Address Options and click **Next**.

11. Click the **Business** or **Individual** button to indicate the New Owner Type, enter the First, Middle, Last name, if applicable, and click **Next**.

12. Enter the New owner address and click **Next**.

13. Review and select the appropriate Address Options and click **Next**.

14. Review the Tax/fee details screen and click **Next**.

15. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.

15. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

16. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

- a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

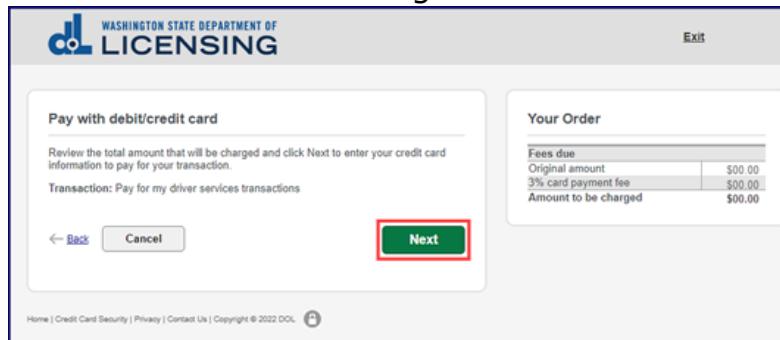
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

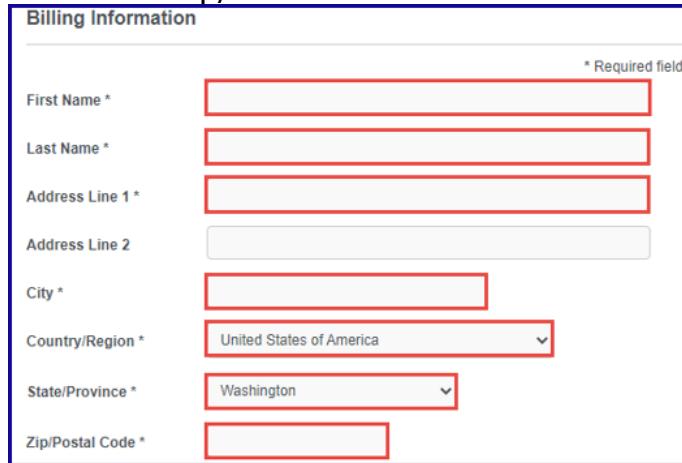
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page titled 'WASHINGTON STATE DEPARTMENT OF LICENSING' with a sub-section 'Pay with debit/credit card'. On the left, there is a text area with instructions and a 'Transaction: Pay for my driver services transactions' note. On the right, there is a 'Your Order' section showing a table of fees due. At the bottom, there are 'Back' and 'Cancel' buttons, and a large green 'Next' button which is highlighted with a red box.

- ii. Click the **Next** button to process with Debit/Credit Card payment.
- iii. Enter the First Name (as it appears on your card).
- iv. Enter the Last Name (as it appears on your card).
- v. Enter the Address 1 (as it appears on your card statement).
- vi. Enter the City.
- vii. Select the appropriate option from the Country/Region dropdown menu.
- viii. Select the appropriate option from the State/Province dropdown menu.
- ix. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form with the following fields: First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (dropdown menu showing 'United States of America'), State/Province (dropdown menu showing 'Washington'), and Zip/Postal Code. Each field is highlighted with a red box. A note at the top right of the form says '* Required field'.

- x. Select the Card Type.
- xi. Enter the Card Number.
- xii. Select the appropriate option for the Expiration Month dropdown menu.
- xiii. Select the appropriate option for the Expiration Year dropdown menu.
- xiv. Enter the Card Verification Number (CVN).
- xv. Click the **Pay** button.

Payment Details

Card Type *

Visa Mastercard
 Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

Cancel Pay

- 18. Click the **Next** button.
- 19. Review the information and click **Submit**.
- 20. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.
- 21. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Submission

Report of sale
• Plate: ZBJ1236

\$13.25 View more details

Summary

Subtotal \$13.25

Total Amount Paid \$13.25

Thank you for making your payment.

Print Documents Close

Estimate Vehicle Registration Costs

You can estimate how much it will cost to register your vehicle in Washington State before completing the transaction at a vehicle licensing office.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Estimate vehicle registration fees** button in the Vehicle Registration section.
4. Enter your plate, decal, or metal tag number as it appears on your registration. Select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.
5. Review the Tax & fee Details screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vehicle Tab Estimator

Selected Vehicle

2012 FIAT 500
PI: ZBJ1236
VIN: 2T456H258TY123658
Current expiration date: Nov 28, 2022
Renew these tabs

Fees and Donations	
Registration License	\$30.00
Additional Vehicle Weight Fee	\$10.00
Vehicle Weight	\$25.00
Registration Filing	\$4.50
Registration Service Fee Funds ferry replacement (County Auditor/DOL) or is retained by the office (subagent).	\$8.00
Department of Licensing Service	\$0.50
License Plate Technology	\$0.25
Washington State Parks If you don't want to donate, return to the Donations screen to opt out.	\$5.00
Transportation Benefit District - Seattle	\$40.00
RTA Excise Tax	\$47.00

It will cost \$170.25 to renew your tabs.

Vehicle search
Choose vehicle
Review and confirm
Tax/fee details

Print

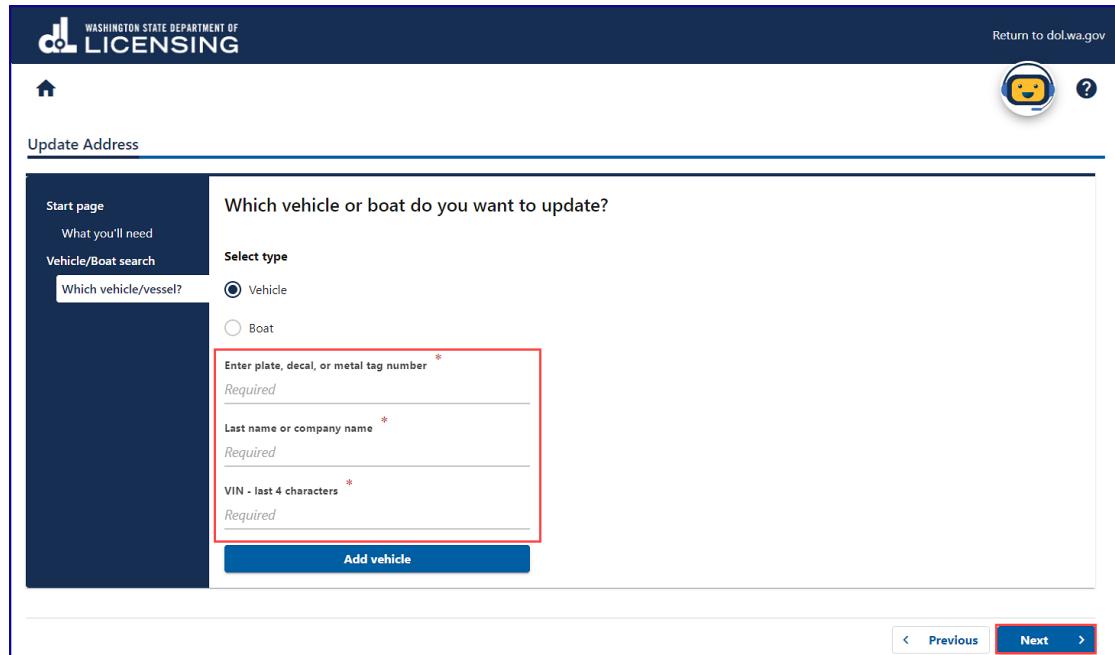
Previous

Change your Vehicle Address

The registered owner of a vehicle can change their vehicle address online.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Change your address** button in the Vehicle Registration section.
4. Read the What you'll need information and click **Next**.
5. Click the **Vehicle** or **Boat** radio button and click **Next**.
6. Enter your plate, decal, or metal tag number, last name or company name, last 4 characters of VIN, click **Next**.

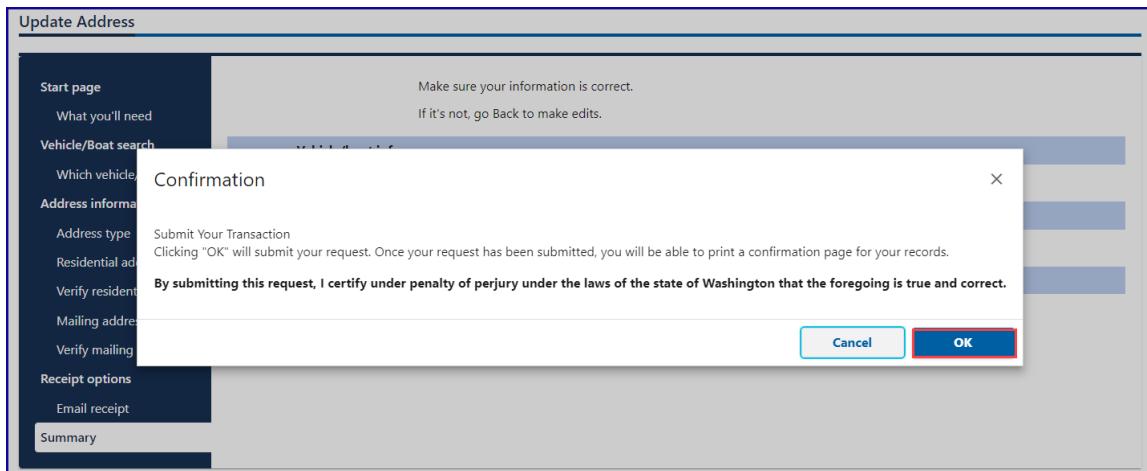
Note: Click the Add vehicle or Add boat button to add an additional vehicle or boat.



The screenshot shows the 'Update Address' page of the Washington State Department of Licensing website. The page has a dark blue header with the 'DL' logo and 'WASHINGTON STATE DEPARTMENT OF LICENSING' text. Below the header, there's a navigation bar with links for 'Start page', 'What you'll need', 'Vehicle/Boat search', and 'Which vehicle/vessel?'. The main content area is titled 'Update Address' and asks 'Which vehicle or boat do you want to update?'. It has two radio buttons: 'Vehicle' (selected) and 'Boat'. Below these are three input fields with red borders: 'Enter plate, decal, or metal tag number *' (labeled 'Required'), 'Last name or company name *' (labeled 'Required'), and 'VIN - last 4 characters *' (labeled 'Required'). At the bottom of this section is a blue 'Add vehicle' button. At the very bottom of the page are 'Previous' and 'Next' navigation buttons.

7. Select the appropriate **Customer Type** radio button and click **Next**.
8. Select the appropriate **Is your residential address in Washington state?** radio button and click **Next**.
9. Enter your Washington state residential address and click **Next**.
10. Confirm your residential address and click **Next**.
11. Select the **Same as residential address** checkbox or enter your mailing address and click **Next**.
12. Click the applicable Address Options radio button and click **Next**.

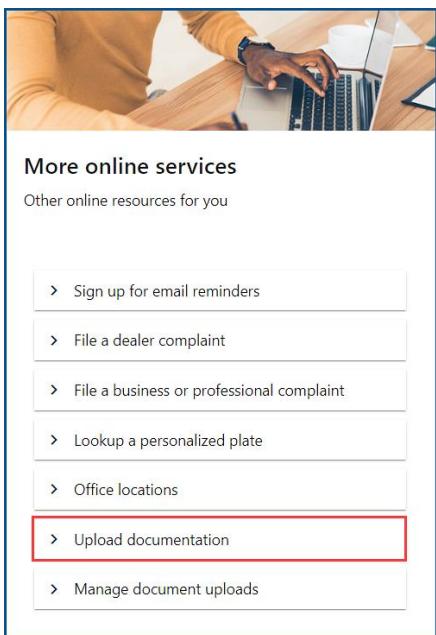
13. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.
14. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
15. Click the **Ok** button to submit your transaction.



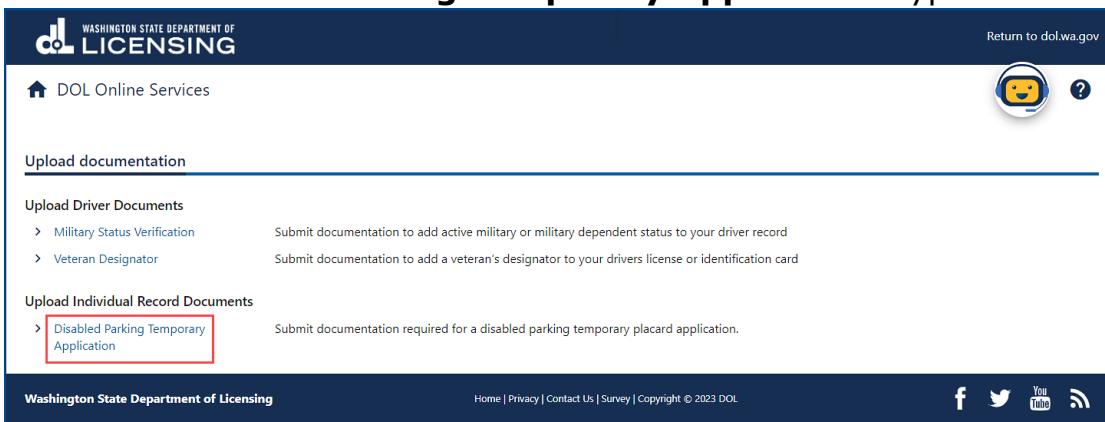
Submit a Disabled Parking Temporary Application

You can upload documents to apply for temporary disabled parking privileges without a License Express account. Make sure you have the required documentation, such as a doctor prescription form and a completed application.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Upload documentation** button in the More online services section.



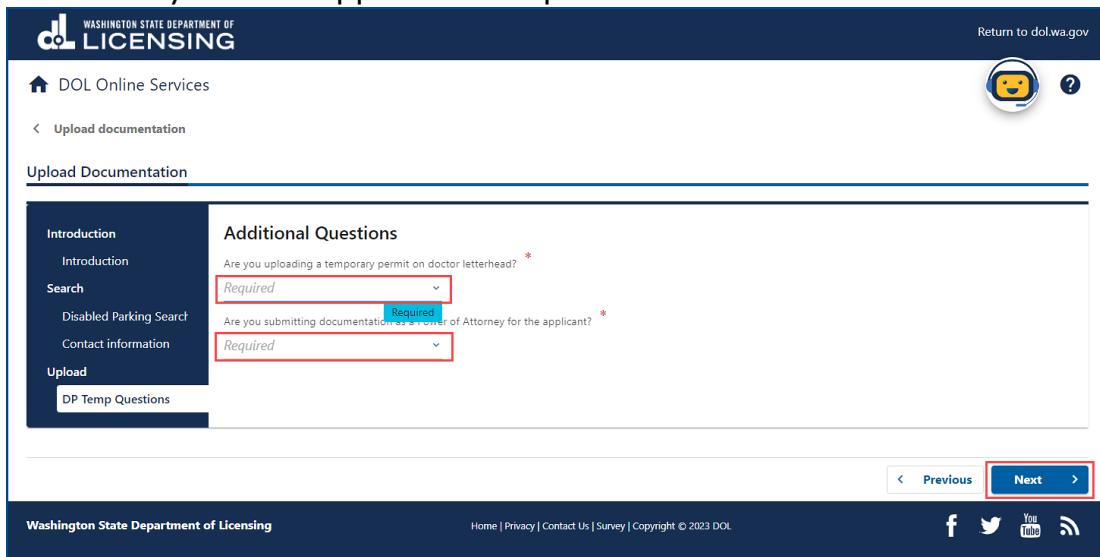
4. Click the **Disabled Parking Temporary Application** hyperlink.



5. Read the What You'll Need information section, complete the I'm not a

robot Captcha checkbox, complete the verification pop-up, click the **Verify** button, and click **Next**.

6. Complete the required information fields for the driver you are uploading documentation for and click **Next**.
7. Enter the WA license number (LIC#) and Disabled Parking ID, if applicable.
8. Complete the following fields and click **Next**:
 - a. Enter the Email and Confirm email.
 - b. Select the applicable option from the Preferred phone type dropdown menu.
 - c. Enter the Phone number.
9. Select **Yes** or **No** from the Are you uploading a temporary permit on doctor letterhead? dropdown menu.
10. Select **Yes** or **No** from the Are you submitting documentation as a Power of Attorney for the applicant? dropdown menu and click **Next**.



WASHINGTON STATE DEPARTMENT OF
LICENSING

Return to dol.wa.gov

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Search

Disabled Parking Search

Contact information

Upload

DP Temp Questions

Additional Questions

Are you uploading a temporary permit on doctor letterhead? *

Required

Are you submitting documentation as a Power of Attorney for the applicant? *

Required

Previous Next >

Washington State Department of Licensing

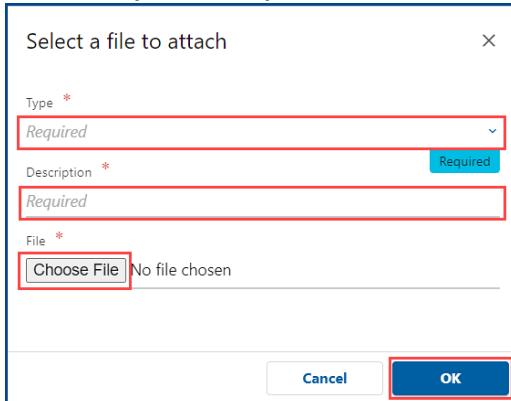
Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL

f t YouTube RSS

11. Click the **Upload** button.

12. Complete the following steps and click **OK**:

- a. Select the appropriate option from the Type dropdown menu and enter a Description.
- b. Click the **Choose File** and select the applicable document from your files. Repeat steps 11 and 12 for each required document.



Select a file to attach

Type *

Required

Description *

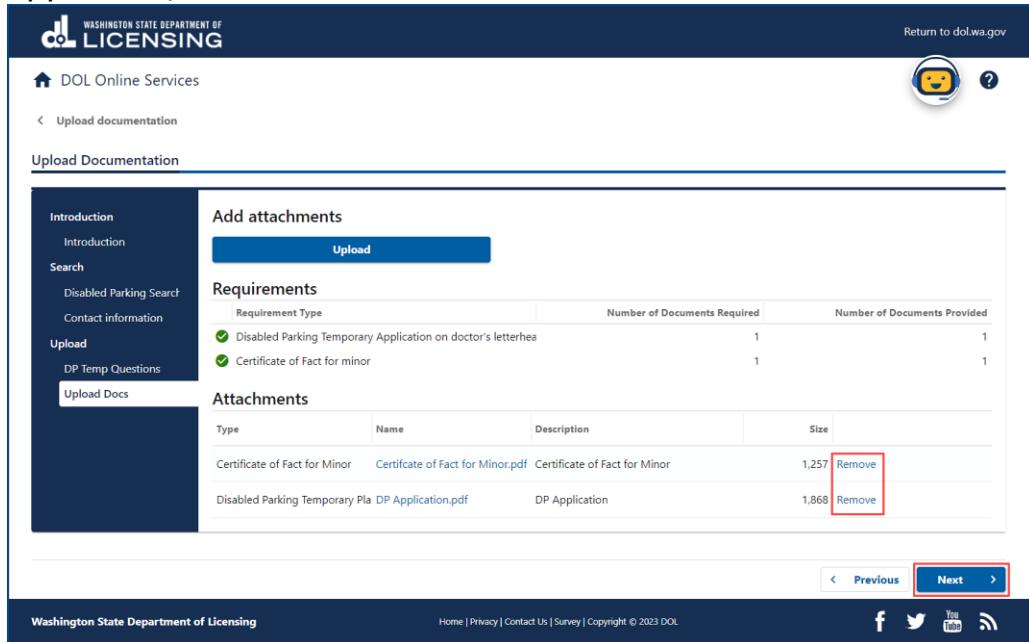
Required

File *

Choose File No file chosen

Cancel OK

13. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.



WASHINGTON STATE DEPARTMENT OF LICENSING

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Search

Disabled Parking Search

Contact information

Upload

DP Temp Questions

Upload Docs

Add attachments

Upload

Requirements

Requirement Type	Number of Documents Required	Number of Documents Provided
Disabled Parking Temporary Application on doctor's letterhead	1	1
Certificate of Fact for minor	1	1

Attachments

Type	Name	Description	Size	Remove
	Certificate of Fact for Minor	Certificate of Fact for Minor.pdf	1,257	Remove
	Disabled Parking Temporary Pla DP Application.pdf	Disabled Parking Temporary Pla DP Application.pdf	1,868	Remove

Previous Next

Washington State Department of Licensing

Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL

f t y

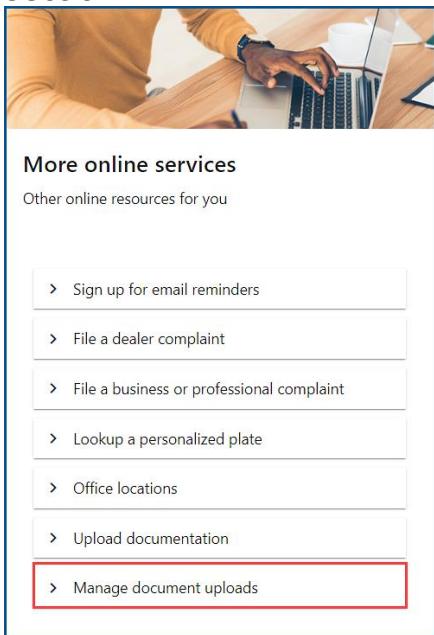
14. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

15. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to the DOL Online Services menu.

Manage Document Uploads

You can check on the status of the documents you have uploaded to have a military or veteran designator added to your record.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Manage document uploads** button in the More online services section.

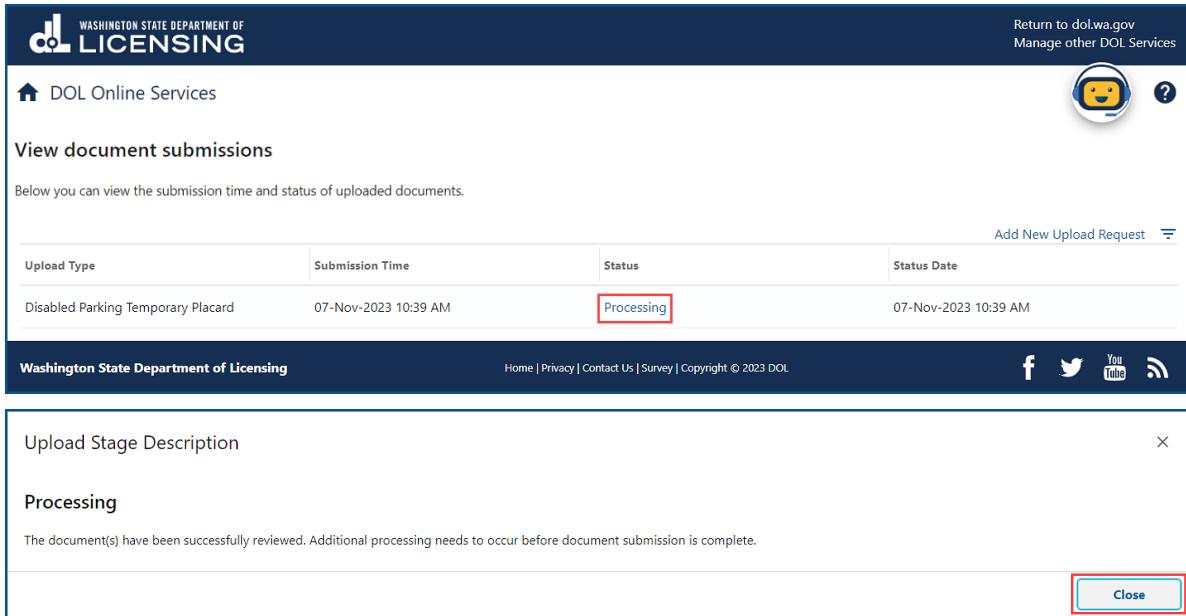


4. Select **Disabled Parking Temporary Placard** from the What Document Upload Submission Type Would You Like To Search for? dropdown menu and click **Submit**.

A screenshot of a web page titled 'Document Upload Search'. At the top, there is a logo for 'WASHINGTON STATE DEPARTMENT OF LICENSING'. Below the logo, there is a 'DOL Online Services' link and a search bar. The search bar has a dropdown menu labeled 'Required' with three options: 'Required', 'Military Verification', 'Veteran Verification', and 'Disabled Parking Temporary Placard'. The 'Disabled Parking Temporary Placard' option is highlighted with a red rectangular box. At the bottom of the page, there is a 'Cancel' button and a 'Submit' button, with the 'Submit' button also highlighted with a red rectangular box. The page also includes links for 'Home', 'Privacy', 'Contact Us', 'Survey', and 'Copyright © 2023 DOL'. Social media icons for Facebook, Twitter, YouTube, and RSS are also present.

5. Complete the following steps and click **Submit**:
 - a. Enter your First Name.
 - b. Enter your Last Name.
 - c. Enter your Date of Birth (DOB).

6. Click the applicable hyperlink in the Status column. A pop-up window displays a description of the status. Click the **Close** button to close the pop-up window.



The screenshot shows the Washington State Department of Licensing (DOL) website. The main page displays a table of document submissions with columns for Upload Type, Submission Time, Status, and Status Date. One row is highlighted with a red box around the 'Status' cell, which contains the word 'Processing'. Below the table, a footer includes links to Home, Privacy, Contact Us, Survey, and Copyright information, along with social media icons for Facebook, Twitter, YouTube, and RSS. A pop-up window titled 'Upload Stage Description' is overlaid on the page. It contains the word 'Processing' and a message stating 'The document(s) have been successfully reviewed. Additional processing needs to occur before document submission is complete.' A 'Close' button is located in the bottom right corner of the pop-up window, also highlighted with a red box.

Upload Type	Submission Time	Status	Status Date
Disabled Parking Temporary Placard	07-Nov-2023 10:39 AM	Processing	07-Nov-2023 10:39 AM

Upload Stage Description

Processing

The document(s) have been successfully reviewed. Additional processing needs to occur before document submission is complete.

Close

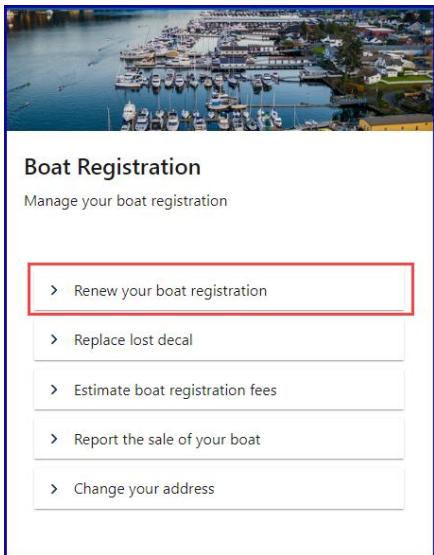
Vessel Transactions

You can renew your vessel registration, replace a lost decal, estimate registration fees, report the sale of your boat, or change the address on your vessel record through the No Logon portal.

Renew a Vessel Registration

All boat registrations expire on June 30. You can renew your boat 6 months before the renewal date. If you have not used your boat in the previous year, you can renew after it's expired, if it's been expired less than 12 months.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Renew your boat registration** button in the Boat Registration section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha box, complete the verification pop-up, click **Verify**, and click **Next**.
5. Enter your registration number as it appears on your registration. Select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.
6. Click the **I attest that the hull identification number is affixed to this vessel** checkbox and click **Next**.

7. Select **Yes** or **No** to confirm the address, update the address if applicable, and click **Next**.
8. Select the applicable radio button on the **Select delivery option** screen. If you choose to have them mailed, check the **Yes, please mail them to me** checkbox in the pop-up window and click **Next**.
9. Select the office of your choice from the **Select an office** screen and click **Next**.

Washington State Department of Licensing

Return to dol.wa.gov

Home ?

Renew your boat decals

Introduction
What you'll need
Boat search
Choose vessel
Confirm vessel
Additional info
Current address
Office options
Select delivery type
Select an office

Select an office to get your decals from.

Below are 16 offices within 20 miles of your home address.
Office hours listed below exclude [holidays](#).
[Change start location](#)

Selected Boat
1997 AWB STRYKER
Registration number: WN9173XX
HIN: WN7589615321
Current expiration date: Jun 30, 2022
Fee detail: \$34.75
[Show fee details](#)

Nearby Offices

1. KITSAP COUNTY AUDITOR
619 DIVISION ST
PORT ORCHARD WA 98366-4614
360-337-4440
(2 miles away)

2. PORT ORCHARD LICENSE
AGENCY, INC.
Near Across from Fred Meyer

Mon-Thu: 9:00AM - 4:00PM
Fri: 9:00AM - 12:00PM
For questions, please call 360-337-4440

Mon-Fri: 9:00AM - 5:00PM
Sat: 9:00AM - 4:00PM

Map Display

Page 1 of 2 < >

Map Display

Previous Next

10. Select **Yes** or **No** to confirm the donation to support the preservation of historical ships and click **Next**.
11. Review the Tax/fee details screen and click **Next**.

12. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.
13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
14. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.
 - a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

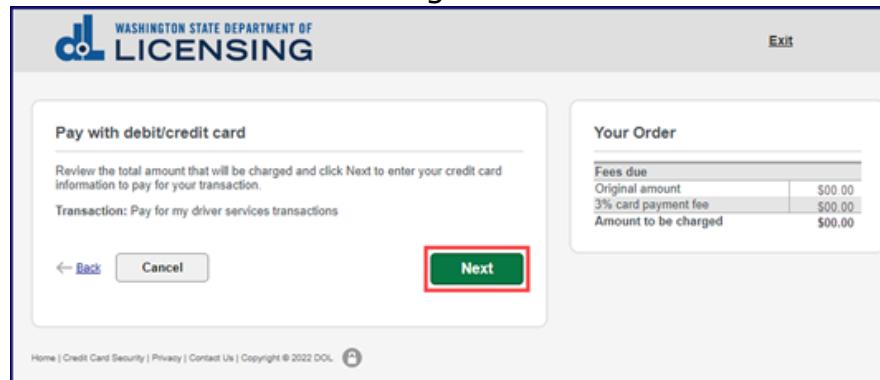
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- xvi. Click **Submit** after reading the Confirmation statement.

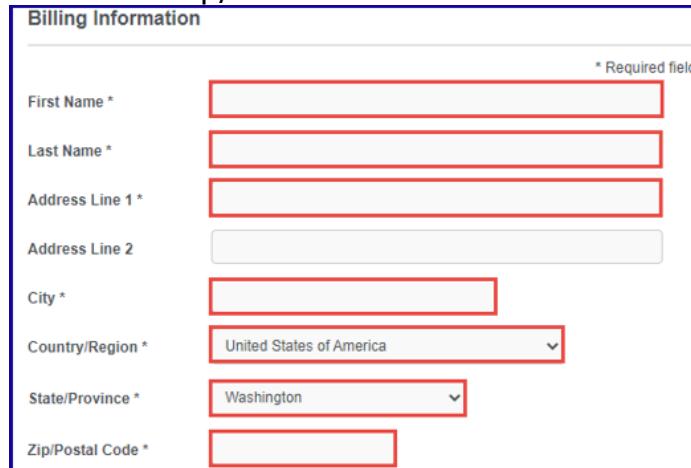
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a web page from the Washington State Department of Licensing. The header says 'WASHINGTON STATE DEPARTMENT OF LICENSING'. On the left, a box titled 'Pay with debit/credit card' contains instructions: 'Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.' Below this is a note: 'Transaction: Pay for my driver services transactions'. At the bottom of this box are 'Back' and 'Cancel' buttons, and a large green 'Next' button which is highlighted with a red box. On the right, a box titled 'Your Order' shows a table of fees: 'Fees due' (Original amount: \$0.00, 3% card payment fee: \$0.00, Amount to be charged: \$0.00). At the top right of the page is an 'Exit' button.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form. It includes fields for First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (with a dropdown menu showing 'United States of America'), State/Province (with a dropdown menu showing 'Washington'), and Zip/Postal Code. Each field is preceded by an asterisk (*) and followed by a red box, indicating it is a required field. The 'Country/Region' and 'State/Province' dropdown menus are also highlighted with red boxes.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details 

Card Type *

 Visa  Mastercard

 Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

Cancel Pay

15. Click the **Next** button.
16. Review the information and click **Submit**.
17. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.
18. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop-ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

WASHINGTON STATE DEPARTMENT OF LICENSING Return to dol.wa.gov

Submission

Boat renewal

- Registration: WN9173XX
- Renewal through 6/30/2023

\$34.75 [View more details](#)

Summary

Subtotal	\$34.75
Total Amount Paid	\$34.75

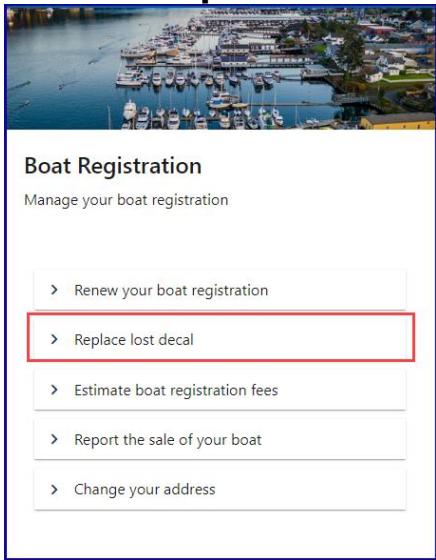
Thank you for making your payment.

Print Documents Close

Replace a Lost Decal

The replacement lost decal fee is \$14.50. You can replace a lost or stolen tab if it is valid.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Replace lost decal** button in the Vehicle Registration section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha box, complete the verification pop-up, click **Verify**, and click **Next**.
5. Enter your Registration number as it appears on your registration. Click the **last name or business name** or **last 4 characters of VIN** radio button, enter the applicable information, and click **Next**.
6. Review the information on the Confirm vehicle screen and click **Next**.
7. Click the **Yes, it is up to date** or **No, I've moved and need to update it** radio button, update the address, if applicable, and click **Next**.
8. Click the applicable radio button on the Select delivery type screen and click **Next**.

9. Click the applicable office radio button to Select an office and click **Next**.

WASHINGTON STATE DEPARTMENT OF
LICENSING

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Decal Replace

Selected Boat
1988 GBC RUNABOUT
Reg.: WN9173XX
HIN: WN7589615321
Fee detail: \$14.50

Nearby Offices

1. BEVERLY'S AUTO LICENSING INC.
9123 EVERGREEN WAY
EVERETT WA 98204-7121
425-353-5333
(2 miles away)

2. SILVER LAKE LICENSING SERVICE LLC
13300 BOTHELL-EVERETT HWY #302A
MILL CREEK WA 98012-0000
425-385-8755
(2 miles away)

Map Display

Page 1 of 3

Previous Next

10. Review the Tax/fee details screen and click **Next**.

11. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.

12. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

13. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

- a. Pay with Bank Account:
 - i. Select **Checking** or **Savings** as the Bank Account Type.
 - ii. Enter the Routing Number.
 - iii. Enter the Account Number.
 - iv. Confirm the Account Number.
 - v. Select **Yes** or **No** to save this payment channel for future use.
 - vi. Confirm the Amount.

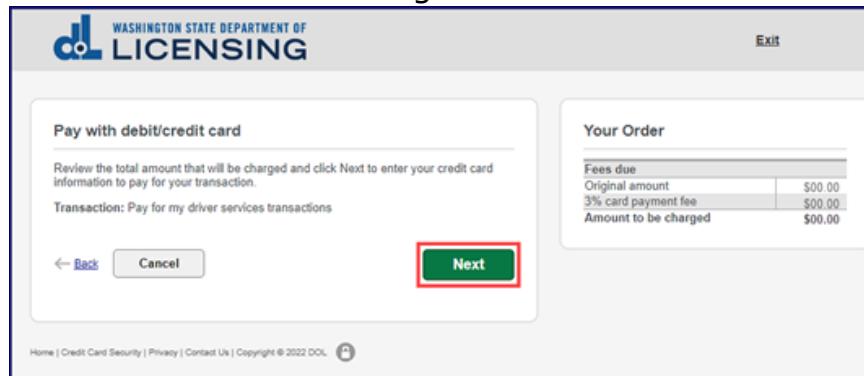
Note: Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- xv. Click **Submit** after reading the Confirmation statement.

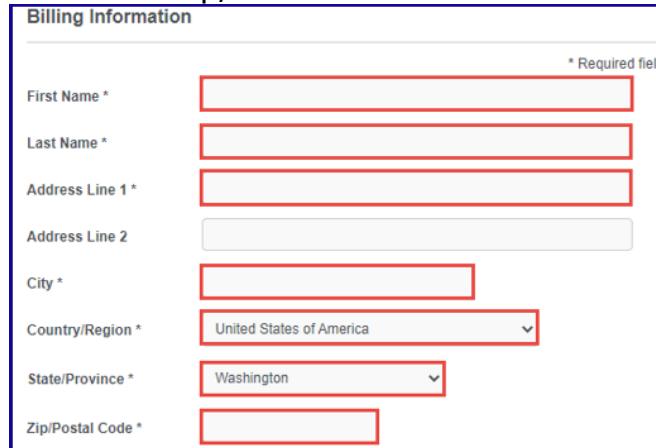
b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



The screenshot shows a 'Pay with debit/credit card' page. On the left, there's a text area with instructions and a 'Transaction: Pay for my driver services transactions' note. On the right, a 'Your Order' section displays a table of fees: Original amount (\$00.00), 3% card payment fee (\$0.00), and Amount to be charged (\$0.00). At the bottom, there are 'Back', 'Cancel', and 'Next' buttons, with 'Next' being the one highlighted by a red box.

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



The screenshot shows a 'Billing Information' form with the following fields: First Name, Last Name, Address Line 1, Address Line 2, City, Country/Region (dropdown menu), State/Province (dropdown menu), and Zip/Postal Code. The first six fields are marked with red boxes, while the dropdown menus for Country/Region and State/Province are not.

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details 

Card Type *

 Visa  Mastercard

 Amex

Card Number *

Expiration Month * Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

Cancel Pay

14. Click the **Next** button.
15. Review the information and click **Submit**.
16. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.
17. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

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Return to dol.wa.gov

Home 

Submission

Replace decal
• Reg: WN9173XX

\$14.50 [View more details](#)

Summary

Subtotal \$14.50

Total Amount Paid \$14.50

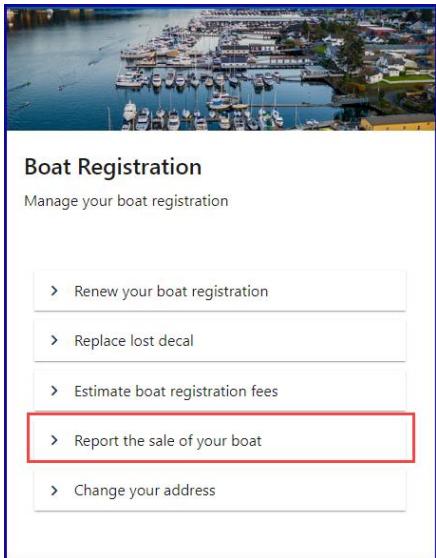
Thank you for making your payment.

[Print Documents](#) [Close](#)

Submit a Report of Sale

The vessel seller is responsible for filing a report of sale within 5 days of selling a vessel. Filing the report of sale protects you from penalties or fines incurred by the new owner. You could be responsible for any penalties or fines if you file later.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the Report the sale of your boat button in the Vehicle Registration section.



4. Read the What you'll need page and click **Next**.
5. Enter your registration number as it appears on your registration, click the **last name or business name** or **last 4 characters of VIN** radio button and enter the applicable information, and click the **Next** button.
6. Review the information on the Confirm vehicle screen and click **Next**.

7. Click the **Gift/Donation, Sale, or Trade** button, enter the required Date of sale, Value/Sale price, if applicable, and click **Next**.

The screenshot shows a web form for reporting a vessel sale. The top navigation bar includes the Washington State Department of Licensing logo and a 'Return to dol.wa.gov' link. The main content area is titled 'Vessel Report of Sale'. On the left, a sidebar lists 'Start page', 'What you'll need', 'Vessel to report', 'Which vessel?' (set to 'WN9173XX'), and 'Sale details' (with a sub-section for 'Type, date and price'). The main form area is titled 'Sale details' and contains a note: 'Please select one of the options below.' A dropdown menu 'This boat was:' is set to 'Sale'. Below it are fields for 'Date of sale' (marked as required) and 'Value' (marked as required). A note at the bottom of the form says 'Enter only whole dollar amounts'. To the right, a box titled 'Selected Boat' displays '1988 GBC RUNABOUT', 'Reg.: WN9173XX', and 'HIN: WN7589615321'. Navigation buttons at the bottom include '< Previous', 'Next' (highlighted in red), and '>'.

8. Click the **Business** or **Individual** button, enter the required information, and click **Next**.

9. Enter the Seller Address and click **Next**.

10. Review and select the appropriate Address Options and click **Next**.

11. Click the **Business** or **Individual** button, enter the First, Middle, Last name, if applicable, and click **Next**.

12. Enter the **New owner address** and click **Next**.

13. Review and select the appropriate Address Options and click **Next**.

14. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.

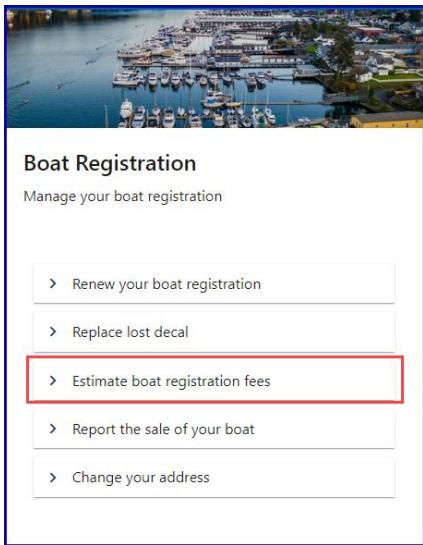
15. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

16. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

Estimate Vessel Registration Costs

You can estimate how much it will cost to register your vessel or watercraft in Washington state before completing the transaction at a vehicle licensing office.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Estimate boat registration fees** button in the Vehicle Registration section.

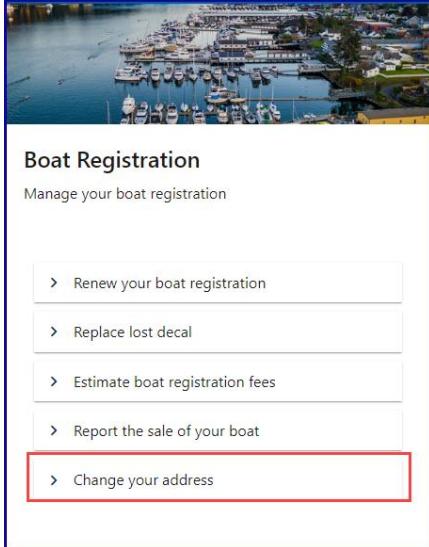


4. Enter your registration number as it appears on your registration. Select the appropriate **last name or business name, or last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.
5. Review the Tax/fee details screen and click **Next**.

Change your boat address

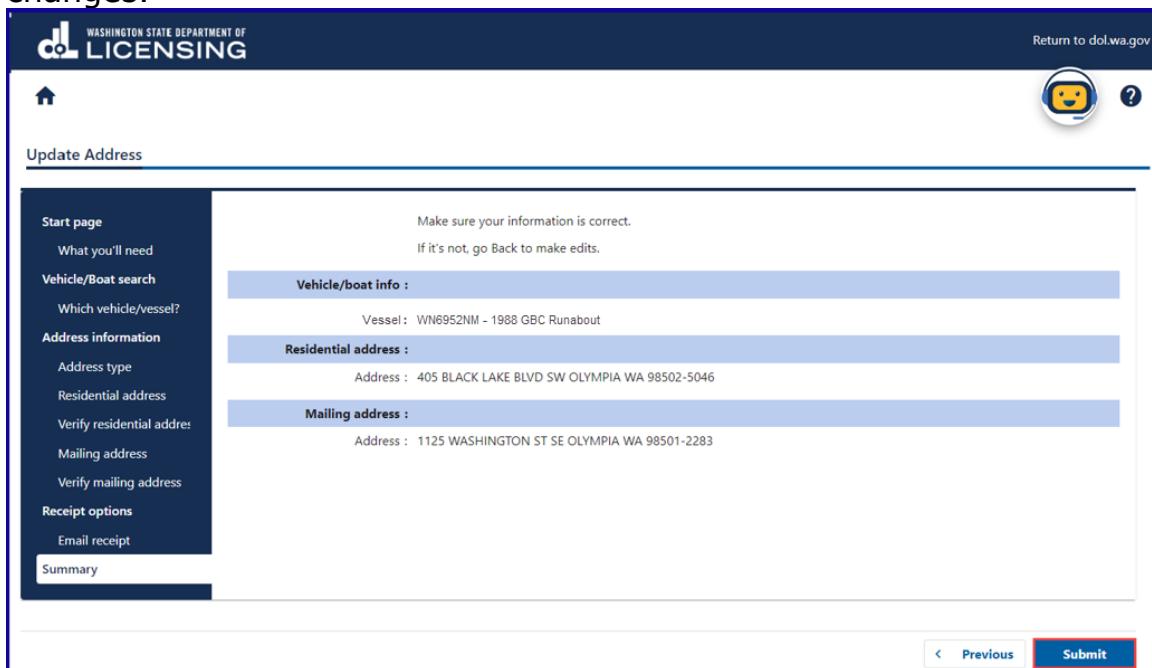
The registered owner of a vessel can change their vessel address online.

1. Access dol.wa.gov.
2. Click the **Get it done online** button in the Online Services section.
3. Click the **Change your address** button in the Vehicle Registration section.



4. Read the What you'll need page and click **Next**.
5. Click the **Boat** radio button and click **Next**.
6. Enter your registration number, last name or company name, or last 4 characters of VIN, and click Next.
7. Enter your Washington state residential address and click **Next**.
8. Confirm your mailing address and click **Next**.

9. Enter the Email address and Confirm email address to receive an email copy of your receipt, if applicable, and click the **Next** button. Leave the fields blank if you do not want the receipt emailed.
10. Review the Summary and click **Submit** to proceed or **Previous** to make changes.



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Update Address

Start page

Vehicle/boat info :
Vessel: WN6952NM - 1988 GBC Runabout

Residential address :
Address : 405 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046

Mailing address :
Address : 1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

Vehicle/boat search

Address information

Address type

Residential address

Verify residential address

Mailing address

Verify mailing address

Receipt options

Email receipt

Summary

Previous

Submit

11. Click the **Ok** button to submit your transaction.